



ADMINISTRATOR'S REPORT
Kevin Bronson
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

November 17, 2023

GENERAL INFORMATION

Drought Conditions remain noticeable.

The City is continuing to monitor the drought conditions through the Upstate of South Carolina and Blue Ridge Mountains with our partners at DNR, DHEC, SC Rural Water, and USGS. The City DOES NOT expect to request voluntary restrictions at this time and will reevaluate next week.

Special Events Committee

Utility workers have begun putting up Christmas lights, including the city's new Christmas Tree. The Special Events Committee will be hosting a community volunteer opportunity to set up Christmas lights on Sunday, November 19 at 2:30 and Tuesday, November 21 at 1:00. We will meet outside the depot.

USDA-RD Water System Projects

Two contractors are being utilized to install the water system improvements funded by the USDA-RD. Both contractors are on schedule.

Arrowood General Contracting is responsible for a grouping of projects entitled Division 1.

- The project areas for Division 1 are: Dawn Drive; Dixon Rd; Phillip Lear; and Dr. Johns Rd.
- Dawn Drive is complete except for the final clean-up, scheduled for Friday, November 17. All residents of Greenfield Road have been tied on and the last connection has been made.
- The contractor has installed all the new main line on Dixon Road. The line has been filled and pressure tested. Bacteriological samples have been taken. Results have been sent to the engineer and they are awaiting approval from DHEC.
- Contractor is planning to begin work on the next section next week. This will begin at the intersection of Chauga Road and US 123 and will continue to Philip Lear Road to Dales Drive before eventually Dr. John's Road.

Payne, McGinn and Cummins is responsible for a grouping of projects entitled Division 2.

- The project areas in Division 2 are: two sections of Highway 76; Welcome Church Rd to Berry Farm Rd; and Berry Farm Rd to Cleveland Pike Rd.
- The contractor has completed most of the US 76 sections. The Chauga bridge crossing is delayed, as contractors are waiting for additional material to hang the pipe on the bridge.
- One crew has begun the Welcome church road section. As of Friday morning, November 17, Pipe has been laid as far as Ole Country Church at the intersection of Old Hurricane. So far, they have not encountered rock.

Westminster Planning Commission

The Planning Commission will meet on Monday, November 20 at 6:00pm in City Hall. The agenda is attached.

OJRSA

The OJRSA Board met on November 6, 2023. The minutes are attached. The OJRSA Operation and Planning Committee met on November 15, 2023, the minutes are attached.

Additionally, Bolton and Menk hosted a Central County Sewer Basin Planning Stakeholder Meeting. The PowerPoint slides from that meeting are attached.

PMPA

The Board met November 16, 2023; the agenda is attached.

Local Development Corporation

The Local Development Corporation (LDC) met on Wednesday, November 15 to consider Commercial Building Façade Grant Applications. The LDC received a grant from MASC to reimburse itself for grants awarded to property owners. Approximately \$12,000 remained to be spent from MASC.

At that meeting, the committee awarded \$12,025:

- \$2,025 to 113 Retreat Street for Awning Repairs,
- \$5,000 to 208 E Main Street, and
- \$5,000 to 303 E North Avenue for debris removal and other building improvements.

The LDC has used all the MASC funds made available to them and will not have to return any to the organization.

PLEASE MARK YOUR CALENDARS

November 20, 2023 at 6:00 pm Westminster Planning Commission at City Hall

November 23 & 24, 2023 City Offices closed to observe Thanksgiving

November 28, 2023 at 9:00 am OJRSA Finance & Administration Committee at OJRSA

December 4, 2023 at 4:00 pm OJRSA Board Meeting at OJRSA

December 12, 2023 at 6:00 pm City Council Meeting at the Westminster Fire Department

December 22 & 26, 2023 City Offices closed to observe Christmas Eve and Christmas.

January 1, 2024 City Offices closed to observe New Years.

December 9, 2024 City Council Meeting

Special Events Calendar

December 1, 2023 at 2:00 pm – Arbor Day Celebration

December 1, 2023 - Christmas Tree Lighting

December 2, 2023 at 11:00 am – Westminster Christmas Parade

Main Street, Westminster

February 3, 2024 (*new date*) at time TBD – TreesUpstate Tree Planting Event at Yousef Mefleh Memorial Fields

AGENDA
PLANNING COMMISSION
City of Westminster

Monday, November 20, 2023

6:00PM

Regular Meeting

Westminster City Hall
100 E. Windsor St,
Westminster, SC 29693

Westminster Planning Commission

November 20, 2023 meeting

6:00pm- City Hall

Call to Order

Invocation and Pledge of Allegiance

Certification of Quorum

Routine Business

Item #1: Approval of Minutes from October 30, 2023

New Business

Item #2: Future Land Use Map Quadrant 1

Comments from Staff

Adjourn

City of Westminster
MINUTES OF THE PLANNING COMMISSION
October 30, 2023, 6:00 pm
Westminster City Hall

The meeting was called to order at 6:00pm. In attendance were Sandra Powell, Ben Lewis, Jarrod Brucke, and Truman Holbrooks

City Administrator, Kevin Bronson
Assistant to the City Administrator, Regan Osbon
City Clerk, Rebecca Overton

Approval of Minutes

Upon a motion by Mr. Holbrooks and seconded by Mr. Lewis, the motion to approve the September 18, 2023, meeting minutes passed unanimously.

Nominations of the Chair and Vice-Chair

Upon a motion by Mr. Holbrooks and seconded by Mr. Lewis, the motion to nominate Sandra Powell as Chair of the Planning Commission passed unanimously.

Upon a motion by Mr. Brucke and seconded by Mr. Holbrooks, the motion to nominate Ben Lewis as Vice-Chair passed unanimously.

Westminster Zoning Ordinance Public Hearing

Mrs. Powell opened the public hearing for public comments on the Zoning Ordinance. There were no public comments, and the public hearing was closed by Mrs. Powell.

Mr. Osbon reminded the Board that staff had been working closely with Zoning Attorney and consultant Spencer Wetmore to update the Zoning Ordinance based on feedback from the Planning Commission and City Council.

Mr. Osbon led the Board in a review of the updated Zoning Ordinance and pointed out changes that the Board had made over the last several meetings. He added that staff had identified the parking requirements for fast-food restaurant parking as an area of potential improvement. Mr. Osbon stated that currently one parking space for every 50 square feet of floor space is required. He added that a typical fast-food restaurant would require over 80 spaces of parking, often more than is available on lots. Mr. Osbon recommended to the Board to amend Appendix D on page 87 of the Zoning Ordinance from one parking spot per 50 SQFT to 150 SQFT.

Upon a motion by Mrs. Powell and seconded by Mr. Lewis, the motion to amend Appendix D on page 87 of the Zoning Ordinance from one parking spot per 50 SQFT to 150 SQFT passed unanimously.

Comments from Staff

Mr. Osbon informed the Board that future meeting would include discussion on the future land use map and deciding on zoning classifications.

Adjourn

Upon a motion by Mr. Holbrooks and seconded by Mr. Lewis, the motion to adjourn the meeting passed unanimously.

(Minutes prepared by Rebecca Overton)

Sandra Powell, Chairperson



City of Westminster
Future Land Use

↑ Walhalla

Doyle St.

1

Seneca

4

Rail Road

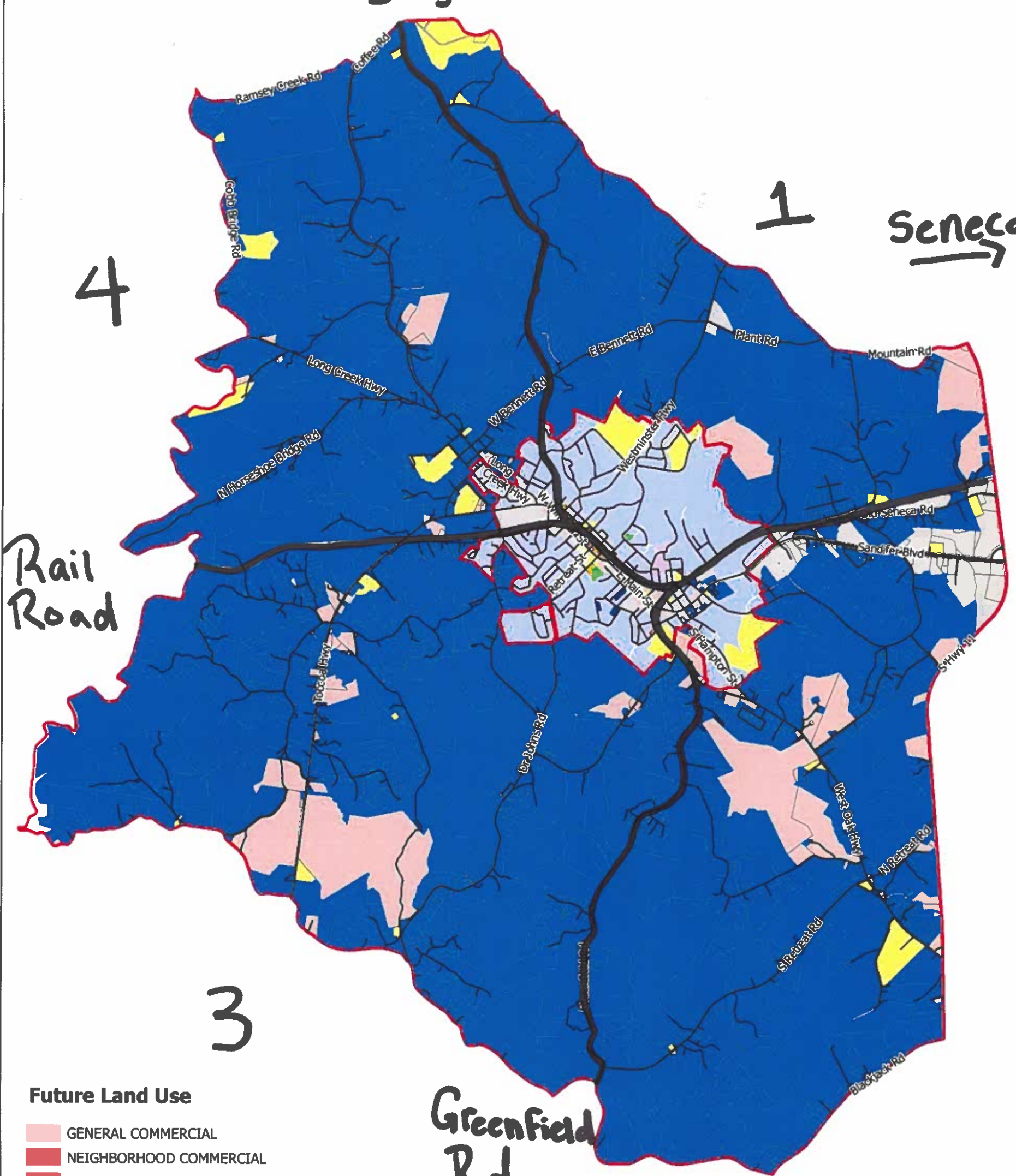
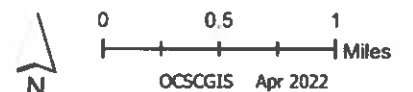
3

Greenfield Rd.

2

Future Land Use

- GENERAL COMMERCIAL
- NEIGHBORHOOD COMMERCIAL
- CORE COMMERCIAL
- LOW DENSITY RESIDENTIAL
- GENERAL RESIDENTIAL
- MULTI-FAMILY HOUSING
- INSTITUTIONAL
- LIGHT INDUSTRIAL
- MIXED USE
- OFFICE
- RECREATION



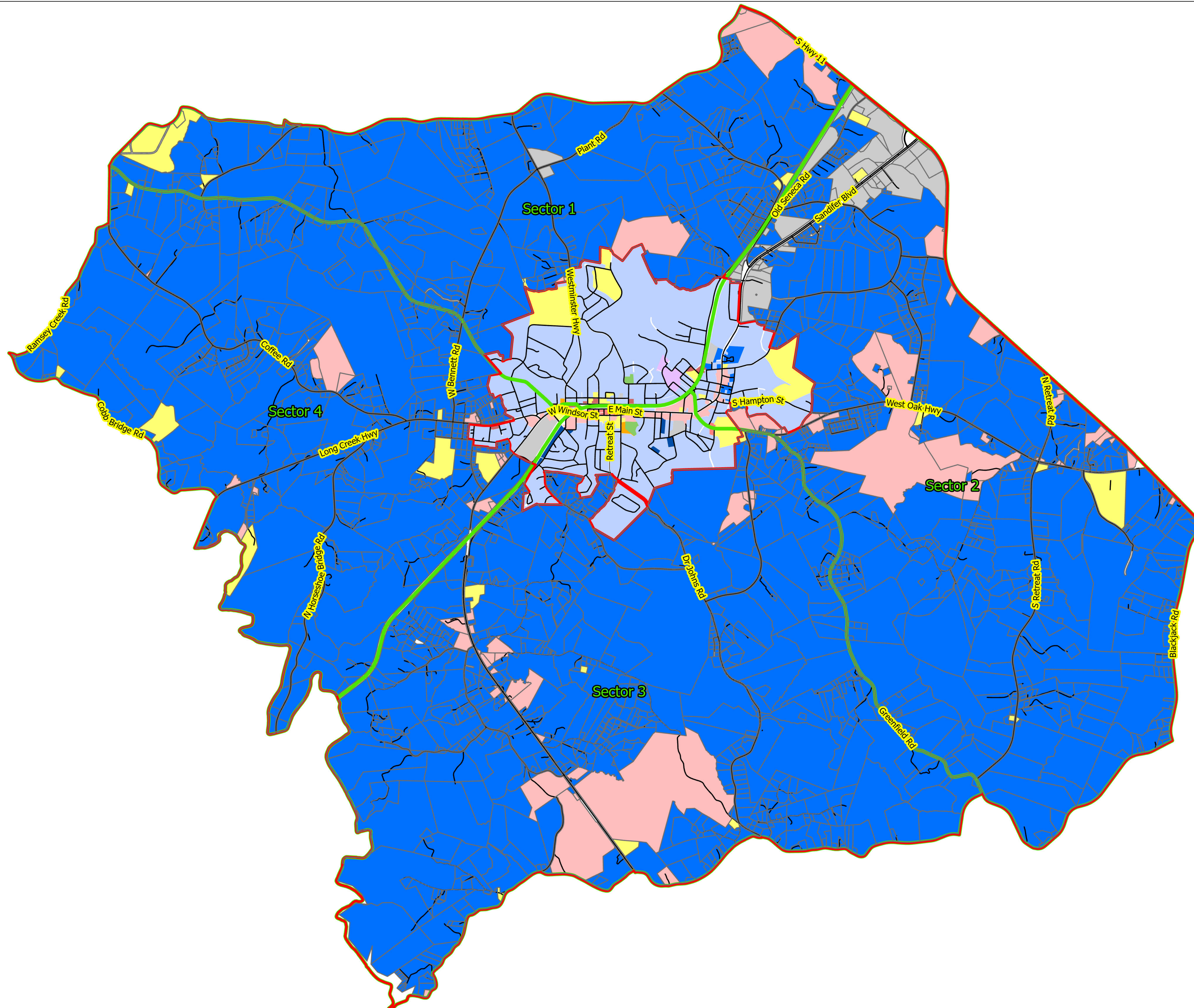
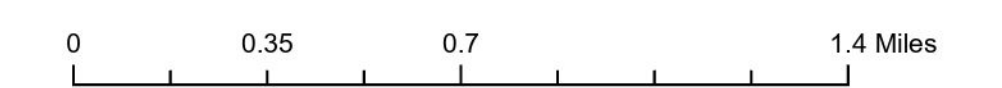


City of Westminster Future Land Use and Planning Sectors

Future Land Use

- GENERAL COMMERCIAL
- NEIGHBORHOOD COMMERCIAL
- CORE COMMERCIAL
- LOW DENSITY RESIDENTIAL
- GENERAL RESIDENTIAL
- MULTI-FAMILY HOUSING
- INSTITUTIONAL
- LIGHT INDUSTRIAL
- MIXED USE
- OFFICE
- RECREATION

- FUTURE LAND USE
- PLANNING SECTOR



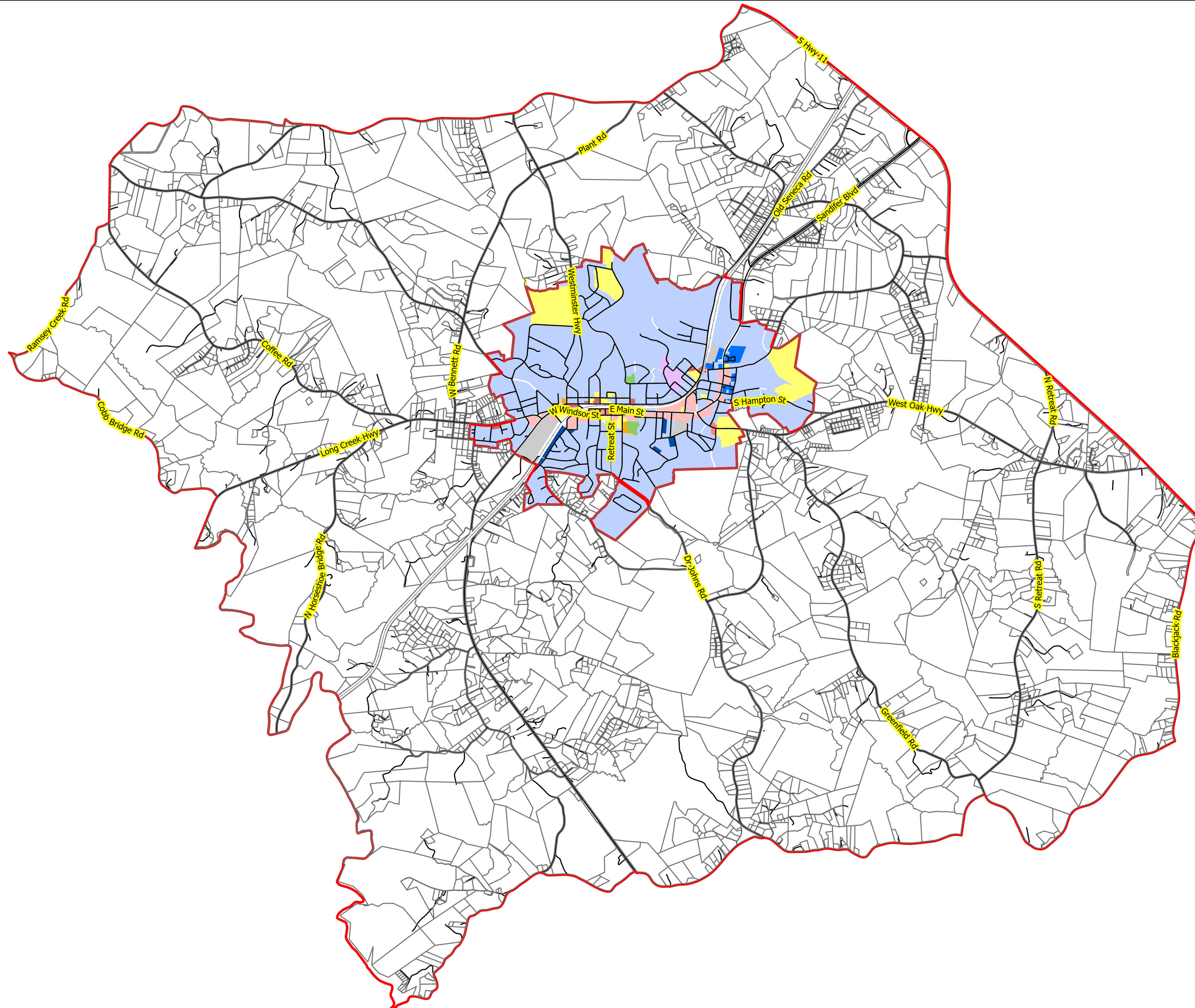
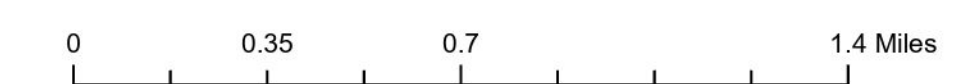


City of Westminster Future Land Use and Planning Sectors

Future Land Use

- GENERAL COMMERCIAL
- NEIGHBORHOOD COMMERCIAL
- CORE COMMERCIAL
- LOW DENSITY RESIDENTIAL
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- LIGHT INDUSTRIAL
- MIXED USE
- OFFICE
- RECREATION

- FUTURE LAND USE
- PLANNING SECTOR





OCONEE JOINT REGIONAL SEWER AUTHORITY

Commission Meeting

November 6, 2023

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 7 (Westminster): Brian Ramey, Board Chair
- Seat 6 (Walhalla): Scott Parris, Board Vice-Chair
- Seat 1 (Seneca): Bob Faires, III
- Seat 2 (Seneca): Scott Moulder
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 5 (Walhalla): Celia Myers (*arrived at 4:03 p.m.*)
- Seat 8 (Westminster): Kevin Bronson
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Chris Eleazer, Executive Director
- Amanda Kelley, Records Clerk
- Kyle Lindsay, OJRSA Operations Director

Others present were:

- Larry Brandt, OJRSA Attorney
- Norm Cannada, [Seneca Daily Journal](#)
- Dick Mangrum, WGOG Radio
- Reagan Osbon, Westminster Asst. City Administrator
- Jason White, PWS Accountant/Auditor
- Tony Adams, Oconee County citizen
- Robert Royer, Oconee County citizen
- Adrienne Hennes, Remax Realty Professionals
- Angie Mettlen, W.K. Dickson (*did not sign visitor's sheet*)

A) Call to Order – Mr. Ramey called the meeting to order at 4:01 p.m.

B) Invocation and Pledge of Allegiance – By Mr. Bronson.

C) Public Session – Mr. Tony Adams, Oconee County citizen, asked Mr. Eleazer about the cost of Project Wash from April 2021 to current. He stated that under the April 2021 rate, the impact fee would have been \$417,700 which is 46% of the new impact fee rate of \$908,900. Project Wash is an \$8.4 million project, and 46% of that is \$3.8 million. He asked if that was the ballpark figure for the impact fee at the April 2021 rate.

Mr. Eleazer said the rate was \$11.25 per 1,000 gallons which made the \$8.4 million impact fee in April 2021 and will remain the same through December 2023. He added he would be glad to meet with Mr. Adams later to further discuss this.

D) Approval of Minutes:

- **October 2, 2023 Board of Commissioners Meeting**

Mr. Faires made a motion, seconded by Mr. Dial, to approve the October 2, 2023 Commission Meeting minutes as presented. The motion carried.

E) Committee Reports:

- **Operations & Planning Meeting of October 18, 2023** – Mr. Faires presented the report to the Commission. **See attached minutes.*

Mr. Faires made a motion, seconded by Mr. McLane, to approve the October 18, 2023 Operations & Planning Meeting minutes as presented. The motion carried.

- **Finance & Administration Meeting of October 24, 2023** – Ms. Myers presented the report to the Commission. **See attached minutes.*

Mr. Ramey asked if the Feasibility Study would be completed in June, and Ms. Mettlen answered that is the plan. Mr. Ramey said that based on the study, the OJRSA will hit 6.5 million gallons per day (MGD) soon based on the approved projects. Mr. Eleazer said there is potential to hit that, but that figure was based on projects in various design phases in Jason Gillespie’s presentation that are not all committed. He added that the OJRSA has only committed approximately 4.6 MGD to date.

Mr. Moulder said it is projected that the OJRSA has approximately seven (7) years before it hits the 80% threshold. Ms. Myers said depending on the scenario that is picked, it could be 10-15 years. Mr. Moulder said that depending on the projects, one (1) industry could use that up, and he also said that there are some plant upgrades to be explored that could potentially provide 1.3 MGD in additional capacity. Mr. Eleazer said there is no guarantee for that, but the OJRSA will look into it.

Ms. Myers made a motion, seconded by Mr. Scott Moulder, to approve the October 24, 2023 Finance & Administration Meeting minutes as presented. The motion carried.

- F) Secretary/Treasurer’s Report** – Mr. Eleazer presented the Secretary/Treasurer’s Report (*made a part of these minutes*) to the board in Ms. Stephens’ absence. Mr. Eleazer stated the OJRSA has received the independent accountant’s letter confirming reconciliation of the accounts for both August and September, which are attached to the report.

- G) Oconee County Government Update Regarding Matters Involving Wastewater** – Mr. Ramey asked if there was an attendee to represent the county. Mr. Eleazer said Ms. Brock and Mr. Gilbert attended the F&A Committee meeting and discussed their concerns; however, no one is present today.

H) Presentation and Discussion Items:

- **Presentation of the OJRSA Fiscal Year 2023 Financial Audit Report** – Jason White, auditor with Payne White & Schmutz, presented the financial report for Fiscal Year 2023. Mr. White reported that the OJRSA received an “Unmodified Opinion,” which is the best rating that can be received.
 - Net Position increased by \$743,165 (~5%) to \$20,782,573 from the prior fiscal year due to current year operations.
 - Operating Revenue increased by \$595,548 (~12%) to \$5,689,302 from the prior fiscal year.
 - Operating Expenses before depreciation and amortization increased \$114,443 (~3%) from the prior fiscal year.
 - Operating Net Income before depreciation and amortization increased \$481,105 from the prior fiscal year.
 - Total Assets are \$24,591,435 and Total Liabilities are \$3,808,862.

The OJRSA has no significant debt and no deficiencies.

Mr. Eleazer stated the complete document was made available to the public by posting it on the OJRSA website at www.ojrsa.org/info. Mr. Ramey thanked Mr. White for his time in presenting the audit report.

I) Action Items:

1. **Approve Award of OJRSA Project #2024-06 Assessment and Design for Replacement of Existing Dewatering Equipment to KCI Technologies and Authorize Executive Director to Negotiate Contract for Professional Services** – Mr. Eleazer asked Mr. Lindsay to explain a little about OJRSA

Project #2024-06. Mr. Lindsay reported that the existing belt press is beyond its useful life and a replacement is needed. KCI Technologies, an engineering firm, was chosen because of the details on their plans for the assessment, location, and experience with different types of equipment. Their task with the first phase of this project is to assess the existing conditions, recommend the type of equipment to use, and develop a Request for Proposals (RFP) for a contractor to do a construction manager at-risk or design build project.

Mr. Ramey asked when will the OJRSA get this information; Mr. Lindsay said KCI will start immediately upon the board's approval. He said KCI will assess the old dryer building (which is empty now) to see if that can be used for the upgrade and house the new equipment.

Mr. Eleazer added that the engineer portion of the project is not funded by the SCIIP grant; however, the project is.

Mr. Bronson made a motion, seconded by Mr. Parris, to award KCI with OJRSA Project #2024-06. The motion carried.

2. Consider Approving Wages as Recommended by Carrie Cavanaugh with FGP for Apprenticeship Positions (Exhibit B) – Mr. Eleazer said he was asked by someone outside of the group about general statistics of the current OJRSA staff. The average age of the current operational frontline staff is 49.3 years; the average age of all sixteen (16) employees is over 50 years. Six (6) employees will be eligible for retirement in eight (8) years or less (one being an operator who is less than one (1) year from retirement).

It has been difficult to fill existing job openings. Mr. Eleazer and Mr. Lindsay have been working with Ms. Emily Hodge and the SC Technical College System to figure out ways to recruit and train students to come here while they are working on a degree or certificate program at the college.

Carrie Cavanaugh with FGP submitted wages for the apprenticeship position wages to be approved. He distributed the compensation study to the board (*made a part of these minutes*). Mr. Eleazer added that Ms. Stephens verified that the OJRSA would be responsible for covering the apprentices for workers' compensation, as they would be employed by the OJRSA and on the OJRSA's payroll.

Mr. Moulder asked if the apprentices would be eligible for SC State retirement. Mr. Eleazer replied he didn't think so, as they won't be working full-time hours. Mr. Dial asked if Tri-County Tech will provide any credit on campus. Mr. Eleazer said Tri-County will provide up to \$4,000 per employee and help the OJRSA to develop job specific, in-house training while they are continuing their education.

Mr. Bronson made a motion, seconded by Mr. Dial, to approve the wages as recommended by Carrie Cavanaugh of FGP for the apprenticeship positions. The motion carried.

J) Executive Director's Discussion and Compliance Matters – Mr. Eleazer reported on the following:

1. Environmental and Regulatory Compliance:

Complaints – There have not been any additional odor complaints since Seneca Light & Water repaired their sodium hypochlorite system.

Inflow & Infiltration (I/I) – From January through June, the OJRSA received 35.5" of rain, and the average daily flow at the treatment plant was approximately three (3) MGD. Over the next eighteen (18) weeks, the OJRSA received 10.4" of rain, and the average daily flow was approximately two (2) MGD (a drop of one (1) MGD). The OJRSA had some average weekly flows as high as 4.6 MGD and as low as 1.9 MGD.

Consent Order Report – As required by the Consent Order, Biannual Report #5 will be submitted to SCDHEC by this coming Thursday. The engineer, W.K. Dickson, plans to attend the December Board meeting to give a brief update on the project.

2. Legal Advice and Discussion Regarding Impact Fees – Mr. Lawrence Flynn will be attending the December Board meeting to provide advice about impact fees. He had some thoughts and opinions about some of the things discussed at the most recent F&A Committee meeting. Mr. Eleazer asked

if the board wanted to have the discussion in open or executive session; it was agreed to hold it in open session.

3. Update to Sewer Information Request Map – An updated map was sent out on October 9, 2023 to the board and Oconee County administration and planning officials showing where the OJRSA has received requests for sewer. Although the number of requests has gone down, the properties involved have become substantially larger.

4. Miscellaneous (If Any):

Sewer South Update – Mr. Eleazer provided the Commissioners with a handout that included updates on the project through the end of October (*made a part of these minutes*).

Hiring Process – Mr. Eleazer reported that Mr. Ramey asked to be kept informed of the hiring process. The OJRSA has had a tough time finding a maintenance technician and pretreatment inspector. There have been numerous telephone interviews for the maintenance tech, but several people didn't show up for the in-person interviews, and the inspector has been a pay issue that the OJRSA is trying to correct.

K) Commissioners' Discussion – None.

L) Executive Session

- **Receive Legal Advice Regarding the Expiration of Appointments and Terms for Commissioners.**

[Executive Session Permissible Under SC Law 30-4-70(a)(2), Which States: Discussion of Negotiations Incident to Proposed Contractual Arrangements and Proposed Sale or Purchase of Property, the Receipt of Legal Advice Where the Legal Advice Relates to a Pending, Threatened, or Potential Claim or Other Matters Covered by the Attorney-Client Privilege, Settlement of Legal Claims, or the Position of the Public Agency in Other Adversary Situations Involving the Assertion Against the Agency of a Claim.]

At 4:52 p.m., Mr. Dial made a motion, seconded by Mr. McLane, to enter Executive Session to receive legal advice regarding the expiration of appointments and terms for Commissioners. The motion carried.

At 5:04 p.m., Mr. Faires made a motion, seconded by Mr. Bronson, to return to Regular Session. The motion carried.

M) Upcoming Meetings:

- **Central Oconee County Sewer Planning Stakeholders Meeting** (will likely contain a quorum but no OJRSA action items will be on the agenda) – Wednesday, November 8, 2023 at 1:30 pm–3:30 pm *at the Walhalla Depot, 211 South College Street, Walhalla, South Carolina*
- **Operations & Planning Committee** – Wednesday, November 15, 2023 at 8:30 a.m.
- **Finance & Administration Committee** – Tuesday, November 28, 2023 at 9:00 a.m.
- **Board of Commissioners** – Monday, December 4, 2023 at 4:00 p.m.

N) Adjourn – Mr. Ramey adjourned the meeting at 5:08 p.m.

Approved By: _____
Brian Ramey, OJRSA Commission Chair

Approved By: _____
Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By: _____
Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on October 6, 2023 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrja.org, and posted at the OJRSA Administration Building.

***ATTACHMENTS STARTING NEXT PAGE**



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
November 6, 2023 at 4:00 p.m.

Agenda

- A. Call to Order** – Brian Ramey, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Kevin Bronson
- C. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- D. Approval of Minutes**
- October 2, 2023 Board of Commissioners Meeting
- E. Committee Reports**
- Operations & Planning Meeting of October 18, 2023 – Bob Faires, Committee Chair
 - Finance & Administration Meeting of October 24, 2023 – Celia Myers, Committee Chair
- F. Secretary/Treasurer’s Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- G. Oconee County Government Update Regarding Matters Involving Wastewater** – Oconee County Administrator or Appointed County Representative *This standing agenda item was added by Board of Commissioners during the September 11, 2023 meeting*
- H. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
- Presentation of the OJRSA Fiscal Year 2023 Financial Audit Report – Jason White, Payne White & Schmutz CPA PA *Link to Financial Audit Report posted at www.ojrsa.org/info*
- I. Action Items**
1. Approve award of OJRSA Project #2024-06 Assessment and Design for Replacement of Existing Dewatering Equipment to KCI Technologies and authorize Executive Director to negotiate contract for professional services – Chris Eleazer, Director and Kyle Lindsay, Operations Director
 2. Consider approving wages as recommended by Carrie Cavanaugh with FGP for apprenticeship positions (Exhibit B) – Chris Eleazer, Director
- J. Executive Director’s Discussion and Compliance Matters** – Chris Eleazer, Director
1. Environmental and regulatory compliance
 2. Legal advice and discussion regarding impact fees
 3. Update to sewer information request map
 4. Miscellaneous *(if any)*
- K. Commissioners’ Discussion** – Brian Ramey, Board Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- L. Executive Session** *NOTE: Board may act on matters discussed in executive session upon returning to open session*
- Receive legal advice regarding the expiration of appointments and terms for Commissioners. *[Executive Session permissible under SC Law 30-4-70(a)(2), which states: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.]*
- M. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
- Central Oconee County Sewer Planning Stakeholders Meeting (will likely contain a quorum but no OJRSA action items will be on the agenda) – November 8, 2023 at 1:30 p.m.–3:30 p.m. *at the Walhalla Depot, 211 South College Street, Walhalla, South Carolina*
 - Operations & Planning Committee – November 15, 2023 at 8:30 a.m.

- Finance & Administration Committee – November 28, 2023 at 9:00 a.m.
- Board of Commissioners – December 4, 2023 at 4:00 p.m.

N. Adjourn



Board of Commissioners Meeting Sign-in Sheet

Date: 11/6/23 Time: 4pm Location: WWTP Board Room

| NAME (Print) | POSITION/TITLE | ORGANIZATION |
|------------------------|-------------------|------------------------------------|
| <u>DICK MANGRUM</u> | <u>NEWS</u> | <u>WGOG</u> |
| <u>TONY ADAMI</u> | <u>CITIZEN</u> | |
| <u>ROBERT ROYER</u> | <u>IT</u> | <u>AGID</u> |
| <u>HARRE C. BRANDT</u> | <u>ATTORNEY</u> | <u>OJRSA</u> |
| <u>JOHN WHITE</u> | <u>ACCOUNTING</u> | <u>PLWS</u> |
| <u>NORM CANDADA</u> | <u>REPORTER</u> | <u>THE JOURNAL</u> |
| <u>REGAN OSBORN</u> | | <u>C/O Westman</u> |
| <u>ADRIENNE HENNES</u> | <u>REALTOR</u> | <u>RE/MAX REALTY PROFESSIONALS</u> |
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Secretary/Treasurer's Report for Board of Commissioners

Prepared for the November 6, 2023 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: October 31, 2023

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

| Account/Fund Name | Cash (\$) | Investments (\$) | Total (\$) |
|--|------------------|------------------|------------------|
| Wholesale Operations & Maintenance (O&M) | 289,024 | 2,190,000 | 2,479,024 |
| Retail Operations & Maintenance (RO&M) | 926,601 | 545,000 | 1,471,601 |
| TOTAL UNRESTRICTED FUNDS | 1,215,625 | 2,735,000 | 3,950,625 |

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

| Account/Fund Name | Cash (\$) | Investments (\$) | Total (\$) |
|--------------------------------|----------------|------------------|------------------|
| Projects and Contingency (PCF) | 105,490 | 0 | 105,490 |
| Wholesale Impact Fund (WIF) | 412,324 | 3,495,000 | 3,907,324 |
| Retail Impact Fund (RIF) | 0 | 0 | 0 |
| TOTAL RESTRICTED FUNDS | 517,814 | 3,495,000 | 4,012,814 |

Combined Total for All Funds

Cash Investments Combined

See additional sheets for investment information

Account Notes:

1) Cash amount in RO&M account includes a check written on 10/17/23 for \$516,939.84 to Don Moorhead Construction for Pay App 3 which has not cleared bank yet. 2) Cash amount for WIF account will be below FDIC \$250,000 insured amount after a CD purchased in the amount of \$245,000 settles on 11/6/23.

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of September 2023: YES NO

See attached document from independent accountant.

Reconciliation Notes:

By my signature, to the best of my knowledge, I certify this report is accurate.

Lynn Stephens
OJRSA Secretary/Treasurer

INVESTMENTS UPDATE

| Maturing Investment | Fund Code | Maturity Date | Amount (\$) | To Be Reinvested? |
|-------------------------------|-----------|---------------|-------------|---|
| Bird-In-Hand Bank @ 4.65% | O&M | 11/17/2023 | 61,000.00 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Cambridge Trust @ 4.70% | WIF | 11/17/2023 | 245,000.00 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| First Foundation Bank @ 4.65% | O&M | 11/21/2023 | 61,000.00 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Pacific Western Bank @ 4.65% | WIF | 11/21/2023 | 150,000.00 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Banc of California @ 4.65% | RO&M | 11/22/2023 | 50,000.00 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

See additional sheets, if necessary

Investment Notes:

See additional sheets for 12-month cash and investment trends and other information.



STANCIL
COOLEY ESTEP
& STAMEY, LLP

*Certified Public
Accountants*

631 ByPass 123
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Fax 882-7489

602-5 College Avenue
Clemson, SC 29631

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October 23, 2023

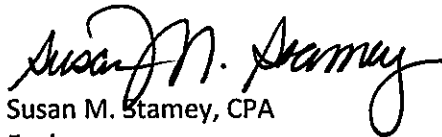
Lynn Stephens
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, SC 29678

RE: Bank Reconciliations for OJRSA **August 2023**

Dear Lynn,

We have completed the bank reconciliations for the Oconee Joint Regional Sewer Authority for the month ending August 31, 2023. Copies of the bank reconciliations are attached for your review. There are several old outstanding checks in the operating account that you may want to review. Please contact me if you have any questions.

Sincerely,



Susan M. Stamey, CPA

Enclosures



STANCIL
COOLEY ESTEP
& STAMEY, LLP

*Certified Public
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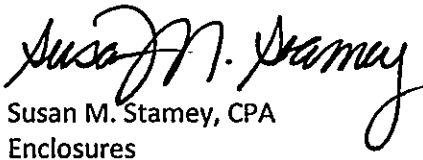
Lynn Stephens
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, SC 29678

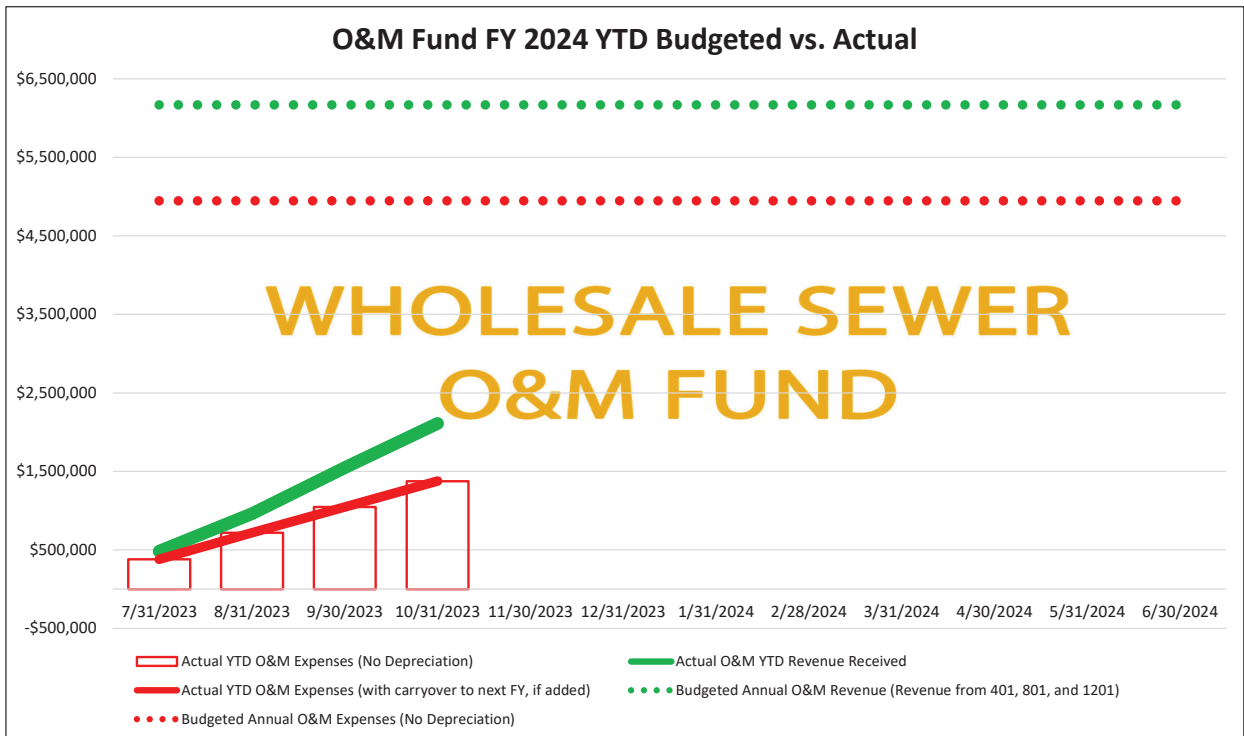
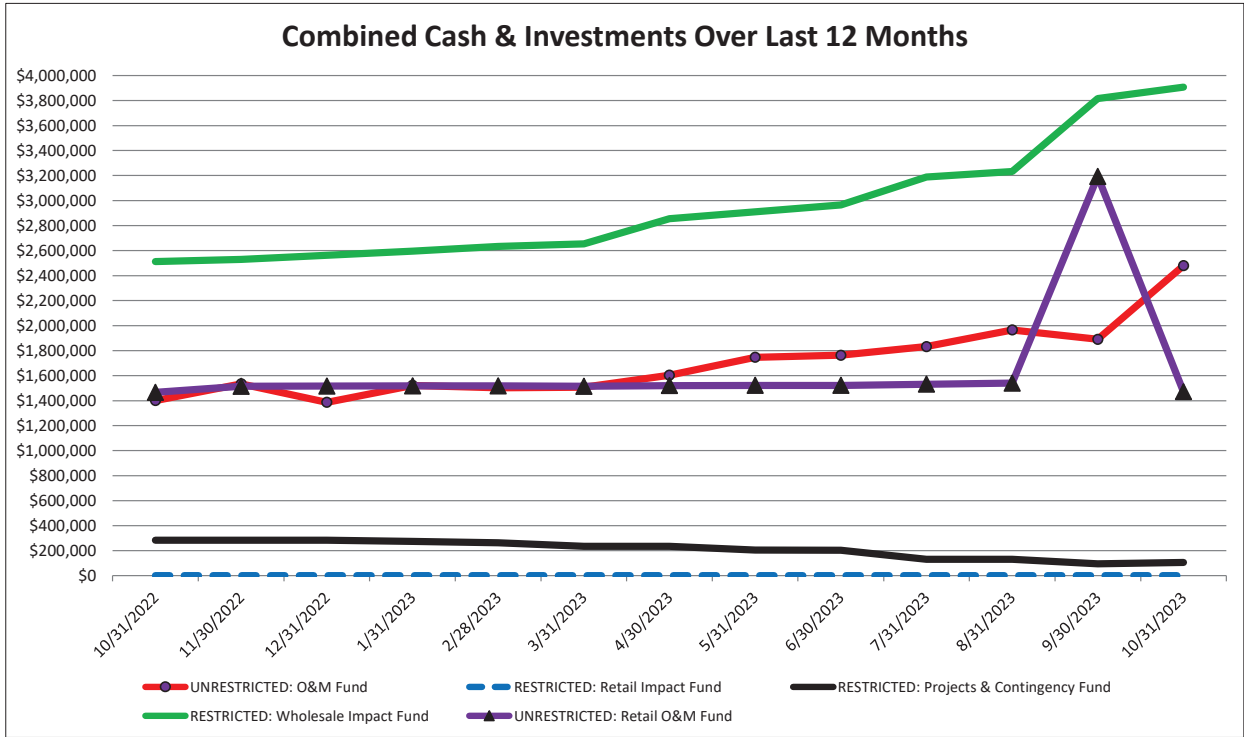
RE: Bank Reconciliations for OJRSA **September 2023**

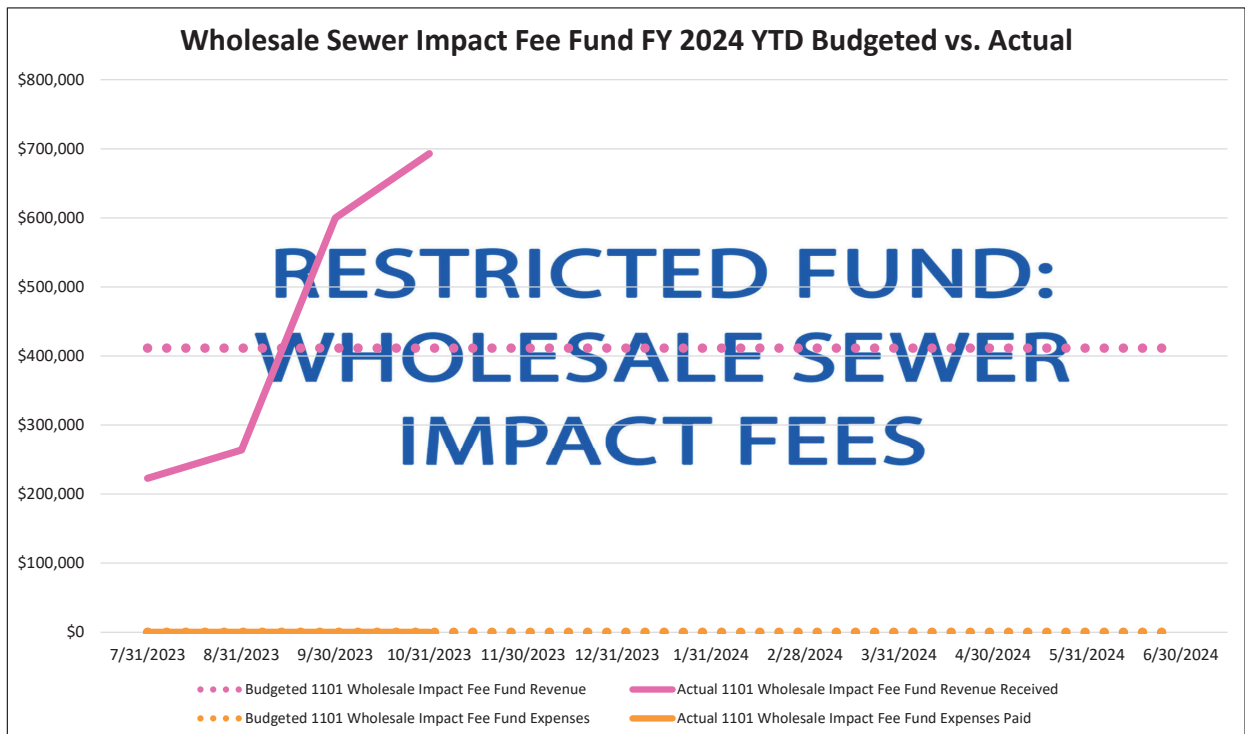
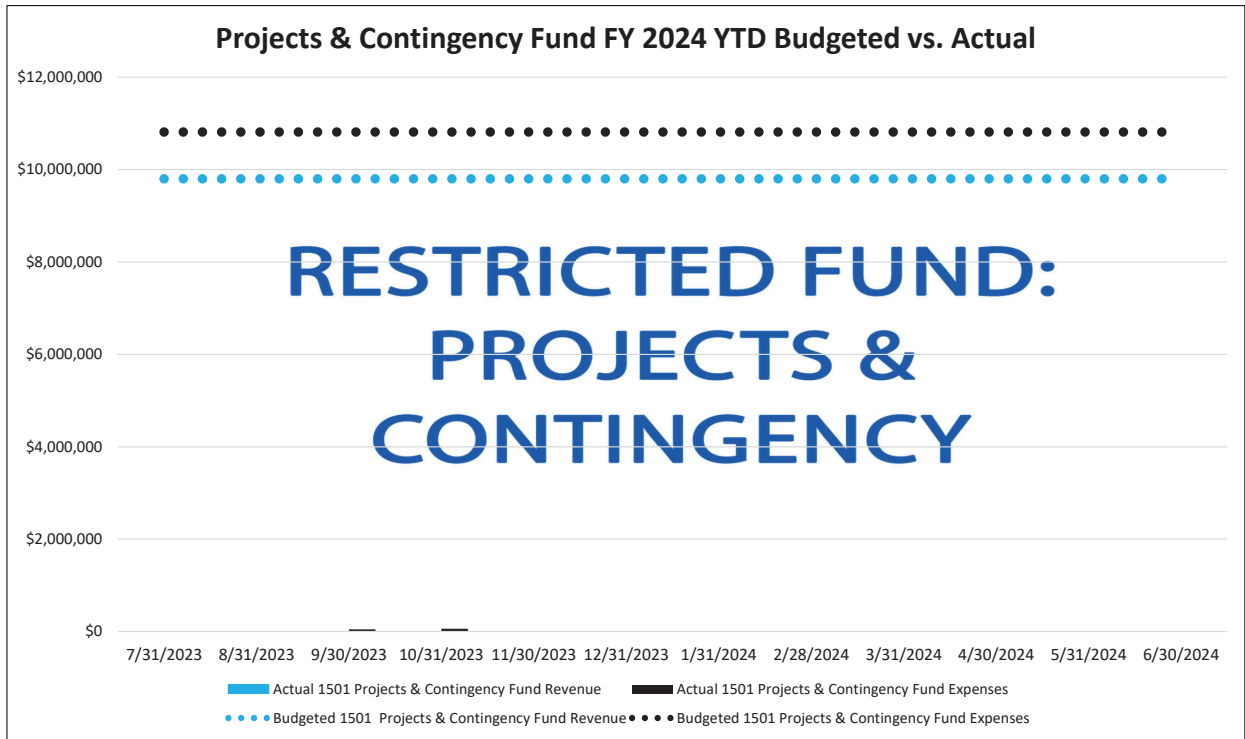
Dear Lynn,

We have completed the bank reconciliations for the Oconee Joint Regional Sewer Authority for the month ending September 30, 2023. Copies of the bank reconciliations are attached for your review. There are several old outstanding checks in the operating account that you may want to review. Please contact me if you have any questions.

Sincerely,


Susan M. Stamey, CPA
Enclosures

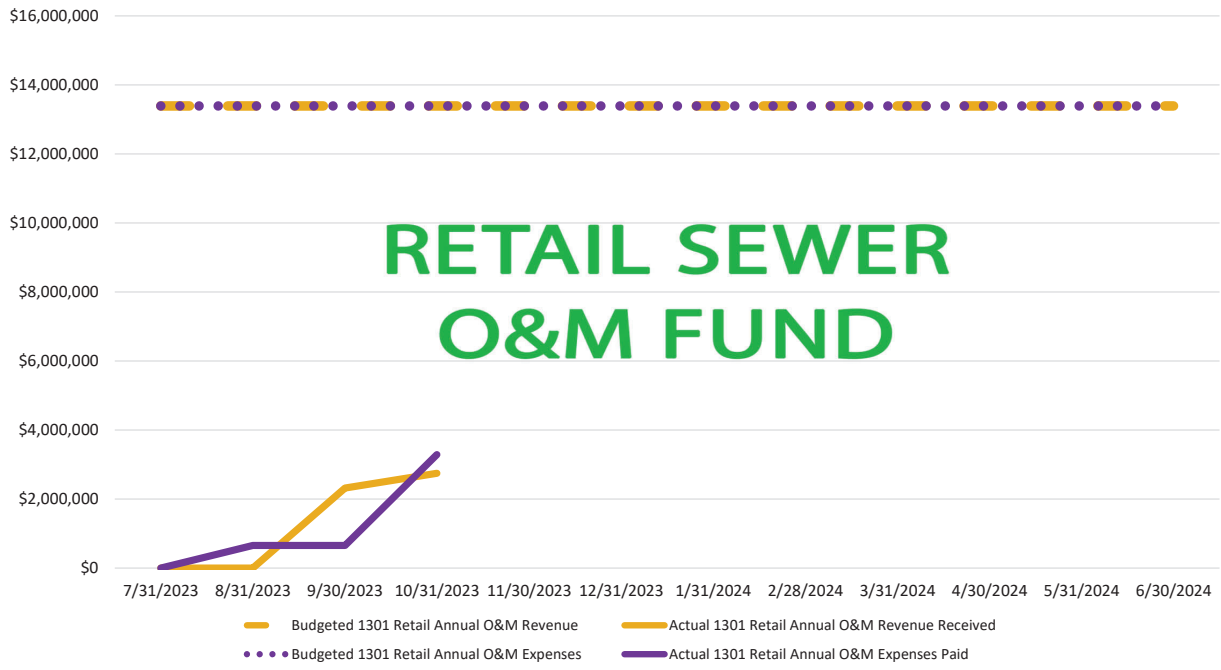




Retail Sewer Impact Fee Fund FY 2024 YTD Budgeted vs. Actual



Retail Sewer O&M Fund FY 2024 YTD Budgeted vs. Actual





| Apprentice Roles | | | | | | | | | |
|---------------------|---------------------------------------|---------|-----------------|---|-----------------------|--------------------|-----------------------------------|---------|-----------------|
| Years of Experience | Water Reclamation Operator Apprentice | | | Collection System Technician Apprentice | | | Maintenance Technician Apprentice | | |
| | 25th Percentile | Median | 75th Percentile | 25th Percentile | Median | 75th Percentile | 25th Percentile | Median | 75th Percentile |
| 3 | \$16.28 | \$17.45 | \$19.04 | \$15.32 | \$16.49 | \$18.03 | \$16.20 | \$17.21 | \$18.61 |
| 2 | \$16.07 | \$17.23 | \$18.78 | \$15.10 | \$16.29 | \$17.81 | \$15.96 | \$16.95 | \$18.31 |
| 1 | \$15.86 | \$16.99 | \$18.51 | \$14.85 | \$16.05 | \$17.56 | \$15.71 | \$16.66 | \$17.97 |
| Averages | Years of Experience | 25th | Median | 75th | Range for Apprentices | Year of Employment | Min | Mid | Max |
| | 3 | \$15.93 | \$17.05 | \$18.56 | | 1 | \$16.00 | \$16.75 | \$17.50 |
| | 2 | \$15.71 | \$16.82 | \$18.30 | | 2 | \$16.45 | \$17.30 | \$18.15 |
| | 1 | \$15.47 | \$16.57 | \$18.01 | | 3 | \$16.95 | \$17.90 | \$18.85 |

After year 2 the individual could move into the Trainee (NE-1) or appropriate pay grade once position qualifications have been met by apprentice.



| | | | |
|-----------------------------|--|------------------------|--------------------|
| Job Title: | Collection System Technician Apprentice | Department: | Conveyance System |
| Reports To: | Collection System Supervisor | Location: | Coneross Creek WRF |
| FLSA Classification: | Non-exempt | Status: | Part Time |
| Date: | September 29, 2023 | Direct Reports: | 0 |
| Revised: | | Grade: | A-1 or A-2 or A-3 |

Position Summary

This position will require the candidate to be enrolled or ready to be enrolled in a Technical College Program or other similar program that focuses on environmental, construction, commercial vehicle operations or general studies.

The purpose of the position is to learn how to operate heavy equipment and vehicles to repair gravity and pressure sewer pipelines; inspection, evaluation, and maintenance of wastewater collection system force mains, trunk lines, manholes; maintain rights-of-ways; and perform related work as required. Works under direct supervision of the appointed Senior Collection System Technician or Collection System Supervisor.

Position Responsibilities - Essential

The tasks listed below are those that represent the majority of the time spent working in this position. Management may assign additional tasks related to the type of work of the position, as necessary.

Operates heavy equipment, trucks, and specialized equipment in the clearing and maintenance of collection system rights-of-ways and repairing/maintaining sewer infrastructure; equipment operated includes, but is not limited to, trucks, trailers, tractors, bush hogs, excavators, backhoes, front-end loaders, bull dozers, forklifts, etc.; operates assorted hand/power tools, including jackhammers, pipe saws, chain saws, and pole saws.

Performs hydraulic and mechanical cleaning of sewer lines, treatment plants and lift stations; mechanically removes roots and debris as necessary; clears stoppages from lines and manholes.

Assists in locating, raising, and replacing manholes and with sewer line point repairs.

Performs underground utility locating for agency in accordance with applicable laws and confirms that underground utility locates have been conducted prior to OJRSA excavation activities.

Hauls equipment and supplies to work sites and loads and hauls dirt, rocks, wood, mulch, debris, etc.

Mows grass, removes vegetation, cuts, and removes trees, grinds stumps, chips limbs and brush, etc.

Performs routine landscaping and grounds maintenance as necessary at the completion of maintenance and repair projects to repair property damage.

Maintain air release valves.

Repairs fencing and installs gates along rights-of-ways as necessary.

Assists with creek bank restoration and creek crossings, as necessary.

Provides traffic control at work sites to ensure citizen / crew safety.

Performs all work in accordance with applicable policies, procedures, regulations, and standards of safety.

Maintains accurate and up-to-date records of work performed.

Inspects equipment for proper and safe working condition; cleans and maintains assigned vehicles, tools and equipment daily or as required by manufacturer recommendation.

Receives and responds to inquiries, complaints, and requests for assistance in areas of responsibility.

Attends meetings, training, workshops, etc., as appropriate to enhance job knowledge and skills.

Position Responsibilities - Non-Essential/Other

Training to operate equipment will be gradual and supervised.

Adheres to the Authority's safety program and regulations.

Performs other related duties.

Core Competencies

DATA INVOLVEMENT:

Requires copying, transcribing, entering, or posting data or information on inspection forms.

PEOPLE INVOLVEMENT:

Requires speaking or signaling to people to convey or exchange information of a general nature.

INVOLVEMENT WITH THINGS:

Requires leading, operating or repairing complex machinery or equipment that requires extended training and experience, such as heavy construction and/or specialized utility maintenance equipment; may involve installation and testing; Involves operations of limited scope.

REASONING REQUIREMENTS:

Requires performing semi-skilled work involving set procedures and rules but with frequent problems.

MATHEMATICAL REQUIREMENTS:

Requires using basic algebra involving variables and formulas and/or basic geometry involving plane and solid figures, circumferences, areas, and volumes, and/or computing discounts and interest rates.

LANGUAGE REQUIREMENTS:

Requires reading technical instructions, procedures, schematics, plans, manuals, and charts to solve practical problems. Responsible for composing routine reports and specialized reports, forms, and business letters with proper format; speaking compound sentences using normal grammar and word form.

MENTAL REQUIREMENTS:

Requires doing clerical, manual, or technical tasks prescribed by standard practices but which may require computation, the use of several procedures, and the use of independent judgments with obvious choices; requires normal attention for accurate results.

Essential Skills and Experience

VOCATIONAL/EDUCATIONAL PREPARATION:

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Requires high school diploma, GED, or specialized vocational training.

SPECIAL CERTIFICATIONS AND LICENSES:

May be required to obtain additional technical/safety certifications as deemed necessary by supervisor.

EXPERIENCE REQUIREMENTS:

Be enrolled or ready to be enrolled in a Technical College Curriculum.

| Physical Demands and Working Conditions - ADA Guidelines | | | | | |
|---|------------|----------------|-----------------|-----------------|------------------|
| Posture Requirements | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
| Balancing | | | X | | |
| Bending | | | | X | |
| Climbing | | | | X | |
| Crawling | | | | X | |
| Crouching | | | | X | |
| Driving | | X | | | |
| Kneeling | | | | X | |
| Reaching | | | | | X |
| Sitting | | | X | | |
| Standing | | | | X | |
| Twisting | | | | | X |
| Walking | | | | | X |
| Environmental Conditions | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
| Cramped Area | | | | X | |
| Dust | | | | | X |
| Fumes/Odors | | | | | X |
| Hazardous Chemicals | | X | | | |
| Hot/Cold Temperatures | | | | | X |
| Outdoors | | | | | X |
| Noise | | | | X | |
| Concrete Floor | | | X | | |
| Vibration | | | | X | |
| Teamwork | | | | X | |
| Stress | | | X | | |
| Confined Space Entry | | | X | | |
| Wastewater Exposure | | | X | | |
| Electrical Hazards | | X | | | |
| Mechanical Hazards | | | | X | |
| Trenching and Excavation | | X | | | |
| Oral Communication | | | | | X |
| Written Communication | | | | X | |
| Reading | | | | X | |
| Dexterity Requirements | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
| Coordination | | | | | X |
| Foot Pedals | | | X | | |
| Picking | | | X | | |
| Handling | | X | | | |
| Wrist Motion | | | | | X |
| Lifting Heights | | | | X | |

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| Lifting Requirements | | | | | |
|------------------------------|---|---|--|---|---|
| 10 pounds or less | | | | | X |
| 11 to 20 pounds | | | | X | |
| 21 to 50 pounds | | | | | X |
| 51 to 100 pounds | | X | | | |
| > 100 pounds | X | | | | |
| Pushing/Pulling Requirements | | | | | |
| 12 pounds or less | | | | X | |
| 13 to 25 pounds | | | | X | |
| 26 to 40 pounds | | | | | X |
| 41 to 100 pounds | | X | | | |
| > 100 pounds | | X | | | |

| Definitions | |
|------------------|---|
| N/A | Activity is not applicable to this occupation |
| 1 – 25% | Occupation requires this activity 1 – 25% of the time |
| 26 – 50% | Occupation requires this activity 26 – 50% of the time |
| 51 – 75% | Occupation requires this activity 51 – 75% of the time |
| 76 – 100% | Occupation requires this activity 76 – 100% of the time |

The OJRSA has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills, and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent an expressed or implied contract of employment nor does it alter your at-will employment, and the OJRSA reserves the right to change this job description and/or assign tasks for the employee to perform, as the OJRSA may deem appropriate.

| | | |
|---------------------------------|------------------------------|-------------|
| Employee Name Printed | Employee Signature | Date Signed |
| Manager/Supervisor Name Printed | Manager/Supervisor Signature | Date Signed |

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| | | | |
|-----------------------------|--|------------------------|--------------------|
| Job Title: | Maintenance Technician Apprentice | Department: | Maintenance |
| Reports To: | Maintenance Supervisor | Location: | Coneross Creek WRF |
| FLSA Classification: | Non-exempt | Status: | Part Time |
| Date: | September 27,2023 | Direct Reports: | 0 |
| Revised: | | Grade: | A-1 or A-2 or A-3 |

Position Summary

This position will require the candidate to be enrolled or ready to be enrolled in a Technical College Program or other similar program that focuses on a maintenance or electrical curriculum.

The purpose of the position is to learn skills and perform basic technical and manual work in the daily operation and maintenance of the water reclamation facility and pump stations, with an emphasis on mechanical and electrical systems. The position works within a general outline of work to be performed and develops work methods and sequences under the supervision of the Maintenance Supervisor or other managerial staff.

Position Responsibilities - Essential

The tasks listed below are those that represent the majority of the time spent working in this position. Management may assign additional tasks related to the type of work of the position, as necessary.

Assists with routine preventive maintenance and repairs on pumping stations, flow monitoring stations, and treatment plant equipment.

Inspects generators, batteries, oil level, and fan belts and assists with making repairs, as necessary. Replaces fuel and oil filters.

Inspects pump station wet wells, float switch operations, ventilation fans and other safety equipment.

Cleans station and helps to maintain the building and grounds.

Cleans open flume, and measures and records water level.

Inspects oil levels, gear boxes, pumps, belts or chain tension and condition, and proper operation on equipment at the treatment plant and assists with the maintenance on the equipment.

Exercises all valves to pumps. Greases motors and gearboxes, drive shafts, and bearings. Inspects and cleans filters and motor of air handling units.

Assists with repairs and rebuilds pumps. Removes pumps, hoists pumps from below ground level, and transports to shop. Replaces worn parts and components and rehabilitates pumps, motors, and other equipment before reinstalling.

Measures, cuts, bends, threads, assembles, and installs electrical conduit using such tools as hacksaw, pipe threader, and conduit bender.

Assists with testing continuity of circuit to ensure electrical compatibility and safety of components using testing instruments such as ohmmeter, battery, and buzzer.

Performs general clerical work as required, including preparing records and reports, completing forms, copying, and filing documents, entering and retrieving computer data, etc.

Examines form and texture of parts to detect imperfections. Inspects used parts to determine changes in dimensional requirements using rules, calipers, micrometers, and other measuring instruments.

Adjusts functional parts of devices and control instruments using hand tools, levels, plumb bobs, and straightedges. Repairs or replaces defective parts using hand tools and power tools.

Lubricates and cleans parts.

Mow grass and weeds, sweeps, and mops surfaces, and performs other custodial or maintenance duties at the water reclamation facility, pump stations, and other locations as necessary or instructed.

Attends meetings, training, workshops, etc., as appropriate to enhance job knowledge and skills.

Position Responsibilities - Non-Essential/Other

Adheres to the Authority's safety program and regulations.

Fills in for other positions within the organization as needed.

Performs other related duties as required.

Core Competencies

DATA INVOLVEMENT:

Requires gathering, organizing, analyzing, examining, or evaluating data or information and may prescribe action based on such data or information.

PEOPLE INVOLVEMENT:

Requires giving information, guidance, signaling, or assistance to people to directly facilitate task accomplishment; may give directions or assignments to helpers or assistants.

INVOLVEMENT WITH THINGS:

Requires leading, operating or repairing complex machinery or equipment that requires extended training and experience, such as wastewater plant and pump station equipment, or the application of complex software or systems; may involve installation and testing. Involves operations of limited broad scope. Requires understanding of mechanical and electrical dangers and how to safely operate and maintain electrical equipment and components in compliance with laws, regulations, and agency policies/protocols.

REASONING REQUIREMENTS:

Requires performing skilled work involving rules/systems with almost constant problem-solving.

MATHEMATICAL REQUIREMENTS:

Requires using basic algebra involving variables and formulas and/or basic geometry involving plane and solid figures, circumferences, areas and volumes, and/or computing flow, concentration, and percentages.

LANGUAGE REQUIREMENTS:

Requires reading technical instructions, procedures, schematics, plans, manuals, and charts to solve practical problems; composing routine reports and specialized reports, forms and business letters with proper format; speaking compound sentences using normal grammar and word form.

MENTAL REQUIREMENTS:

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Requires doing specialized technical, clerical, manual, or entry-level professional work requiring general understanding of operating policies and procedures and their application to problems not previously encountered; application of specialized technical or professional principles and practices or the use of a wide range of administrative methods in the solution of problems; requires normal attention with potentially long periods of concentration for accurate results and occasional exposure to unusual pressure.

Essential Skills and Experience

VOCATIONAL/EDUCATIONAL PREPARATION:

Requires high school diploma or GED.

SPECIAL CERTIFICATIONS AND LICENSES:

Must possess and maintain a valid SC Driver's License.

May be required to obtain additional training, education, and/or certifications as required by management.

EXPERIENCE REQUIREMENTS:

Be enrolled or ready to be enrolled in a Technical College Maintenance Curriculum.



| Physical Demands and Working Conditions - ADA Guidelines | | | | | |
|---|------------|----------------|-----------------|-----------------|------------------|
| Posture Requirements | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
| Balancing | | | X | | |
| Bending | | | | X | |
| Climbing | | | | X | |
| Crawling | | | X | | |
| Crouching | | | | X | |
| Driving | | | | X | |
| Kneeling | | | | X | |
| Reaching | | | | | X |
| Sitting | | | | X | |
| Standing | | | | | X |
| Twisting | | | | | X |
| Walking | | | | | X |
| Environmental Conditions | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
| Cramped Area | | | | X | |
| Dust | | | | | X |
| Fumes/Odors | | | | | X |
| Hazardous Chemicals | | | X | | |
| Hot/Cold Temperatures | | | | | X |
| Outdoors | | | | | X |
| Noise | | | | | X |
| Concrete Floor | | | X | | |
| Vibration | | | | | X |
| Teamwork | | | | | X |
| Stress | | | | | X |

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| | | | | | |
|-------------------------------------|------------|----------------|-----------------|-----------------|------------------|
| Confined Space Entry | | | | X | |
| Wastewater Exposure | | | | | X |
| Electrical Hazards | | | | X | |
| Mechanical Hazards | | | | | X |
| Trenching and Excavation | X | | | | |
| Oral Communication | | | | | X |
| Written Communication | | | | | X |
| Reading | | | | | X |
| Dexterity Requirements | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
| Coordination | | | | | X |
| Foot Pedals | | | X | | |
| Picking | | X | | | |
| Handling | | X | | | |
| Wrist Motion | | | | | X |
| Lifting Heights | | | | | |
| Lifting Requirements | | | | | |
| 10 pounds or less | | | | | X |
| 11 to 20 pounds | | | | | X |
| 21 to 50 pounds | | | | | X |
| 51 to 100 pounds | | | X | | |
| > 100 pounds | X | | | | |
| Pushing/Pulling Requirements | | | | | |
| 12 pounds or less | | | | | X |
| 13 to 25 pounds | | | | | X |
| 26 to 40 pounds | | | | | X |
| 41 to 100 pounds | | | | X | |
| > 100 pounds | X | | | | |

| Definitions | |
|--------------------|---|
| N/A | Activity is not applicable to this occupation |
| 1 – 25% | Occupation requires this activity 1 – 25% of the time |
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| 76 – 100% | Occupation requires this activity 76 – 100% of the time |

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| | | |
|---------------------------------|------------------------------|-------------|
| _____ | _____ | _____ |
| Employee Name Printed | Employee Signature | Date Signed |
| _____ | _____ | _____ |
| Manager/Supervisor Name Printed | Manager/Supervisor Signature | Date Signed |

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| | | | |
|-----------------------------|--|------------------------|--------------------|
| Job Title: | Water Reclamation Operator Apprentice | Department: | Operations |
| Reports To: | Water Reclamation Operations Supervisor | Location: | Coneross Creek WRF |
| FLSA Classification: | Non-Exempt | Status: | Part Time |
| Date: | September 29, 2023 | Direct Reports: | 0 |
| Revised: | | Grade: | A-1 or A-2 or A-3 |

Position Summary

This position will require the candidate to be enrolled or ready to be enrolled in a Technical College Program or other similar program that focuses on an environmental, biology, chemistry or general curriculum.

The purpose of the position is to learn skills and perform basic technical and manual work in the daily operations of a water reclamation facility. The position performs and develops work methods and sequences under the supervision of the Water Reclamation Operations Supervisor. Tasks to be learned and perform include tending pumps, polymer feeders, blowers, chlorinators, sludge presses, and other equipment used to treat wastewater by settling, aeration, and sludge digestion.

Position Responsibilities - Essential

The tasks listed below are those that represent the majority of the time spent working in this position. Management may assign additional tasks related to the type of work of the position as necessary.

- Walks through plant and performs visual inspections of all pumps and other equipment.
- Collects samples, performs basic sample analyses, and records data as directed by the Water Reclamation Operations Supervisor or Water Reclamation Operator III (Senior Operator).
- Monitors plant processes, using portable DO and pH meters under supervision.
- Reads charts, flow meters, and gauges to detect equipment malfunctions.
- Reads chemical feed and flow rates.
- Monitors SCADA system under supervision
- Assist with removing obstructions, such as coarse materials from bar-screens, to accelerate influent through initial screening process.
- Cleans clarifier weirs and flumes using brush.
- Operates and adjusts sludge dewatering presses, and mixes polymer for presses.
- Operates backhoe loader and dump trucks to remove sludge under supervision.
- Monitors alarms and communication systems with remote lift stations.
- Mows grass, cuts weeds, sweeps and mops surfaces, and performs other custodial or maintenance duties at all locations at the facility.
- Attends meetings, training, workshops, etc., as appropriate to enhance job knowledge and skills.

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Position Responsibilities - Non-Essential/Other

Adheres to the Authority's safety program and regulations.

Performs other related duties as required.

Core Competencies

DATA INVOLVEMENT:

Requires copying, transcribing, entering or posting data or information on inspection forms or electronic devices; operating Computerized Maintenance Management System (CMMS) applications, Supervisory Control and Data Acquisition (SCADA) systems, Microsoft applications, Adobe Acrobat, and other such programs.

PEOPLE INVOLVEMENT:

Requires effectively communicating with people in person, by phone, in writing, or using a computer to convey or exchange information of a technical nature.

INVOLVEMENT WITH THINGS:

Requires using a motor vehicle, pumps, presses, dump truck (non-CDL), laboratory equipment, safety equipment and devices, setting up and operating a wastewater sampler, and using other specialized equipment that that requires extended training and experience; may involve calibration and testing of devices.

REASONING REQUIREMENTS:

Requires understanding and strictly adhering to industrial processes and wastewater technologies, sampling methods, analytical procedures, recordkeeping, flow measuring, and safety/security requirements.

MATHEMATICAL REQUIREMENTS:

Requires using basic algebra involving variables and formulas and/or basic geometry involving plane and solid figures, circumferences, areas and volumes, and/or computing flow, concentration, and percentages.

LANGUAGE REQUIREMENTS:

Requires reading technical instructions, procedures, schematics, plans, manuals, and charts to solve practical problems. Responsible for composing routine reports and specialized reports and forms with proper format; speaking compound sentences using normal grammar and word form.

MENTAL REQUIREMENTS:

Requires doing clerical, manual or technical tasks prescribed by standard practices but which may require computation, the use of several procedures simultaneously, and the use of independent judgments with obvious choices; requires acute attention to detail in order to obtain accurate results.

Essential Skills and Experience

VOCATIONAL/EDUCATIONAL PREPARATION:

Requires high school diploma or GED.

SPECIAL CERTIFICATIONS AND LICENSES:

Must possess and maintain a valid SC Driver's License.

Must complete various workshops and training seminars to remain abreast of requirements and developments in wastewater as necessary.

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Must obtain and maintain a Biological Wastewater Operator Level “Trainee” license as issued by SC LLR within 3 months of beginning employment.

May be required to obtain additional training, education, and/or certifications as required by management.

EXPERIENCE REQUIREMENTS:

Be enrolled or ready to be enrolled in a Technical College Curriculum.

Beneficial Skills and Experience

Experience in maintenance, electrical, and/or mechanical skillsets.

Physical Demands and Working Conditions - ADA Guidelines

| Posture Requirements | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
|---------------------------------|------------|----------------|-----------------|-----------------|------------------|
| Balancing | | X | | | |
| Bending | | | X | | |
| Climbing | | X | | | |
| Crawling | | X | | | |
| Crouching | | X | | | |
| Driving | | | X | | |
| Kneeling | | | X | | |
| Reaching | | | X | | |
| Sitting | | | X | | |
| Standing | | | | X | |
| Twisting | | X | | | |
| Walking | | | | | X |
| Environmental Conditions | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
| Cramped Area | | X | | | |
| Dust | | X | | | |
| Fumes/Odors | | | X | | |
| Hazardous Chemicals | | X | | | |
| Hot/Cold Temperatures | | X | | | |
| Outdoors | | | | | X |
| Noise | | | | | X |
| Concrete Floor | | | | | X |
| Vibration | | | | | X |
| Teamwork | | | | | X |
| Stress | | | X | | |
| Confined Space Entry | X | | | | |
| Wastewater Exposure | | | | | X |
| Electrical Hazards | | | | X | |
| Mechanical Hazards | | | | X | |
| Trenching and Excavation | X | | | | |
| Oral Communication | | | | | X |
| Written Communication | | | | | X |
| Reading | | | | | X |
| Dexterity Requirements | N/A | 1 – 25% | 26 – 50% | 51 – 75% | 76 – 100% |
| Coordination | | | X | | |
| Foot Pedals | | | | X | |

THIS DOCUMENT DOES NOT CREATE AN EXPRESSED OR IMPLIED CONTRACT OF EMPLOYMENT OR ALTER YOUR AT-WILL EMPLOYMENT

| | | | | | |
|-------------------------------------|---|---|---|---|---|
| Picking | | X | | | |
| Handling | | | X | | |
| Wrist Motion | | | X | | |
| Lifting Heights | | X | | | |
| Lifting Requirements | | | | | |
| 10 pounds or less | | | | | X |
| 11 to 20 pounds | | | | X | |
| 21 to 50 pounds | | | X | | |
| 51 to 100 pounds | | X | | | |
| > 100 pounds | X | | | | |
| Pushing/Pulling Requirements | | | | | |
| 12 pounds or less | | | | | X |
| 13 to 25 pounds | | | | X | |
| 26 to 40 pounds | | | X | | |
| 41 to 100 pounds | | X | | | |
| > 100 pounds | X | | | | |

| Definitions | |
|--------------------|---|
| N/A | Activity is not applicable to this occupation |
| 1 – 25% | Occupation requires this activity 1 – 25% of the time |
| 26 – 50% | Occupation requires this activity 26 – 50% of the time |
| 51 – 75% | Occupation requires this activity 51 – 75% of the time |
| 76 – 100% | Occupation requires this activity 76 – 100% of the time |

The OJRSA has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent an expressed or implied contract of employment nor does it alter your at-will employment, and the OJRSA reserves the right to change this job description and/or assign tasks for the employee to perform, as the OJRSA may deem appropriate.

| | | |
|---------------------------------|------------------------------|-------------|
| Employee Name Printed | Employee Signature | Date Signed |
| Manager/Supervisor Name Printed | Manager/Supervisor Signature | Date Signed |

THIS DOCUMENT DOES NOT CREATE AN EXPRESSED OR IMPLIED CONTRACT OF EMPLOYMENT OR ALTER YOUR AT-WILL EMPLOYMENT

I-85 CORRIDOR SEWER EXPANSION PROJECT-OJRSA

CONTRACTOR: MOORHEAD CONSTRUCTION COMPANY ENGINEER: DAVIS & FLOYD, INC.

DATE: OCTOBER 27, 2023

COUNCIL BRIEFING/UPDATE -

CONTRACTOR HAS INSTALLED MOST OF PHASE 2A 15" GRAVITY SEWER MAIN UNDERNEATH I-85 NEAR EXIT 2 NORTHBOUND OFF RAMP OVER TO WHERE IT WILL CONNECT TO THE BROOMWAY LANE PUMP STATION. CONTRACTOR HAS ALSO INSTALLED MOST OF THE PHASE 1B 12" FORCE MAIN FROM POINT OF CONNECTION TO BROOMWAY PUMP STATION TO POINT OF CONNECTION WITH GRAVITY SEWER ON SC HWY. 59 IN FAIR PLAY. CONTRACTOR STILL HAS A COUPLE OF BORES ON THE PHASE 1B 12" FORCE MAIN TO COMPLETE.

THE 1080 LINEAR FOOT DIRECTIONAL BORING 20' BELOW LAKE HARTWELL IS NOW SCHEDULED TO START THE FIRST WEEK OF NOVEMBER AND TAKE APPROXIMATELY 4 TO 6 WEEKS TO COMPLETE THE INSTALLATION.

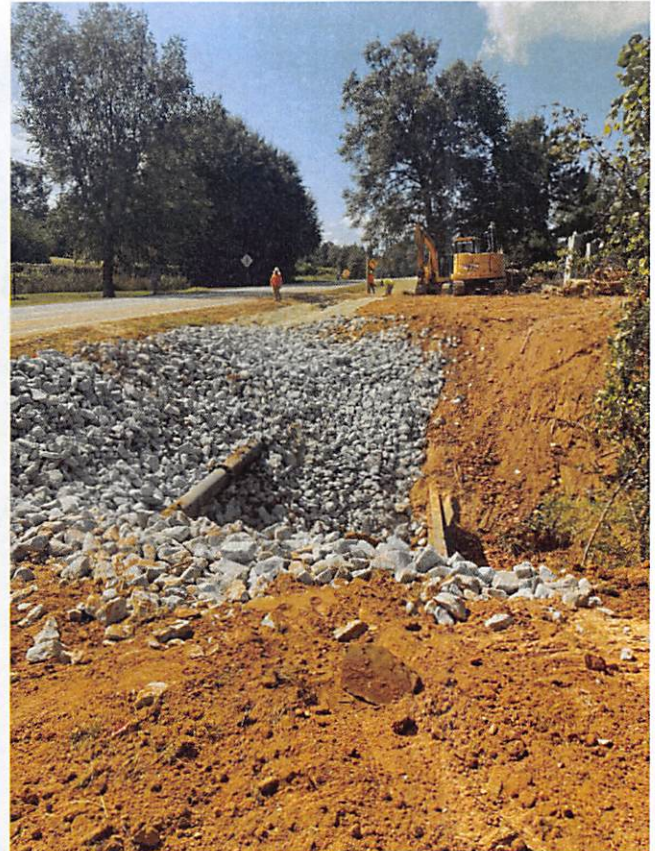
ORIGINAL CONTRACT AMOUNT: \$12,311,447.00

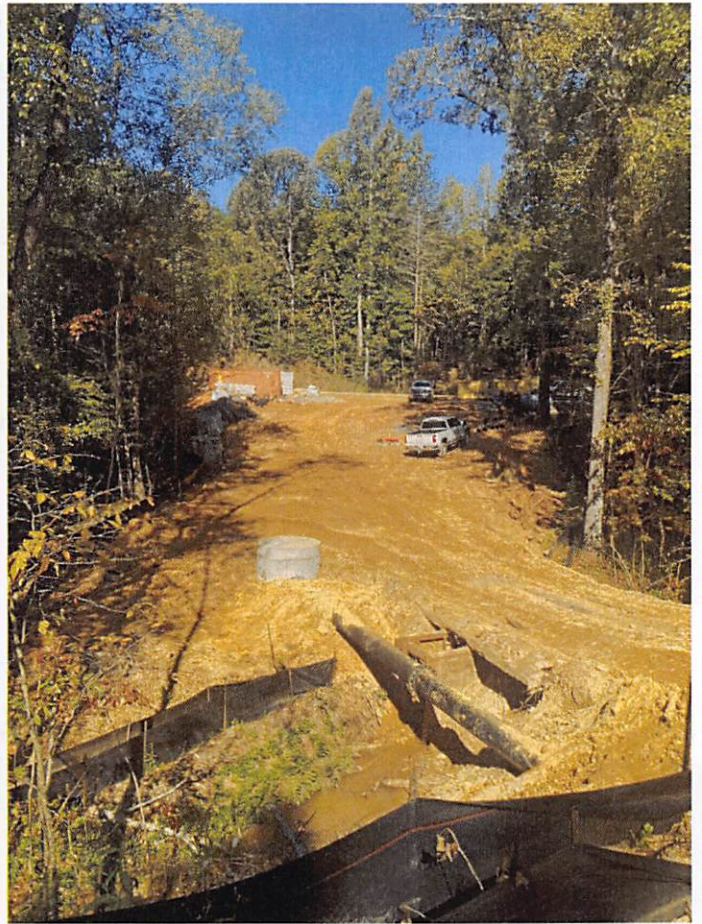
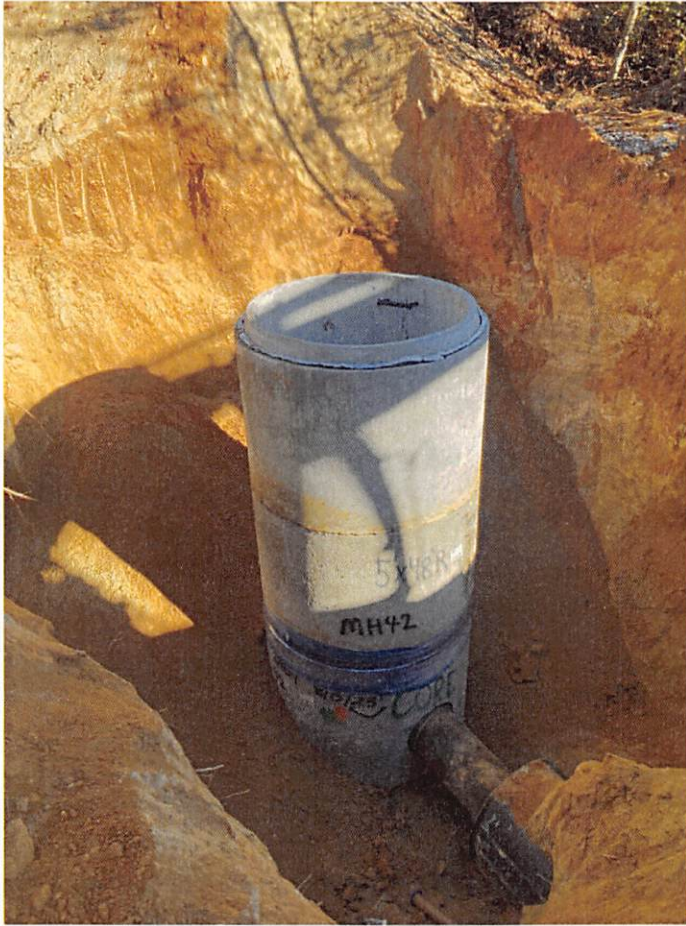
ISSUED CHANGE ORDER NO. 1: (\$467,994.79)

CURRENT CONTRACT AMOUNT: \$11,843,452.21

APPROXIMATE VALUE OF WORK INSTALLED TO DATE: \$3,929,449 OR 33% OF TOTAL PENDING CONTRACT AMOUNT.

THE CONTRACTOR'S SCHEDULE SHOWS COMPLETING INSTALLATION OF THE 15" GRAVITY SEWER ON PHASE 2A FROM I-85 TO BROOMWAY PUMP STATION IN LATE DECEMBER. THEY APPEAR TO BE ON SCHEDULE WITH THIS WORK.. DEPENDING UPON FINAL DELIVERY SCHEDULES FOR THE PUMPS, THE PROJECT IS CURRENTLY SCHEDULED TO BE COMPLETED IN THE EARLY SUMMER OF 2024.







OCONEE JOINT REGIONAL SEWER AUTHORITY

Operations & Planning Committee

November 15, 2023

The Operations & Planning Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 1 (Seneca): Bob Faires, III (Committee Chairman)
- Seat 3 (Seneca): Scott McLane
- Seat 6 (Walhalla): Scott Parris
- Seat 9 (Walhalla & Westminster): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- None.

A) Call to Order – Mr. Faires called the meeting to order at 8:38 a.m.

B) Public Session – None.

C) Presentation and Discussion Items:

1. Update on Current Projects (Exhibit A) – Mr. Eleazer reported on the following:

Flat Rock Pump Station Upgrade – Construction for the Flat Rock Upgrade project is being delayed a couple of months due to supply matters (generator and transfer switch); however, it is still in compliance with the SCIIP timeframe.

Dewatering Project – KCI Technologies is working on the draft contract, and the OJRSA was happy to learn that the assessment phase is well within the estimated budget.

Conveyance System Improvements – The project is in design now. This will be a continuous 3-year-phase project with the first year covering evaluation of pipelines (CCTV, inspection, & cleaning), the second year providing the data to the engineers, and the third year performing the construction and rehabilitation work.

There were extensive matters found last year on pipelines in the Westminster area that were deemed high priority/most critical in the Consent Order, and these issues are being worked on now. Tugaloo Pipeline is going to be doing some point repair work the week of November 27, 2023. Then Blizzard Construction is working on the 36" influent line starting at the Coneross Pump Station up to the 30" line and then will continue from the 30" line at Westminster back to the Coneross trunkline system. Some of the work needing to be done had to be removed from the project due to exceeding the budget for FY2024.

Mr. Parris asked how the section they are working on looks. Mr. Eleazer replied that it looked good except for some rock; however, they do not believe the rock is coming from inside the RCP pipe but rather caused from site erosion and getting in where the pumper companies discharge at the Coneross Creek treatment plant site.

Solids Pad & Dewatering Building Paving – The OJRSA just received a quote on Monday for this project, and it is way more than the OJRSA budgeted (which may be a result of King Asphalt purchasing the local paving companies). The OJRSA obtained a quote from Hubbard a year ago for around \$20,000, but it is currently more than double that. The project is now on hold due to a lack of budgeted funds.

- 2. December Committee Meeting** – The Director stated committee meetings have been cancelled near the holidays in previous years. He said that the engineers will be attending the December board meeting, rather than individual committee meetings, to update the whole board on the project at it relates to the Consent Order. He asked if the committee members wanted to cancel the December O&P meeting. It was agreed to leave the date penciled in for now, but the meeting can be cancelled in December after the board meeting if there are no issues to discuss.

D) Action Items to Recommend to the Board for Consideration – None.

E) Executive Director’s Discussion and Compliance Concerns:

- 1. Environmental and Regulatory Compliance** – Everything has been fine with compliance, and there have been no known overflows. The PAA study is moving along well, and the OJRSA is hoping to have it included in the new discharge permit.

2. Miscellaneous (If Any)

Chlorine Drill – Mr. Eleazer will be drafting a letter to the Seneca Fire Department and Oconee County Emergency Services to thank them for their involvement with the chlorine drill.

Oconee County Jail Bar Screen – The jail is moving forward with their installation of a mechanical bar screen. They are under a Consent Order to have this installed.

F) Committee Members’ Discussion – None.

G) Upcoming Meetings:

- 1. Finance & Administration Committee** – Tuesday, November 28, 2023 at 9:00 a.m.
- 2. Board of Commissioners** – Monday, December 4, 2023 at 4:00 p.m.
- 3. Operations & Planning Committee** – Wednesday, December 20, 2023 at 8:30 a.m.

H) Adjourn – The meeting adjourned at 8:54 a.m.

Notification of the meeting was distributed on November 13, 2023 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrso.org, and posted at the OJRSA Administration Building.



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

November 15, 2023 at 8:30 a.m.

Agenda

- A. Call to Order** – Bob Faires, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
 - 1. Update on current projects (Exhibit A) – Chris Eleazer, Director
 - 2. December committee meeting – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
 - None
- E. Executive Director’s Discussion and Compliance Concerns** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance
 - 2. Miscellaneous *(if any)*
- F. Committee Members’ Discussion** – Bob Faires, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by this or another Committee. Voting is not permitted during this session.
- G. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
 - 1. Finance & Administration Committee – November 28, 2023 at 9:00 a.m.
 - 2. Board of Commissioners – December 4, 2023 at 4:00 p.m.
 - 3. Operations & Planning Committee – December 20, 2023 at 8:30 a.m.
- H. Adjourn**

| O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u> | | % Complete | Anticipated Completion | Budget Amount (\$) | PO/Contract Amount (\$) | O&M PROJECT MILESTONES | | | | | Budget Remaining (\$) | GL Code (XXXXX = get from Office Mgr) | Comp. Performing (and Project Mgr) |
|---|---|------------|------------------------|--------------------|-------------------------|---|------------------------|--------------|-----------|-----------------------|-----------------------------|---------------------------------------|---------------------------------------|
| | | | | | | Bids/RFQ/etc. Issue/Advertised | Req/Contract Signed | Started Work | Completed | Obligated/ Spent (\$) | | | |
| FY 2023 O&M Fund Projects Consent Order Engineering and Assessment Tasks | Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE) | 100% | 6/30/2023 | N/A | N/A | N/A | N/A | 1/26/2022 | 9/11/2023 | 0 | 0 | N/A | Michael Traynham OJRSA Counsel |
| | Consent Order 21-025-W Project: Biannual Report (CE) | 100% | 11/9/2023 | 0 | 0 | N/A | N/A | 11/3/2023 | 11/9/2023 | 0 | 0 | N/A | Chris Eleazer OJRSA |
| | CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL) | 90% | 12/15/2023 | 112,918 | 117,010 | 7/31/2023 | 10/11/2023 | 10/11/2023 | | 0 | 117,010 | ConSys: Prof Svcs 601-02430 | David Blizzard Blizzard Consulting |
| | Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE) | 100% | 8/30/2023 | 5,106 | 5,106 | 9/28/2022 | 12/19/2022 | 1/17/2023 | 10/6/2023 | 5,106 | 0 | ConSys: Prof Svcs 601-02430 | WK Dickson Joe Swaim |
| | Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE) | 100% | 8/30/2023 | 4,580 | 4,580 | 9/28/2022 | 1/3/2023 | 1/17/2023 | 8/11/2023 | 4,580 | 0 | ConSys: Prof Svcs 601-02430 | WK Dickson Joe Swaim |
| | Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE) | 100% | 8/30/2023 | 18,590 | 18,590 | 9/28/2022 | 1/3/2023 | 1/17/2023 | 8/1/2023 | 8,555 | 10,035 | ConSys: Prof Svcs 601-02430 | WK Dickson Joe Swaim |
| | GIS Improvements -- Easement Importation (CE) | 40% | 12/1/2023 | 13,200 | 13,200 | N/A | 9/12/2023 | | | 0 | 13,200 | Admin: Admin Svcs 501-02420 | Jason Gillespie Weston & Sampson |
| | Hydraulic Model Update (CE) | 100% | 1/30/2023 | 45,000 | 45,000 | 2017 Project Continued | 2017 Project Continued | 8/1/2022 | 7/14/2023 | 31,600 | 13,400 | ConSys: Prof Svcs 601-02430 | Will Nading GMC |
| | Install Fence and Gate at GCCP PS (MD) | 100% | N/A | 5,000 | N/A | N/A | N/A | N/A | N/A | 0 | 0 | Contr Svcs: Bldg Grnd 1201-02550 | Jamie Gilbert OEA |
| | Install Radar Level Indicators and Repair Pipes on Digesters (MD) | 30% | TBD | 7,500 | TBD | TBD | | | | 0 | 0 | WRF: R&M 701-03000 | Mark Dain OJRSA |
| | NPDES Permit Renewal Phase 2 (JM, KL) | 65% | 6/30/2024 | 18,200 | 17,350 | 4/19/2022 | 8/22/2022 | 7/1/2022 | | 500 | 16,850 | WRF: Prof Svcs 701-02430 | Goldie Associates Amy Anderson |
| | PAA Study Phase 3 (30 day full scale test) (KL, JM) | 60% | 2/30/2023 | 35,000 | 20,750 | 4/1/2022 | 8/2/2023 | 8/2/2023 | | 3,000 | 17,750 | WRF: Prof Svcs 701-02430 | Goldie Associates Bob Schmitt |
| | Paving Around Solids Pad and Dewatering Building (JM) | 0% | TBD | 20,000 | TBD | TBD | | | | 0 | 0 | WRF: Bldgs Grnds 701-02550 | TBD |
| | Replace 3 way Valve-Install Bypass at Millbrook PS (MD) | 0% | TBD | 15,000 | 14,745 | 9/29/2023 | 10/5/2023 | | | 0 | 14,745 | ConSys: Millbrook PS 601-05100 | Cove Utilities Jeff Caffary |
| | Replace/Paint Walkway Handrails (JM) | 0% | 5/31/2024 | 12,500 | 12,500 | N/A | N/A | | | 371 | 12,129 | WRF: Bldgs Grnds 701-02550 | Johnny McCall OJRSA |
| | Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL) | 93% | 6/1/2023 | 560,000 | 307,500 | Took over from SL&W | 8/17/2022 | 8/16/2022 | | 242,905 | 64,595 | O&M CIP: ConSys 1401-06071 | GMC Will Nading |
| | Streambank & Easement Repairs (KL) | 15% | TBD | 40,000 | 40,000 | N/A | N/A | 7/3/2023 | | 6,257 | 33,743 | Consys: Grav & FM 601-05230 | OJRSA ConSys Michael McClain |
| | Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD) | 0% | 12/15/2023 | 8,000 | | TBD | | | | 0 | 0 | ConSys: Prof Svcs 601-02430 | Instel Stewart Reynolds |
| Transformer/Switchgear Cleaning and Inspection at WRF (MD) | 0% | 12/15/2023 | 8,000 | | TBD | | | | 0 | 0 | WRF: Prof Svcs 701-02430 | Instel Stewart Reynolds | |
| Utility Water Engineering Assessment (JM, KL) | 0% | TBD | 75,000 | TBD | TBD | | | | 0 | 0 | WRF: Prof Svcs 701-02430 | TBD | |
| TOTAL BUDGETED: 1,003,594 | | | | X | | TOTAL FUNDS OBLIGATED/ACTUAL TO DATE: 302,874 | | | | | -313,457 | TOTAL OVER/UNDER BUDGET | |
| TOTAL AWARDED: 616,331 | | | | | | | | | | | | | |

FY2024 O&M Fund Projects

11/13/2023 14:16

| O&M Project (Project Number (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u> | Notes |
|---|--|
| Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE) | 7/10: Presented to OJRSA Board for consideration. Plan to approve for public notice at 8/7 Board meeting. 8/7: Board approved for public notice. Hearing scheduled for 9/11. 9/11: Board approved after receiving no public comments. COMPLETE. |
| Consent Order 21-025-W Project: Biannual Report (CE) | BEGINNING 11/9/2021: REPORTS ARE DUE TO DHEC EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023. Next due 5/10/2024. |
| CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL) | 10/11: Mobilized and began work. 10/16: Has completed 4 line segments, very little sediment and issues found so far. 11/13: Have 2 segments left to CCTV then finished. |
| Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE) | For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$64,894 of \$70,000). 9/5: KL and MD reviewing. 9/15: KL sent comments to WK Dickson. 10/6: Received report. KL confirmed it is complete. COMPLETE. |
| Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE) | For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$36,920 of \$41,500). 8/11: COMPLETE. |
| Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE) | For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$30,410 OF \$49,000). 9/5: COMPLETE. This was used to go out for bid that was awarded to Tugaloo. |
| GIS Improvements -- Easement Importation (CE) | 9/19: Provided information to W&S. 10/23: There were a few that could not be found by OJRSA or W&S staff. Requested assistance from Deb with L Brandt's office. 11/13: Have meeting with L Brandt later in week. |
| Hydraulic Model Update (CE) | FY 2023 project that was finalized in early FY 2024. 6/8: Received draft report. 7/14: COMPLETE |
| Install Fence and Gate at GCCP PS (MD) | 9/29: J Gilbert mentioned at OEA meeting they will be installing. 10/3: Emailed J Gilbert and Kyle. JG responded and said they're taking care of it and no assistance is needed from OJRSA. Considered COMPLETE. |
| Install Radar Level Indicators and Repair Pipes on Digesters (MD) | 8/17: No update. 9/5: KL reached out to vendor and waiting to get back info. 10/3: KL still hasn't anything and the company lost their local rep. for Vega. Items have long lead time. 10/10: Still have not heard anything. 11/13: Still waiting. Have repaired pipes. |
| NPDES Permit Renewal Phase 2 (JM, KL) | <u>Continued from Phase 1 FY 2023.</u> 10/16: All sampling complete. Sonya and Paul working on this with Goldie now because Amy out for 3 months. Still on schedule. 11/13: No update. Goldie has all data. They will have all data by mid-December. |
| PAA Study Phase 3 (30 day full scale test) (KL, JM) | CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$29,250). 10/16: Trial still going well. To be finished 11/3. 11/13: Goldie having to now do toxicity. Should be finished by end of month. |
| Paving Around Solids Pad and Dewatering Building (JM) | 9/19: Still waiting on 3rd quote. 10/3: KL spoke with King Asphalt. They've bought up many of the companies that did this type of work. 10/16: Spoke with King, waiting to hear from Doug. 11/13: King finally showed up. Came in substantially over budget. ON HOLD. |
| Replace 3 way Valve Install Bypass at Millbrook PS (MD) | 10/3: Got back quote, it's within budget. Now will work on scheduling. MD gathering parts. 10/5: Authorized Cove to perform work. 10/16: Waiting on parts. 11/13: Still waiting on parts. |
| Replace/Paint Walkway Handrails (JM) | 10/16: Buying paint this week and Sherwin Williams rep coming out to train on prep and mixing epoxy. 11/13: Scheduling person to come out. We have all paint. |
| Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL) | Continued from FY 2023. <u>FY 2024: \$120,000.</u> 9/11: Received DHEC Construction Permit for 12,000 LF of 16" force main. 9/29: Provided 90% comments back to GMC. |
| Streambank & Easement Repairs (KL) | 8/17: Repaired 3 creek crossings. 10/3: Repaired 2 creek banks (5 total) 11/13: Repaired 3 more creek crossings (8 total) |
| Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD) | 8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. |
| Transformer/Switchgear Cleaning and Inspection at WRF (MD) | 8/17: Need to schedule. 9/5: MD called Instel to set up schedule 10/3: Scheduled for 12/6-7. |
| Utility Water Engineering Assessment (JM, KL) | 8/17: No update. Will need to put together RFP. 9/19: CE--this needs to be scheduled soon. 10/2: Sent KL information to put together RFP. 10/16: KL working on it. 11/13: KL just sent draft to CE today to review. |

FY2024 Restricted Fund Projects


11/13/2023 14:16

| | | RESTRICTED FUND PROJECT MILESTONES | | | | | | | | | | | | |
|---|---|--|------------|------------------------|--------------------|--|--------------------------------|--------------------|--------------|-------------|-----------------------|-------------------------|---------------------------------------|--------------------------------------|
| | | Restricted Fund Projects (Project Number (if applicable); Project Manager) | % Complete | Anticipated Completion | Budget Amount (\$) | PO/Contract Amount (\$) | Bids/RFQ/etc. Issue/Advertised | PO/Contract Signed | Started Work | Completed | Obligated/ Spent (\$) | Budget Remaining (\$) | GL Code (XXXXX = get from Office Mgr) | Comp. Performing (and Project Mgr) |
| FY 2024 Restricted Funds Capital Projects | Projects may carry across budget years | Central Oconee County Sewer Basin Study (CE) | 3% | 6/30/2024 | 350,000 | 317,800 | N/A | 8/9/2023 | 9/12/2023 | | 0 | 317,800 | PROJ & CONT 1501-09007 | Weston & Sampson Kip Gearhart |
| | Consent Order Projects 2022 CONSTRUCTION Possible SCIP Match (#2024-02; CE, KL) | 0% | 2/1/2024 | 360,850 | 351,291 | 7/28/2023 | 10/17/2023 | | | | 0 | 351,291 | PROJ & CONT 1501-09008 | Tugaloo Pipeline Ed Hare |
| | Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIP MATCH (#2021-01; CE, KL) | 3% | 8/13/2025 | 400,000 | 398,000 | N/A | 9/15/2023 | 10/3/2023 | | | 43,811 | 354,189 | PROJ & CONT 1501-09009 | WK Dickson Joe Swaim |
| | Consent Order Projects 2023 CONSTRUCTION SCIP PROJECT (#20XX-XX; CE, KL) | 0% | 8/13/2025 | 4,662,745 | TBD | TBD | | | | | 0 | 0 | PROJ & CONT 1501-TBD | TBD |
| | Dewatering Equipment Replacement ENGINEERING SCIP MATCH (#2024-06; KL) | 0% | TBD | 75,000 | TBD | 9/15/2023 | | | | | 0 | 0 | PROJ & CONT 1501-TBD | TBD |
| | Dewatering Equipment Replacement CONSTRUCTION SCIP PROJECT (#2024-XX; KL) | 0% | TBD | 2,800,000 | TBD | TBD | | | | | 0 | 0 | PROJ & CONT 1501-TBD | TBD |
| | Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE) | 75% | TBD | Currently N/A | N/A Oconee Co Proj | N/A Oconee Co Proj | N/A Oconee Co Proj | N/A Oconee Co Proj | | | 0 | 0 | TBD | Thomas & Hutton Lee Brackett |
| | Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIP MATCH (#2022-03; CE) | 50% | 9/30/2024 | 256,000 | 177,800 | 2/14/2022 | 7/5/2055 | 7/1/2022 | | | 104,677 | 73,123 | PROJ & CONT 1501-09005 | KCI Technologies Tom Vollmar |
| | Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIP PROJECT | 0% | 9/30/2024 | 1,737,500 | 1,293,500 | 6/7/2023 | 8/29/2023 | | | | 34,200 | 1,259,300 | PROJ & CONT 1501-09005 | Cove Utilities Jeff Caffery |
| | Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE) | 0% | 11/29/2024 | 100,000 | 100,000 | 5/26/2023 | 10/10/2023 | 11/8/2023 | | | 1,673 | 98,327 | PROJ & CONT 1501-09010 | WK Dickson Angie Mettlen |
| | Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE) | 35% | 6/30/2024 | 480,850 | 480,850 | N/A | 5/4/2023 | 5/4/2023 | | | 121,160 | 359,736 | SSF: CIP 1401-06050 | Davis & Floyd John Reynolds |
| | Sewer South Phase II CONSTRUCTION (CE) | 35% | 6/30/2024 | 12,311,447 | 11,843,452 | 9/27/2022 | 3/23/2023 | 6/1/2023 | | | 3,286,419 | 8,557,033 | SSF: CIP 1401-06050 | Kevin Moorhead Moorhead Construct |
| | Thickener Sludge Pump (P-113), Including Install (MD) | 100% | 5/30/2023 | 25,000 | 29,571 | 8/1/2022 | 12/13/2023 | 6/29/2023 | 8/4/2023 | | 37,949 | (8,378) | PROJ & CONT 1501-09002 | Greenstone Drew Goldie |
| | | 0% | | | | | | | | | 0 | 0 | | |
| | 0% | | | | | | | | | 0 | 0 | | | |
| | | TOTAL BUDGETED: 23,559,392 | | | | TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE: 3,629,889 | | | | -11,362,422 | | TOTAL OVER/UNDER BUDGET | | |
| | | TOTAL AWARDED: 14,992,264 | | | | | | | | | | | | |

FY2024 Restricted Fund Projects

11/13/2023 14:16

| Restricted Fund Projects (Project Number (if applicable); Project Manager) | Notes |
|--|--|
| Central Oconee County Sewer Basin Study (CE) | To continue under #2022-01 (Southern Oconee/Western Anderson Sewer Master Plan). 8/7: Board approved. 9/12: Kickoff meeting held. 10/3: Attempting to schedule meetings. 10/16: Stakeholder scheduled for today. 11/8: Stakeholder meeting today. |
| Consent Order Projects 2022 CONSTRUCTION Possible SCIP Match (#2024-02; CE, KL) | Carryover from FY 2023. 8/15: Notice of Award signed. Will sign contract at pre-con meeting. 10/3: Pre-con scheduled for 10/17, contract to be signed at that time. 10/17: Contract signed and NTP issued for 11/27 with 45 days to complete work. |
| Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIP MATCH (#2021-01; CE, KL) | 8/24: O&P approved for draft contract to go to the Board for consideration at 9/11 meeting. 9/11: Board approved execution of TO #13 Collection System Rehabilitation. 9/15: Signed, returned contract. 10/3: Kickoff meeting held. |
| Consent Order Projects 2023 CONSTRUCTION SCIP PROJECT (#20XX-XX; CE, KL) | 8/17: To be bid upon design (WKD TO#13). 10/3: Anticipated bidding to begin 5/2024 and construction to begin around 8/2024. |
| Dewatering Equipment Replacement ENGINEERING SCIP MATCH (#2024-06; KL) | 10/3: Received 2 SOQs. KL, JM, and MD will review and make recommendation to O&P Comm. 10/15: KL and team to present recommended firm to O&P Comm. 11/6: Board approved KCI Tech. to do work, will negotiate contract. |
| Dewatering Equipment Replacement CONSTRUCTION SCIP PROJECT (#2024-XX; KL) | FY 2024 O&P Fund project "Dewatering Equipment Assessment FOR EVENTUAL SCIP PROJECT" must be completed first. |
| Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE) | 9/5: Plans under review. These may possibly be the ones that will be submitted to DHEC for construction permit. 9/19: Sent comments back to T&H. Revisions necessary. |
| Flat Rock PS Replacement ENGINEERING/ CONST SVCS SCIP MATCH (#2022-03; CE) | 6/2: Received approval from Nate Foutch (SC RIA) to advertise. KCI plans to have pre-bid 6/27. 6/7: Advertised w/ SCBO, put on OJRSA website. Bid opening 7/18. 8/29: Pre-con mtg held with Cove Utilities. |
| Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIP PROJECT | 8/15: Received approval to proceed from RIA. 8/29: Signed contract, Notice to Proceed, conducted pre-con meeting. 9/19: Construction not to start until 1/2024. 11/13: Scheduled to begin construction in 3/2024 due to electrical/genset. |
| Regional Sewer Feasibility Study RIA GRANT (#2024-01; CE) | 9/19: Timeline now Reorganization Model Board Review/Approval 9/30/2024; and RIA Monitoring/Closeout 11/29/2024. 10/9: RIA approved to execute contract w/ WKD. 11/8: Stakeholder meetings today. |
| Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE) | <i>Also see Sewer South Phase II Construction for additional information.</i> 10/6: County approved additional \$6,350 to survey access road. Contract total increased by this amount. |
| Sewer South Phase II CONSTRUCTION (CE) | 7/27: Progress meeting. No issues. Proceeding nicely with pipelaying and boring under I-85. 8/29: Progress meeting: No issues. On schedule. Pay App #1 signed and check cut. 9/12: Pay App #2 processed. 10/9: Pay App #3 processed. |
| Thickener Sludge Pump (P-113), Including Install (MD) | <i>Carryover from FY 2023. Some costs may have been paid during previous FY.</i> 9/15: COMPLETE. |
| | |
| | |



OJRSA-Central County Sewer Basin Plan:
Stakeholder Meeting
November 8, 2023

Weston & SampsonSM



**BOLTON
& MENK**

Real People. Real Solutions.

OJRSA – Kickoff Meeting

November 8, 2023

AGENDA:

- Welcome & Project Team Introductions
- Why are we here?
 - Goals for Today
- Background & Data Analysis
- Stakeholder Structured ‘Go Around’
- Questions / Comments

Welcome & Introductions



Weston & SampsonSM



**BOLTON
& MENK**

Real People. Real Solutions.

An aerial photograph of a wastewater treatment plant. The facility consists of several large circular clarifiers and rectangular aeration tanks, interconnected by a network of pipes and walkways. A central building with a flat roof is visible. The plant is surrounded by a mix of green grass and bare trees, suggesting a late autumn or winter setting. In the foreground, there is a paved area with a few parked cars and a building with a white roof. The text "Why Are We Here?" is overlaid in the center of the image in a large, white, sans-serif font.

Why Are We Here?

Why are we here?

- Overarching Project Goals:
 - A planning document that will guide future capital spending decisions for sewer within Oconee County
 - **Future growth projections – five (5) year windows, over 20-year period**
 - **Base year 2024**
 - **2024-2028 >>> 2029-2033 >>> 2034-2038 >>> 2039-2044**
 - High-level plan and prioritizations within the Central County area for future sewer infrastructure – Septic tanks will remain in certain places!
 - Projections for operating the collection system over a 20-year period for sewer revenue
 - **Where should new sewer infrastructure go and what existing infrastructure needs to be upgraded? What areas should remain on septic tanks?**

Why are we here?

- Why is this important?
 - Quality of Life & Economic Opportunity – **this is personal**
 - Proactive approach to future growth in this area
 - Sewer is often reactive
 - We need growth projections for flow projections
 - Comprehensive CIP plan
 - Cost to operate & maintain
 - Input from today will inform the public engagement process
 - OJRSA feasibility study occurring at the same time

Goals for Today

- Review completed efforts to date
- Provide transparency for this planning process and a foundational understanding
- Present draft assumptions for this study
- Gather feedback from stakeholders
 - Specific questions
 - Gaps in our data?

An aerial photograph of a wastewater treatment plant. The facility consists of several large circular clarifiers and rectangular aeration tanks, interconnected by a network of pipes and walkways. A central building, likely the control house, is visible. The plant is surrounded by a mix of green grass and bare trees, suggesting a late autumn or winter setting. In the foreground, there is a parking lot with several cars and a large industrial building with a flat roof. The text "Background & Data Analysis" is overlaid in the center of the image in a large, white, sans-serif font.

Background & Data Analysis

Completed Work

- Call for Data / Research Public data
- Develop Planning Analysis Strategy
- Review Available Data
- Spatial Analysis
- Planning Meeting
- Revise Analysis

Study Area

- Oconee County
- Anderson County
Census Tract 109
- 20-year Projections
 - 2024-2044

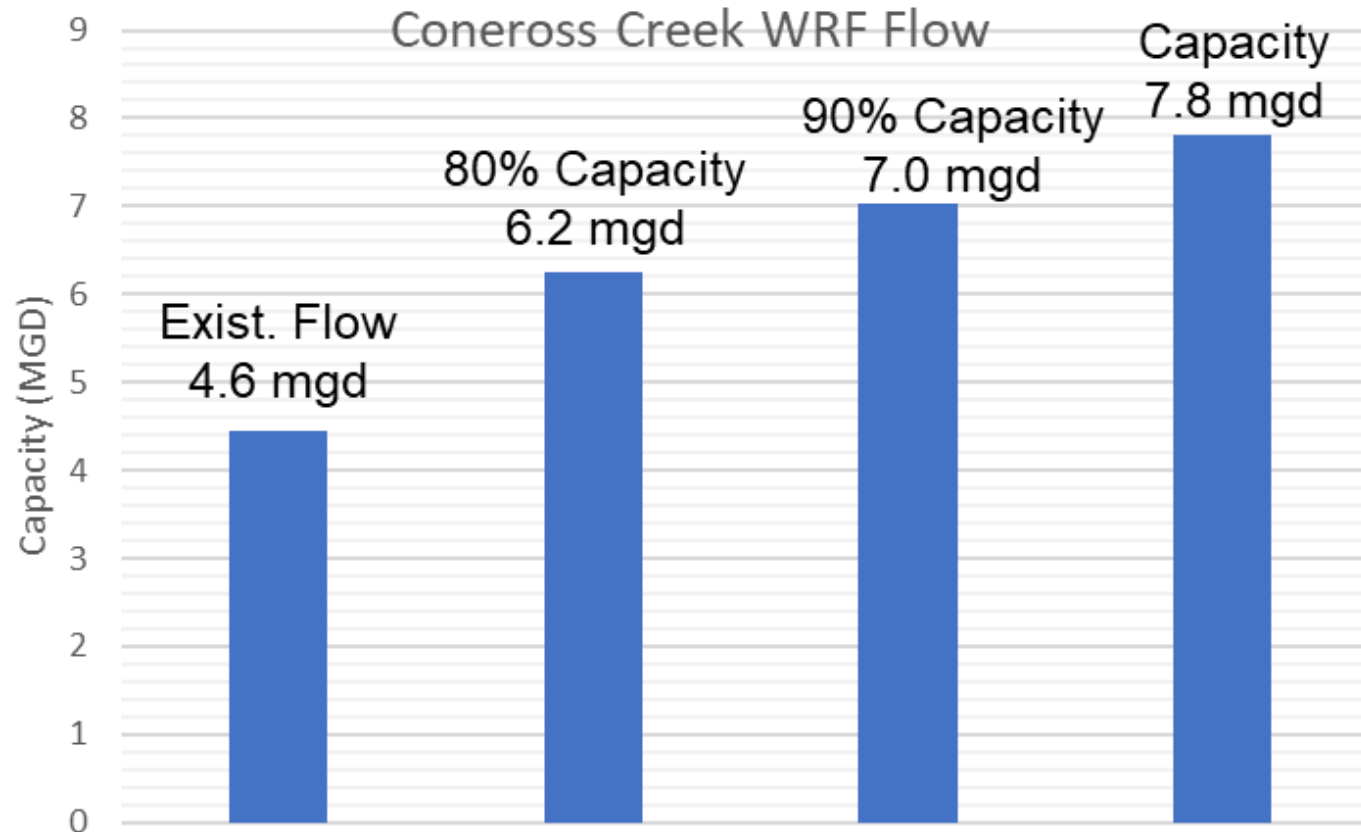


Sewer Today

- OJRSA:
 - Coneross WRF– (7.8 MGD capacity)
 - 65 miles of gravity sewer
 - 15 pump stations
 - 24 miles of force mains
- Seneca, Walhalla, Westminster, West Union each have their own gravity sewer, pump stations and force mains
- Oconee County – Golden Corner pump station and force main (operated by OJRSA) – Sewer South Phase I
- Several privately owned package plants
- Sewer South Phase II (being installed) will be owned and operated by OJRSA

Sewer Today

- Upgrade design needs to be initiated at 80%
- Upgrade construction needs to be initiated at 90% capacity



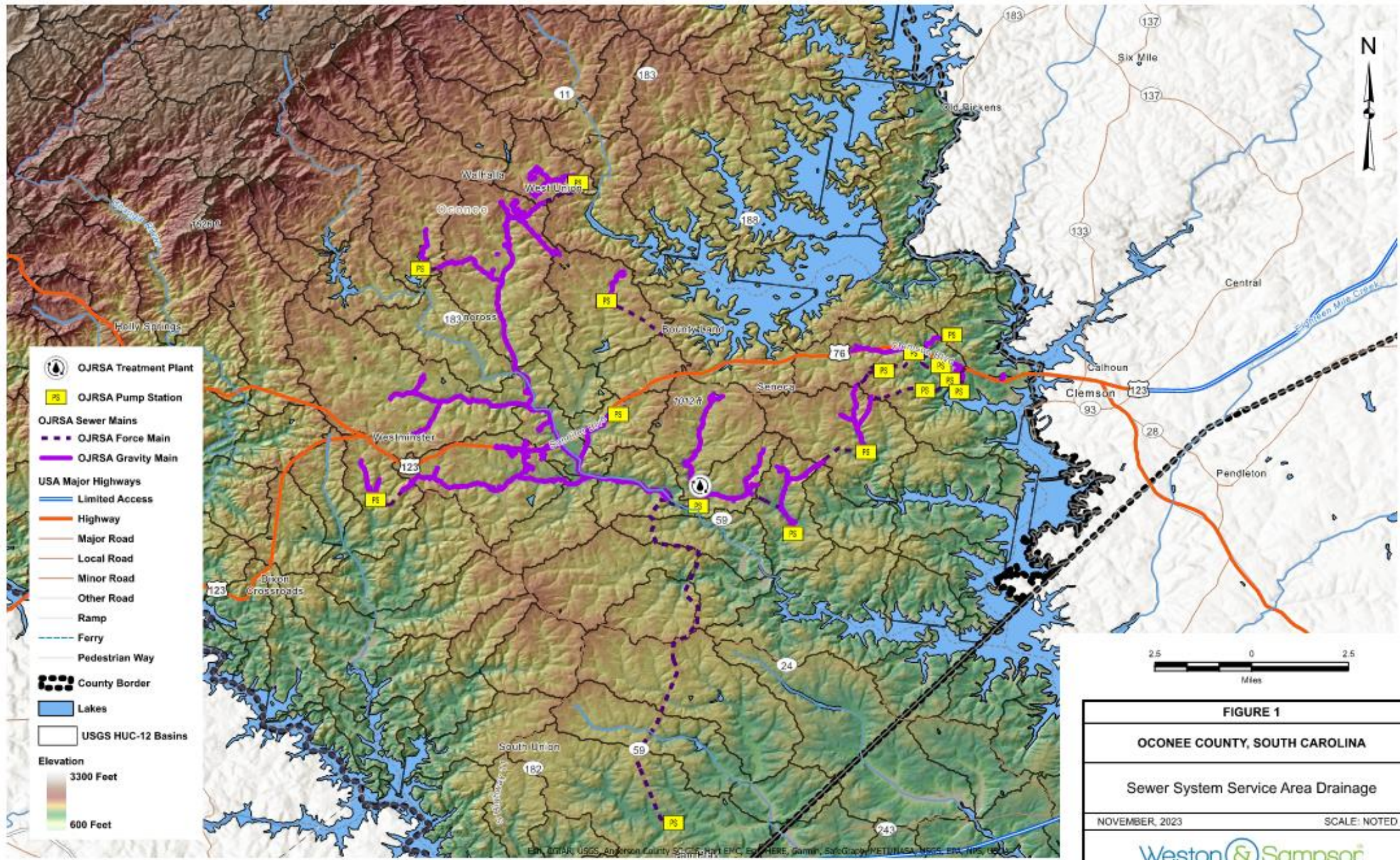


FIGURE 1
OCONEE COUNTY, SOUTH CAROLINA
 Sewer System Service Area Drainage
 NOVEMBER, 2023 SCALE: NOTED
 Weston & Sampson

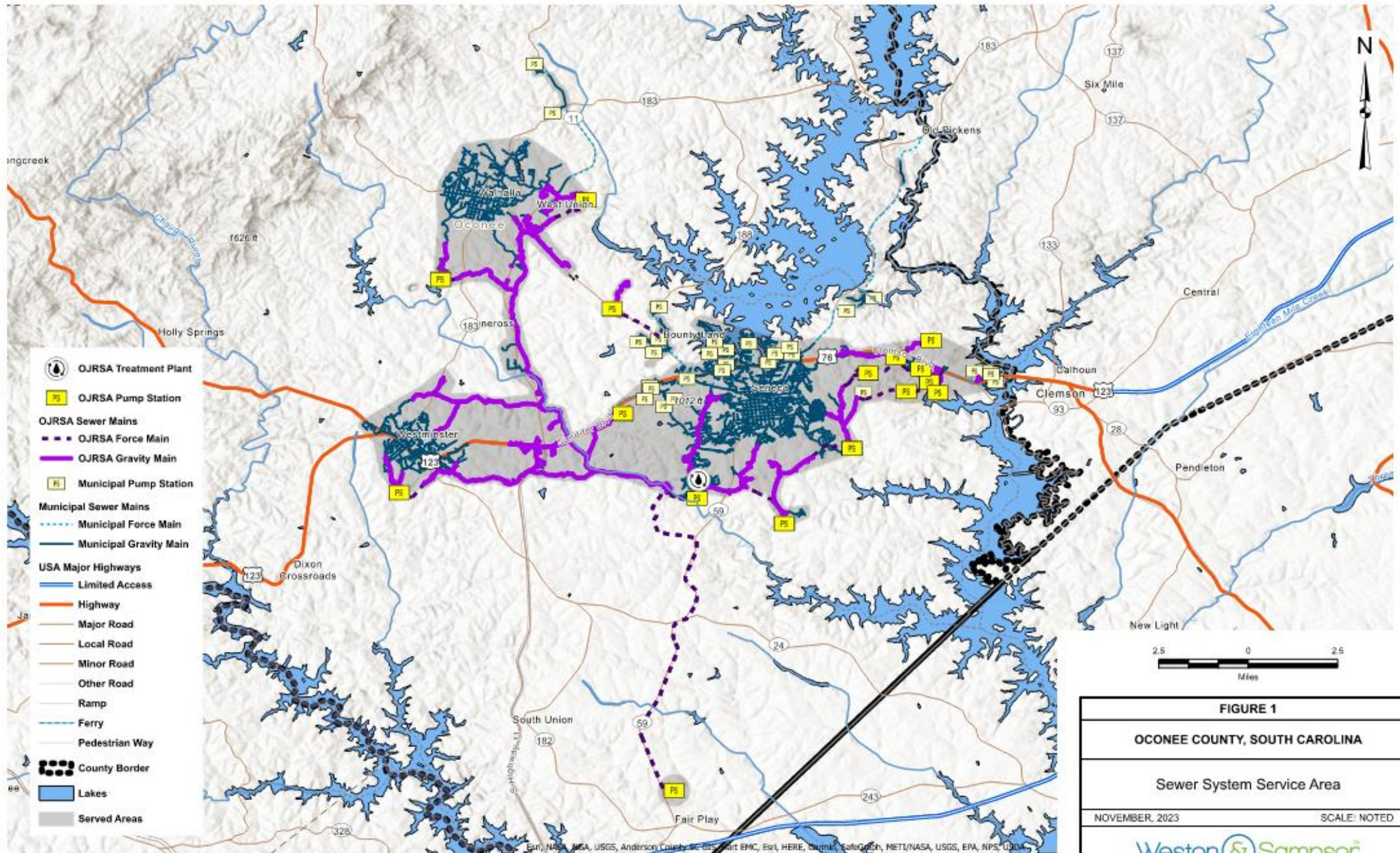


FIGURE 1

OCONEE COUNTY, SOUTH CAROLINA

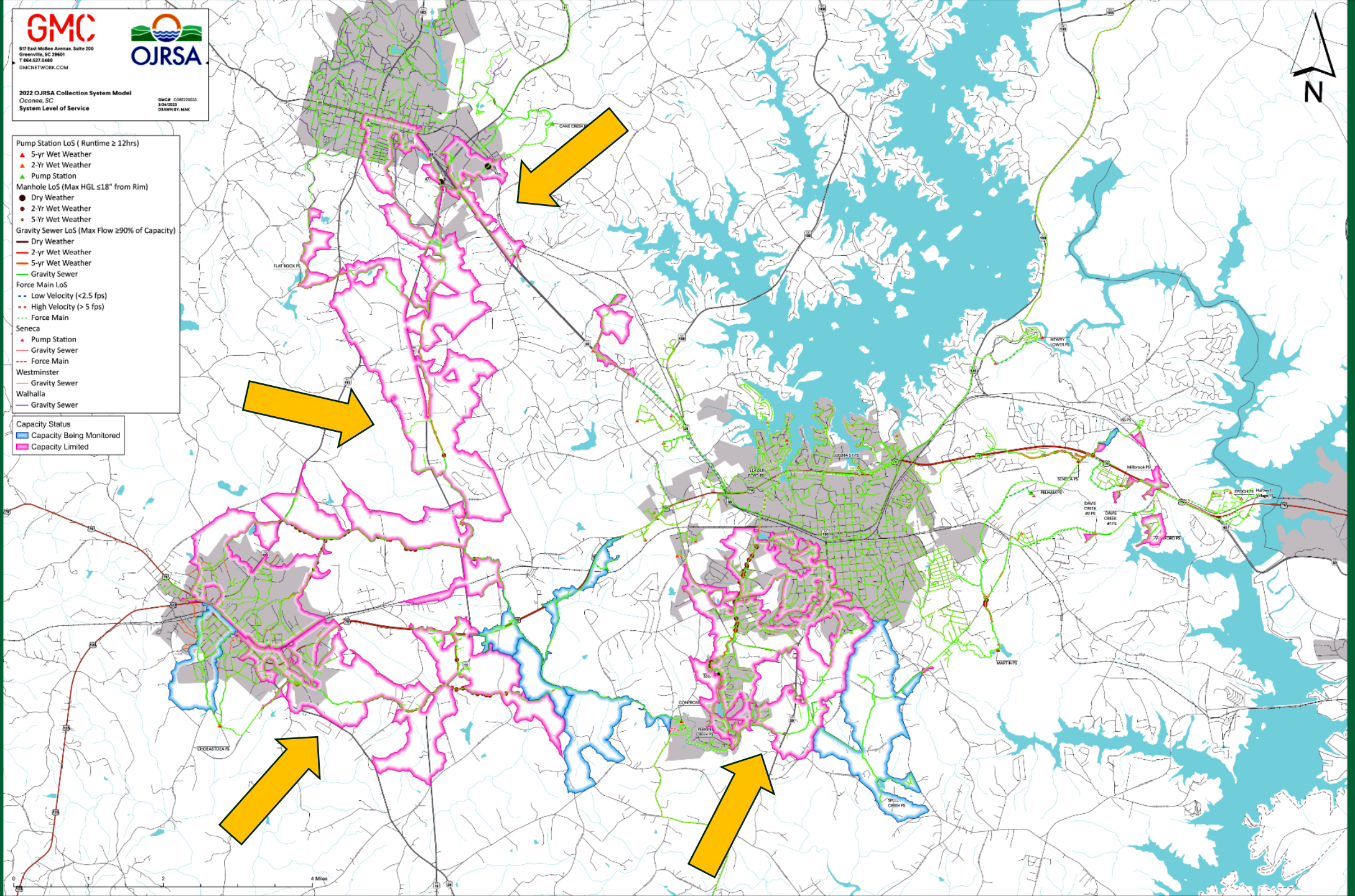
Sewer System Service Area

NOVEMBER, 2023

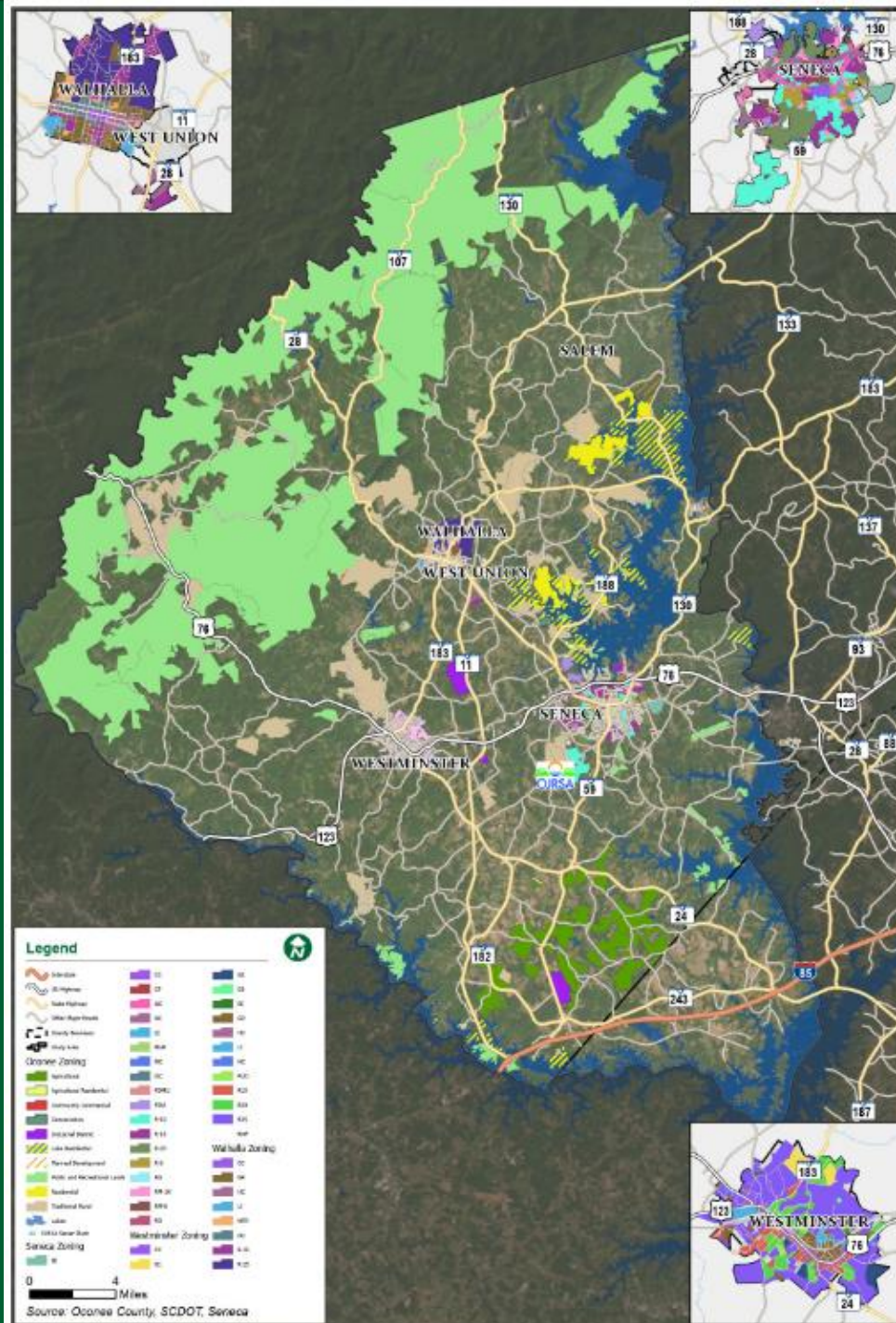
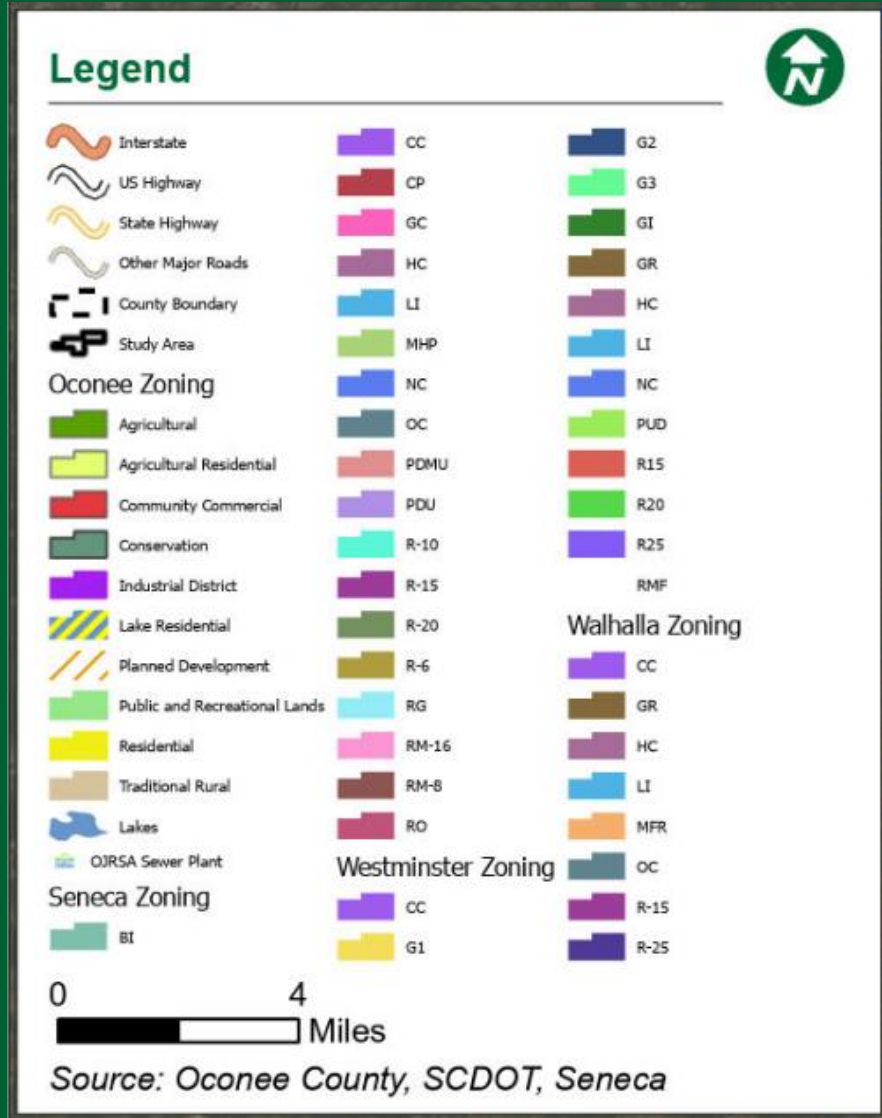
SCALE: NOTED



- Pump Station LoS (Runtime \geq 12hrs)
 - ▲ 5-yr Wet Weather
 - ▲ 2-Yr Wet Weather
 - ▲ Pump Station
- Manhole LoS (Max HGL \leq 18" from Rim)
 - Dry Weather
 - 2-Yr Wet Weather
 - 5-Yr Wet Weather
- Gravity Sewer LoS (Max Flow \geq 90% of Capacity)
 - Dry Weather
 - 2-yr Wet Weather
 - 5-yr Wet Weather
 - Gravity Sewer
- Force Main LoS
 - - Low Velocity (<2.5 fps)
 - - High Velocity (> 5 fps)
 - - Force Main
- Seneca
 - ▲ Pump Station
 - Gravity Sewer
 - Force Main
- Westminster
 - Gravity Sewer
- Walhalla
 - Gravity Sewer
- Capacity Status
 - Capacity Being Monitored
 - Capacity Limited

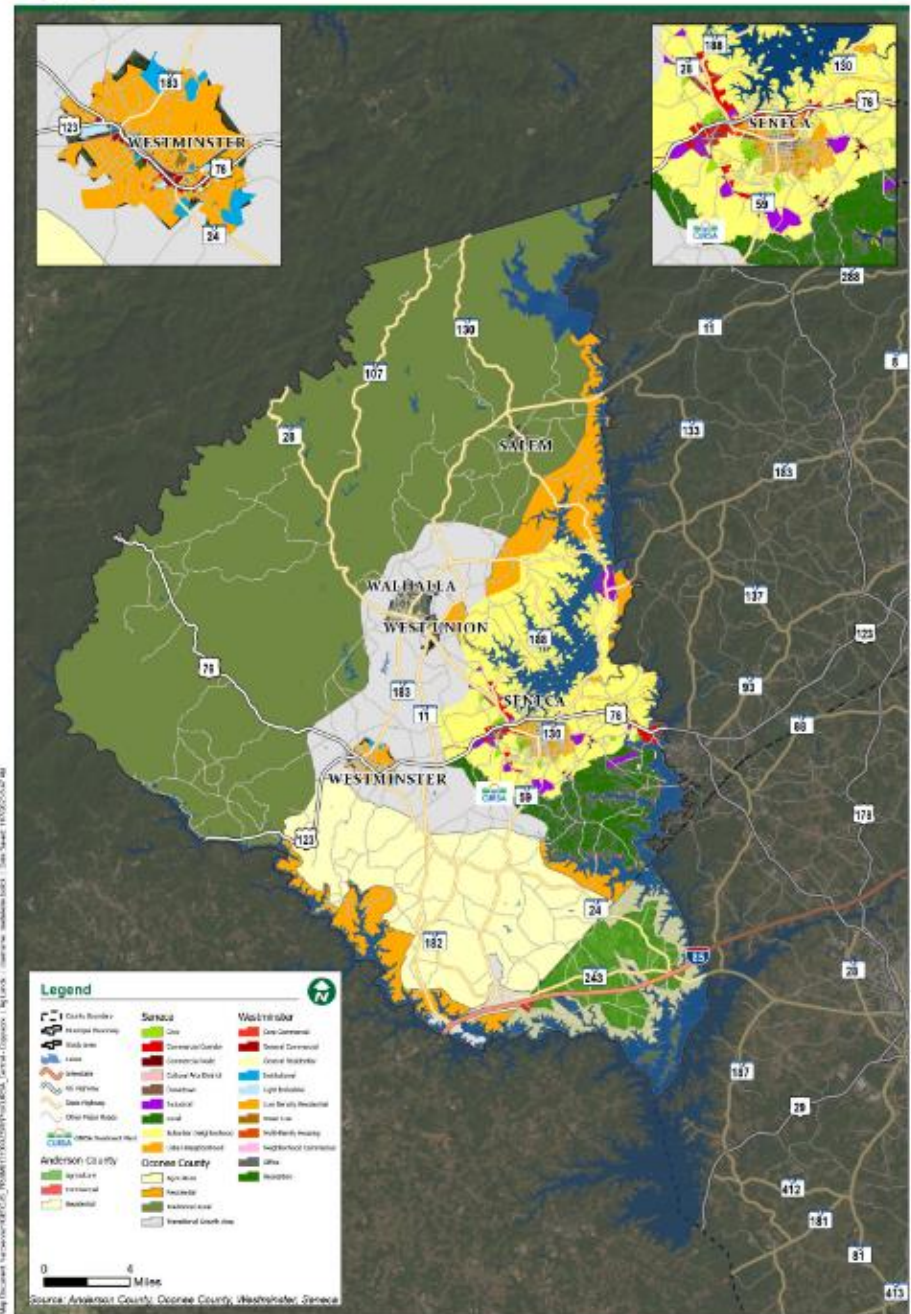
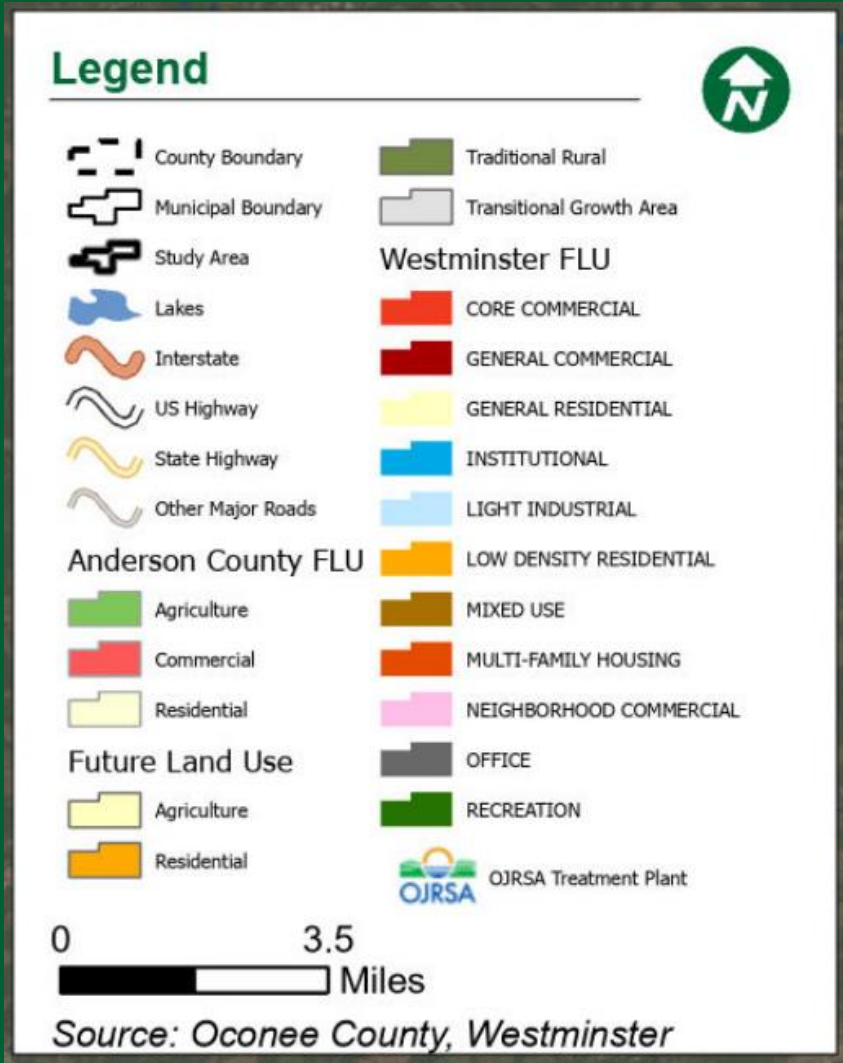


Zoning



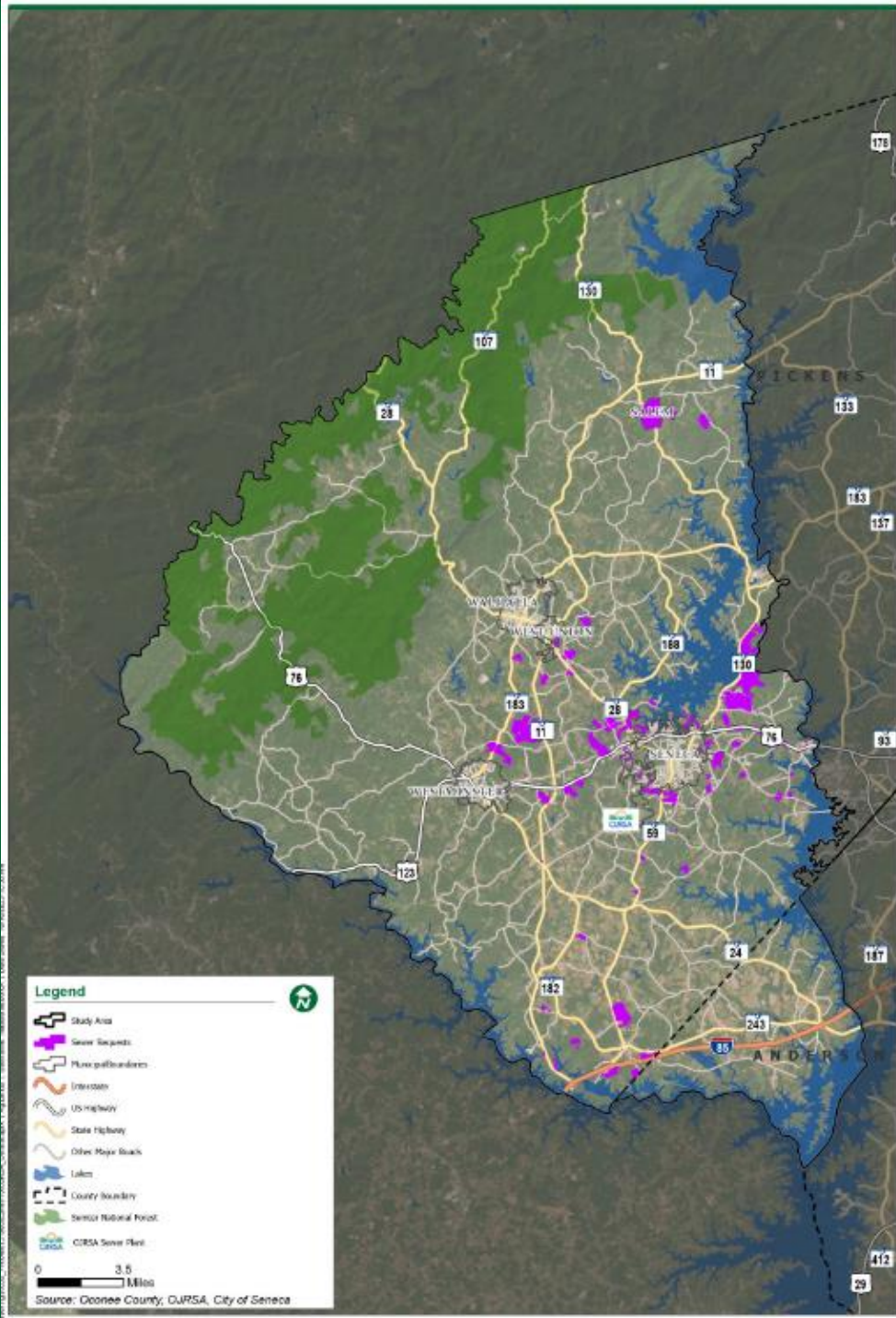
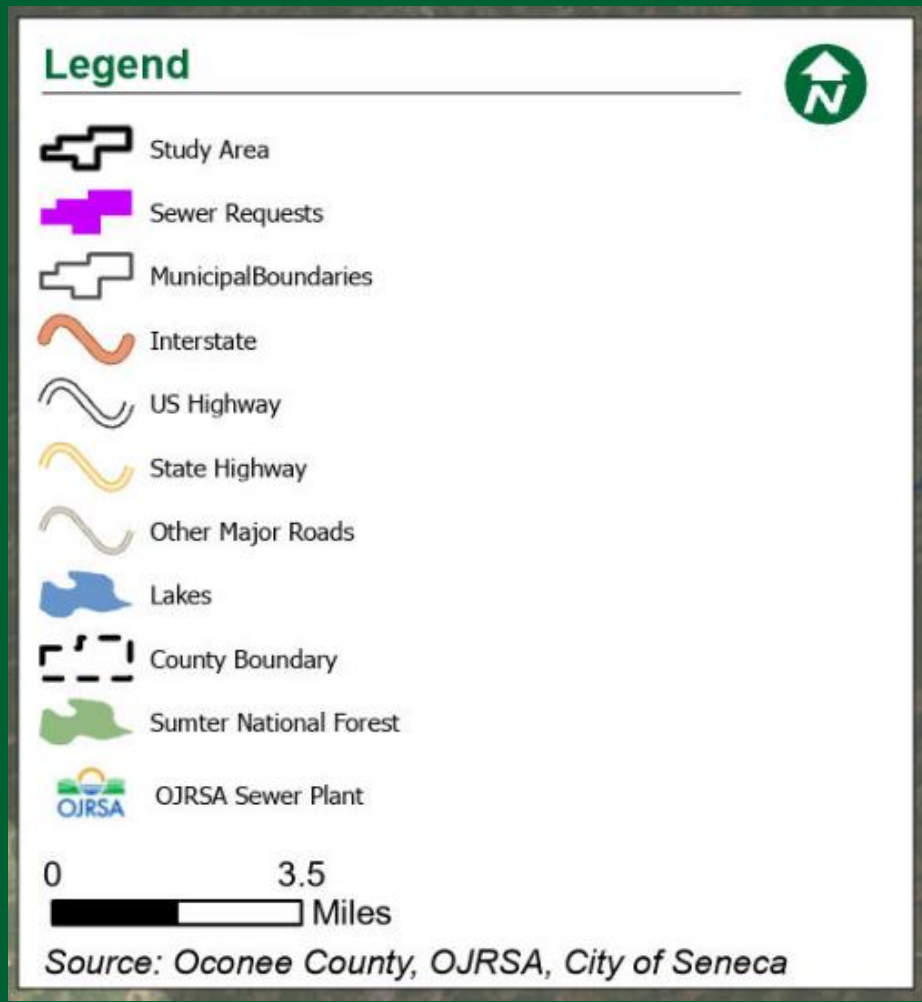
Oconee County is mostly unzoned

Future Land Use



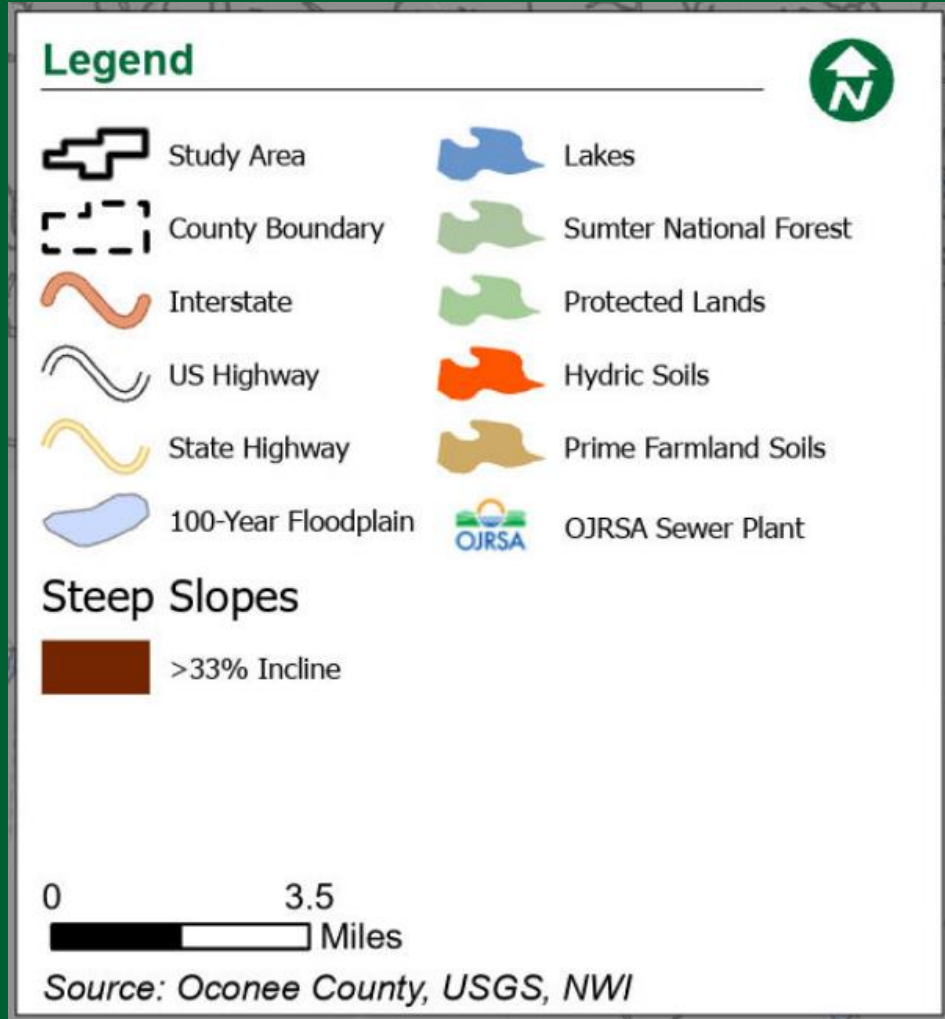
***Walhalla is currently underway with their comprehensive planning process**

Sewer Service Request



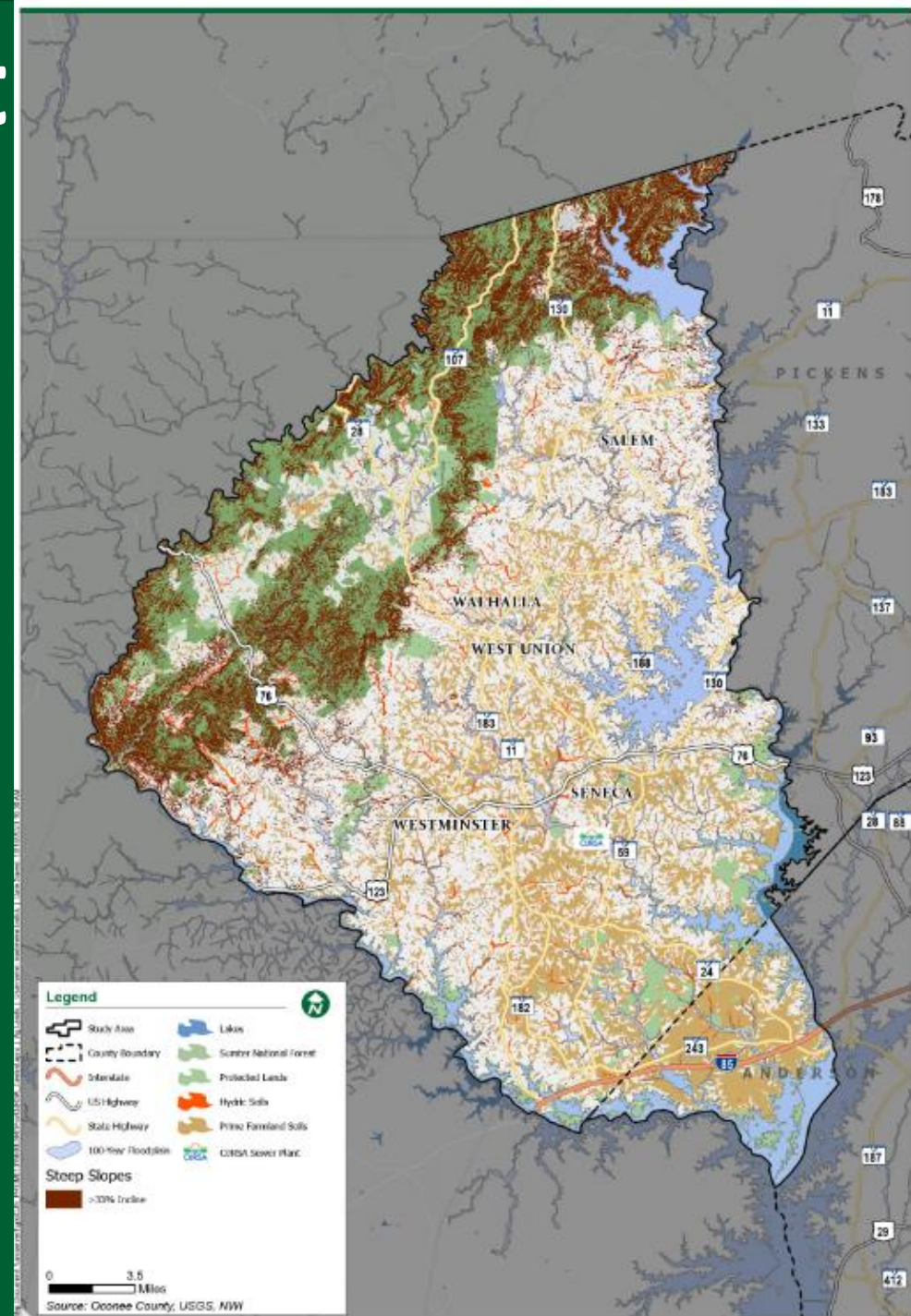
Spread out requests

Constraints to Development & Prime Farmland



Constraints help focus the growth discussion

Prime Farmland is noteworthy for consideration



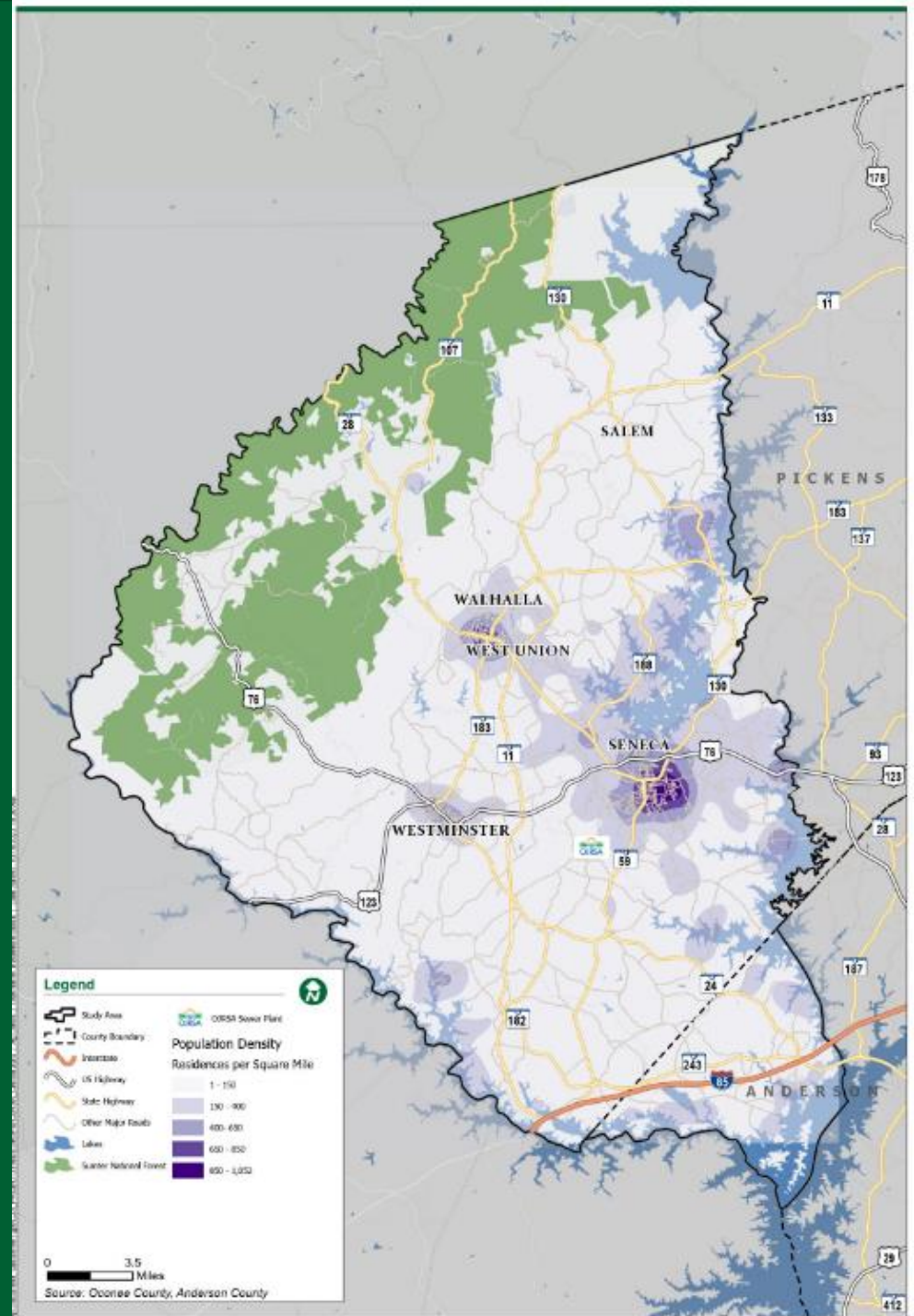
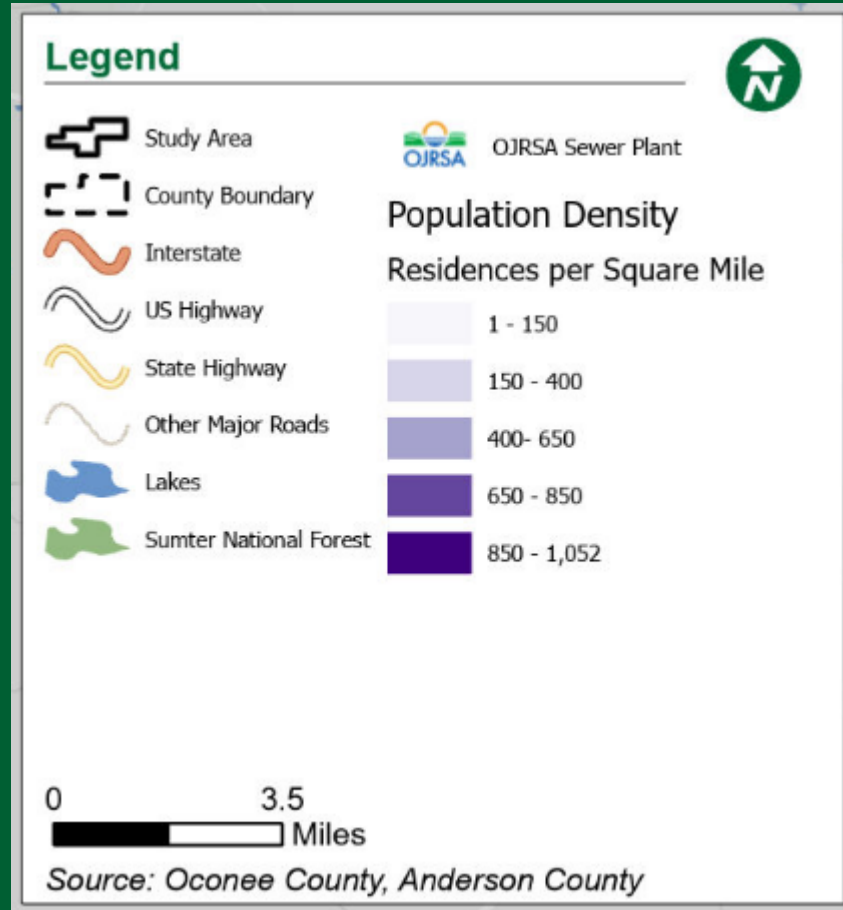
Population Density

- *Where will growth go?*

If sewer is installed in key spots this conversation changes



Photo Credit: <https://www.discoverwildlife.com/animal-facts/which-came-first-the-chicken-or-the-egg>



SC Population Estimates

Table 2-4. Population Estimates and Projections

| Jurisdiction | 2010 ¹ Census | 2018 ² EA Estimate | 2023 ² EA Projection | 2030 Projection | Projected Change 2018 - 2030 | |
|----------------------|-----------------------------|----------------------------------|------------------------------------|--------------------|------------------------------------|--------------|
| | | | | | # | % |
| Oconee County | 74,273 | 77,061 | 80,260 | 84,739 | 7,678 | 10.0% |
| Salem | 135 | 121 | 121 | 121 | 0 | 0.0% |
| Seneca | 8,102 | 8,418 | 8,706 | 9,109 | 691 | 8.2% |
| Walhalla | 4,263 | 4,423 | 4,542 | 4,709 | 286 | 6.5% |
| Westminster | 2,418 | 2,472 | 2,478 | 2,486 | 14 | 0.6% |
| West Union | 291 | 329 | 340 | 355 | 26 | 8.0% |

Sources: ¹U.S. Census Bureau, 2010 Census; ²Environics Analytics (EA) Claritas Pop-Facts, 2018

SC Population Estimates & Projections

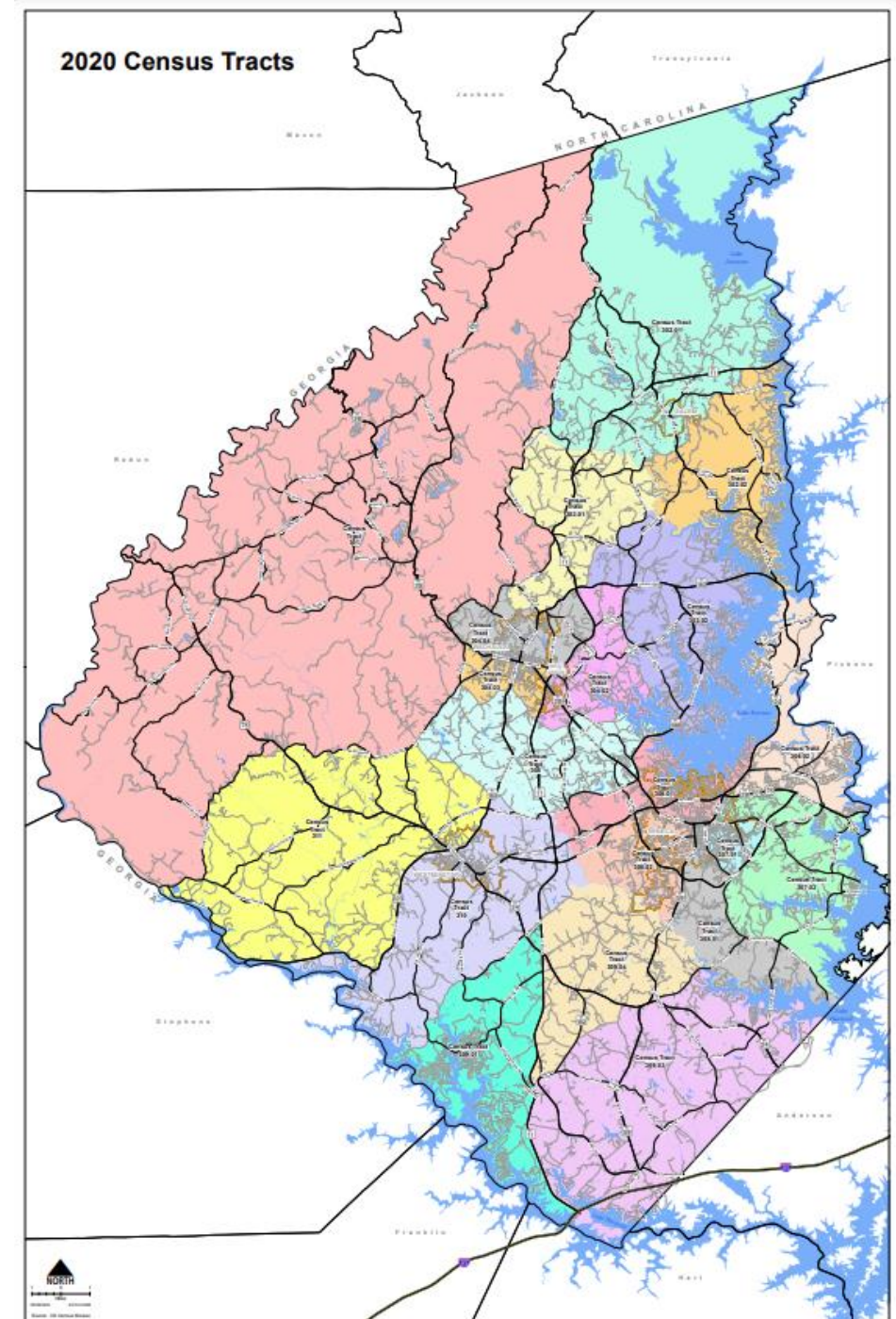
| South Carolina Population Estimates from 2010-2020 and Population Projections from 2025-2035 | | | | | | | |
|--|----------------|----------------|----------------|------------------|------------------|------------------|-----------|
| County | 2010 Estimates | 2015 Estimates | 2020 Estimates | 2025 Projections | 2030 Projections | 2035 Projections | 2010-2035 |
| | Total | Total | Total | Total | Total | Total | Total |
| South Carolina | 4,635,846 | 4,896,006 | 5,130,729 | 5,366,452 | 5,601,742 | 5,827,845 | 1,191,999 |
| 5-year Percent Change | | 6% | 5% | 5% | 4% | 4% | 26% |
| Oconee | 74,349 | 75,908 | 78,638 | 81,142 | 83,227 | 84,774 | 10,425 |
| 5-year Percent Change | | 2% | 4% | 3% | 3% | 2% | 14% |

Census Tracts Data 2010-2020

6.1% growth between 2010 and 2020

| | | | |
|--|---------------|--|---------------|
| TOTAL 2010 Pop. Oconee County w/ Anderson 109 | 78,358 | TOTAL 2020 Pop. Oconee County w/ Anderson 109 | 83,111 |
| TOTAL 2010 Pop. Central County* | 59,941 | TOTAL 2020 Pop. Central County* | 63,587 |

*Removes Census Tract 301, 309.01, 309.02 (309.03, 309.04), Anderson 109

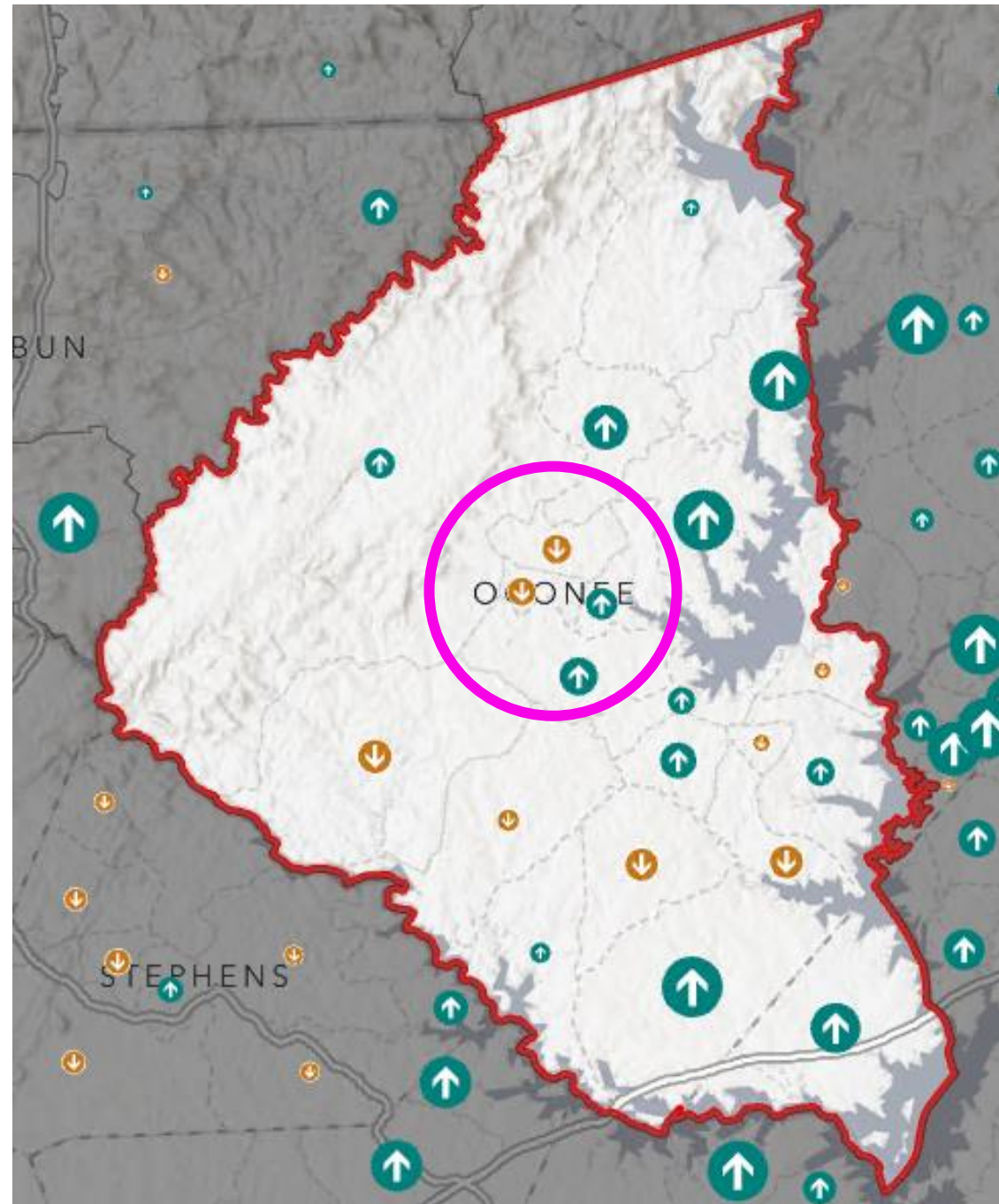


General Trends

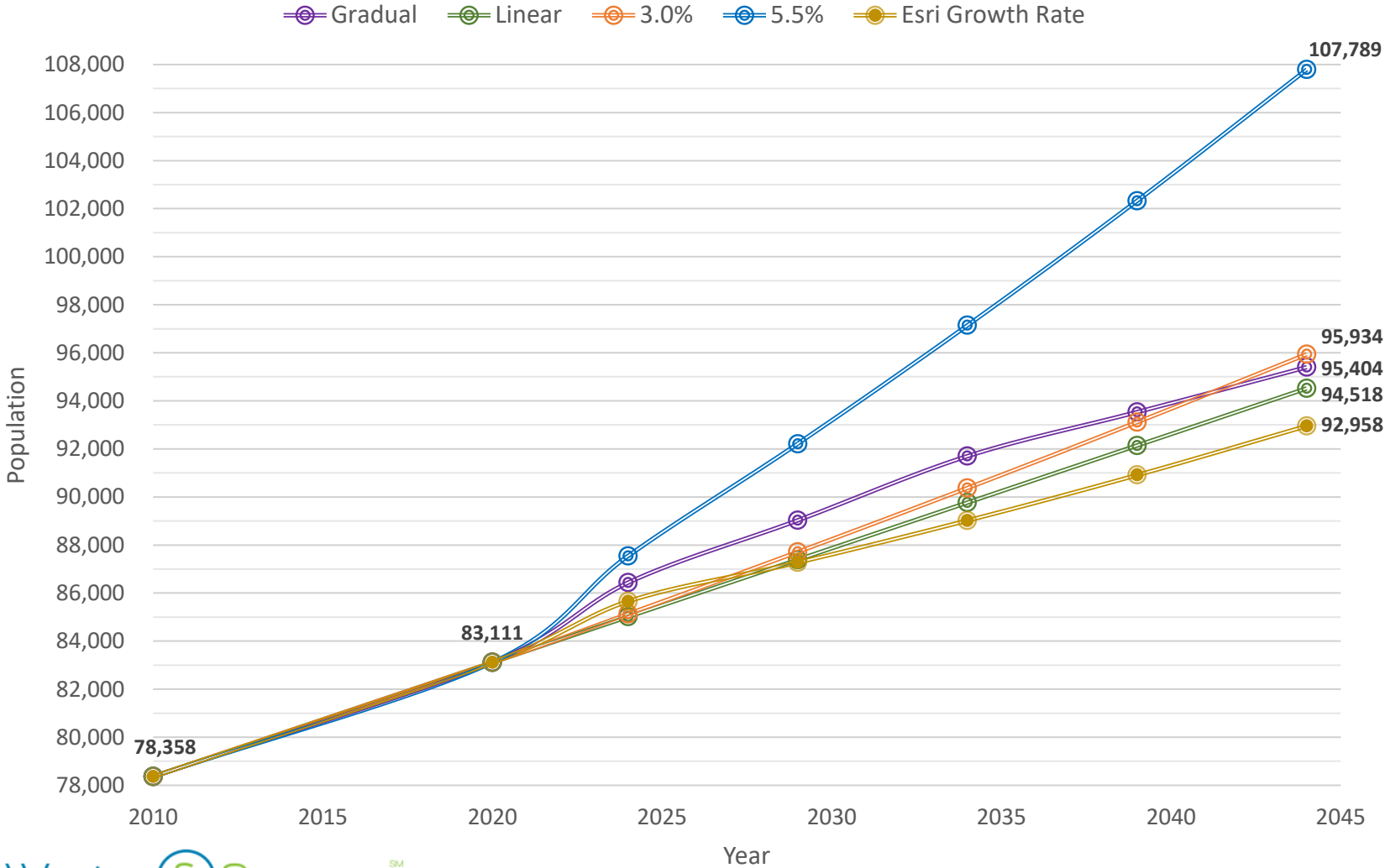
- Esri 2028 Population Projected Growth by Census Tract

5-year Growth
(2023-2028)

- **May not reflect the observed**



20-Year Population Growth Scenarios



| RATE | NEW Population | 20-year Growth |
|------------------|----------------|----------------|
| Esri Growth Rate | 7,301 | 8.5% |
| Linear Growth | 9,506 | 11.2% |
| Gradual | 8,969 | 10.4% |
| 3.0% Growth | 10,807 | 12.7% |
| 5.5% Growth | 20,242 | 23.1% |



Households 3% growth scenario

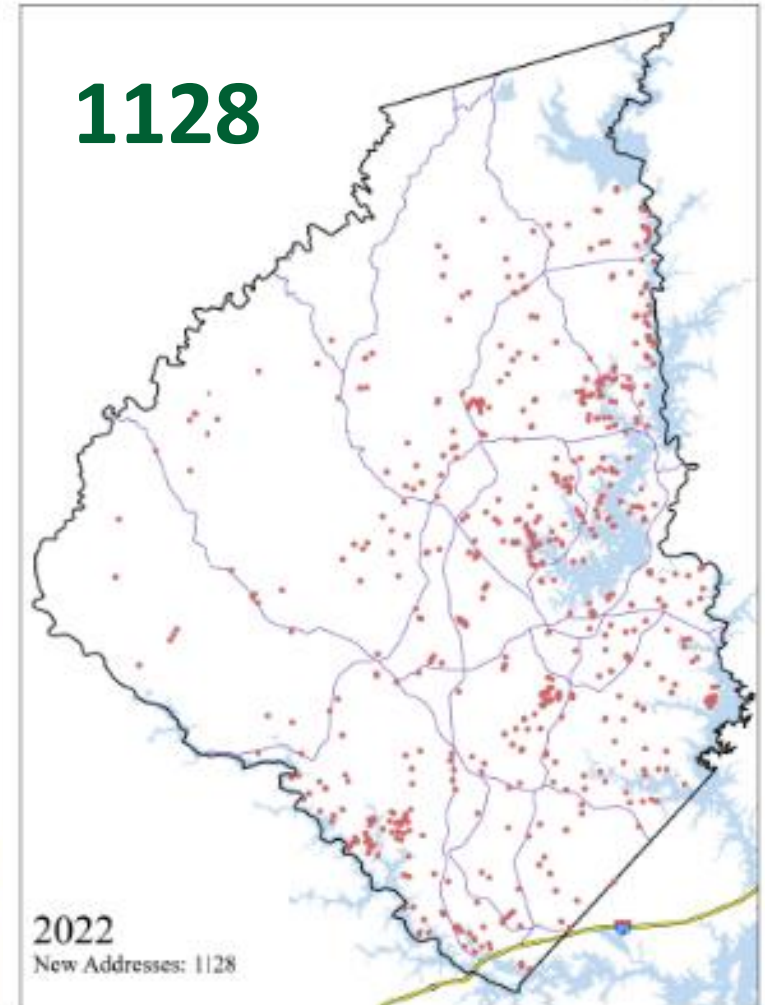
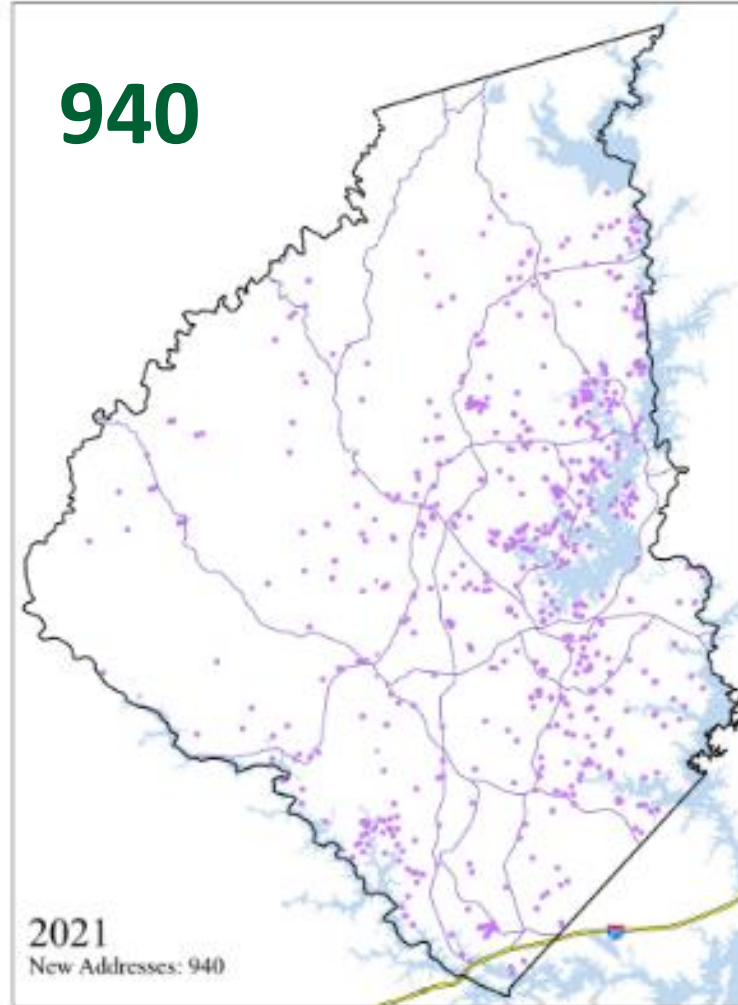
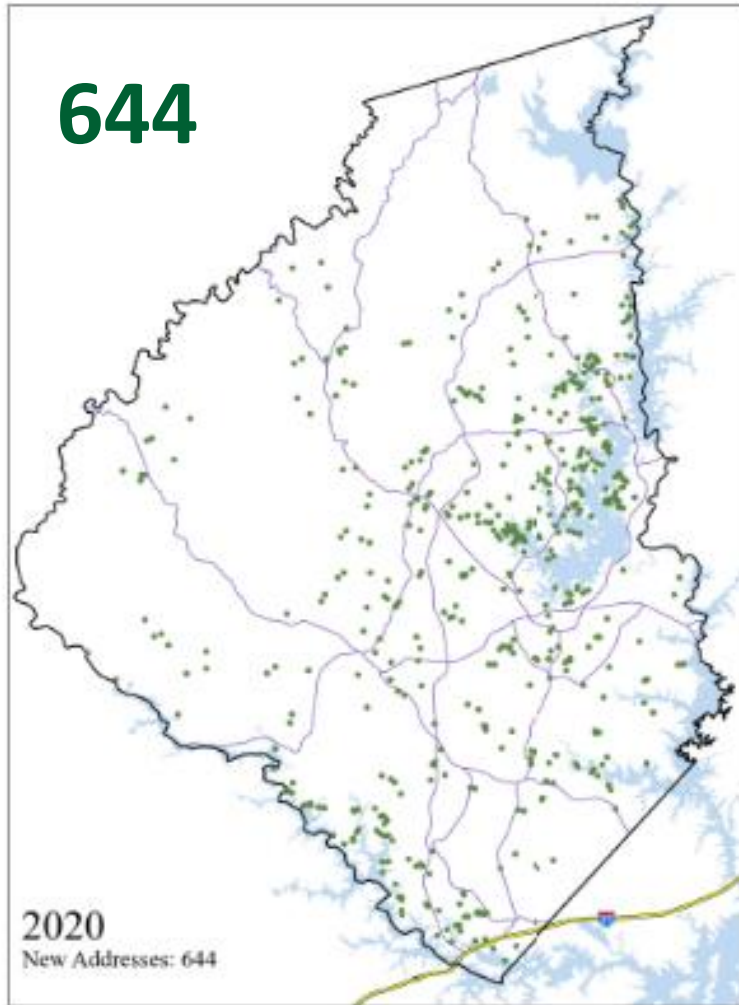
| | |
|-----------------------------|---------------|
| TOTAL 20-year Growth | 12.7% |
| people | 10,807 |

BUT this does NOT reflect the observed growth. Oconee County saw 1,128 new addresses in 2022 ALONE!

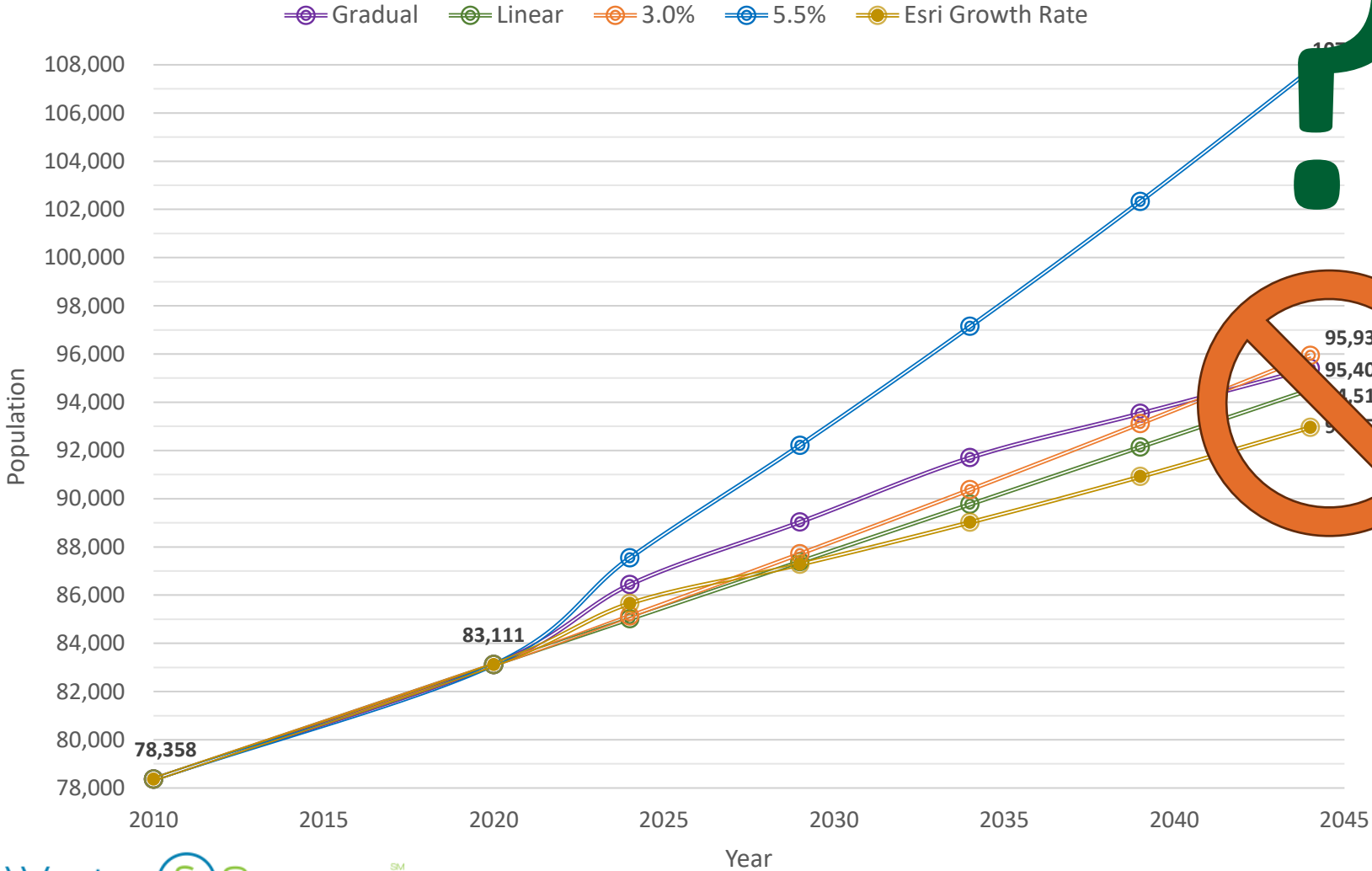
Comp plan – projected 3,355 homes between 2018-2030, but exceeded this between 2020-2023 already

| 5th Year | New Households |
|----------------------------|-----------------------|
| 2029 | 993 |
| 2034 | 1,023 |
| 2039 | 1,054 |
| 2044 | 1,086 |
| TOTAL | 4,156 |

New Addresses

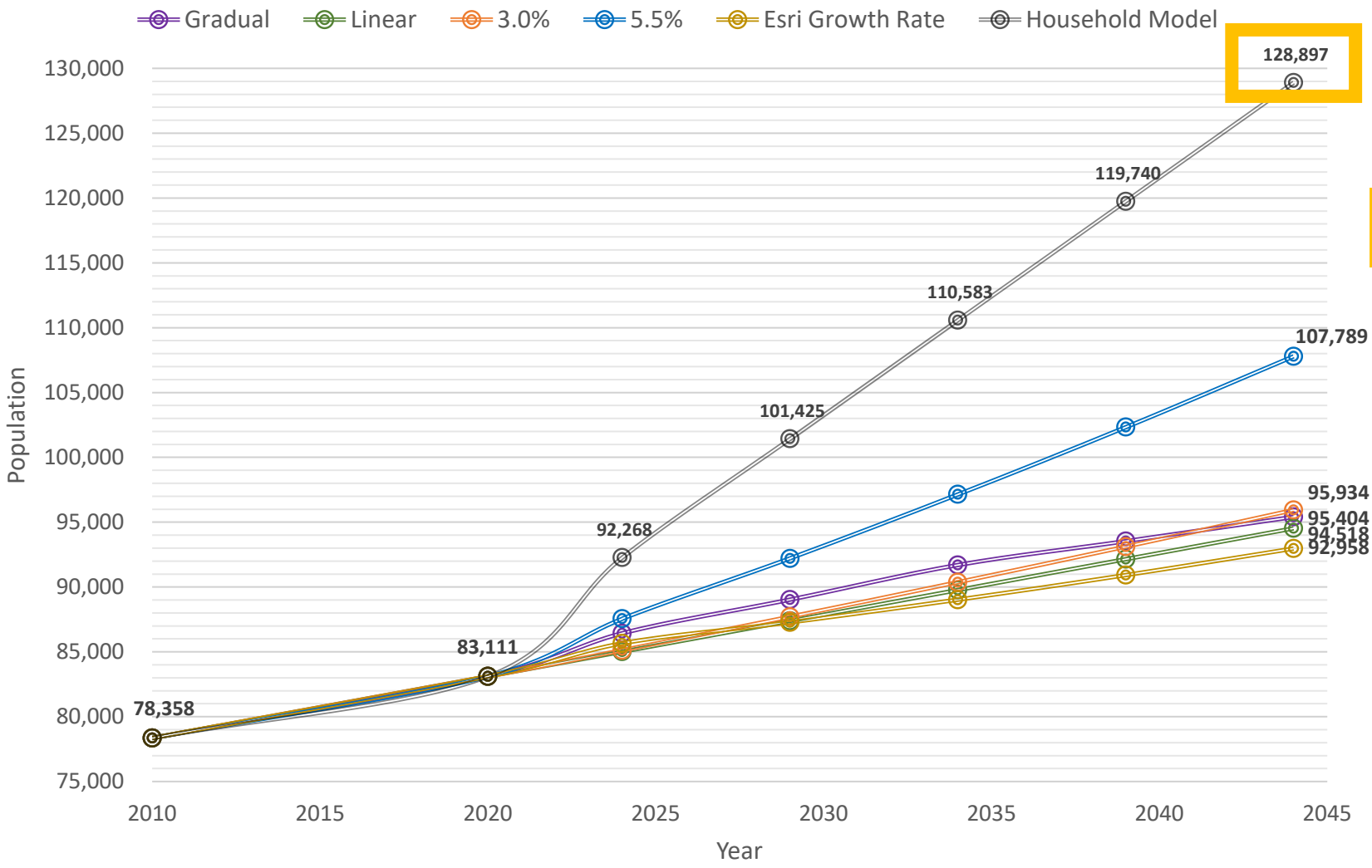


20-Year Population Growth Scenarios



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20-Year Population Growth Scenarios



| RATE | NEW Population | 20-year Growth |
|------------------|----------------|----------------|
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| Linear Growth | 9,506 | 11.2% |
| Gradual | 8,969 | 10.4% |
| 3.0% Growth | 10,807 | 12.7% |
| 5.5% Growth | 20,242 | 23.1% |
| Household | 36,629 | 39.7% |

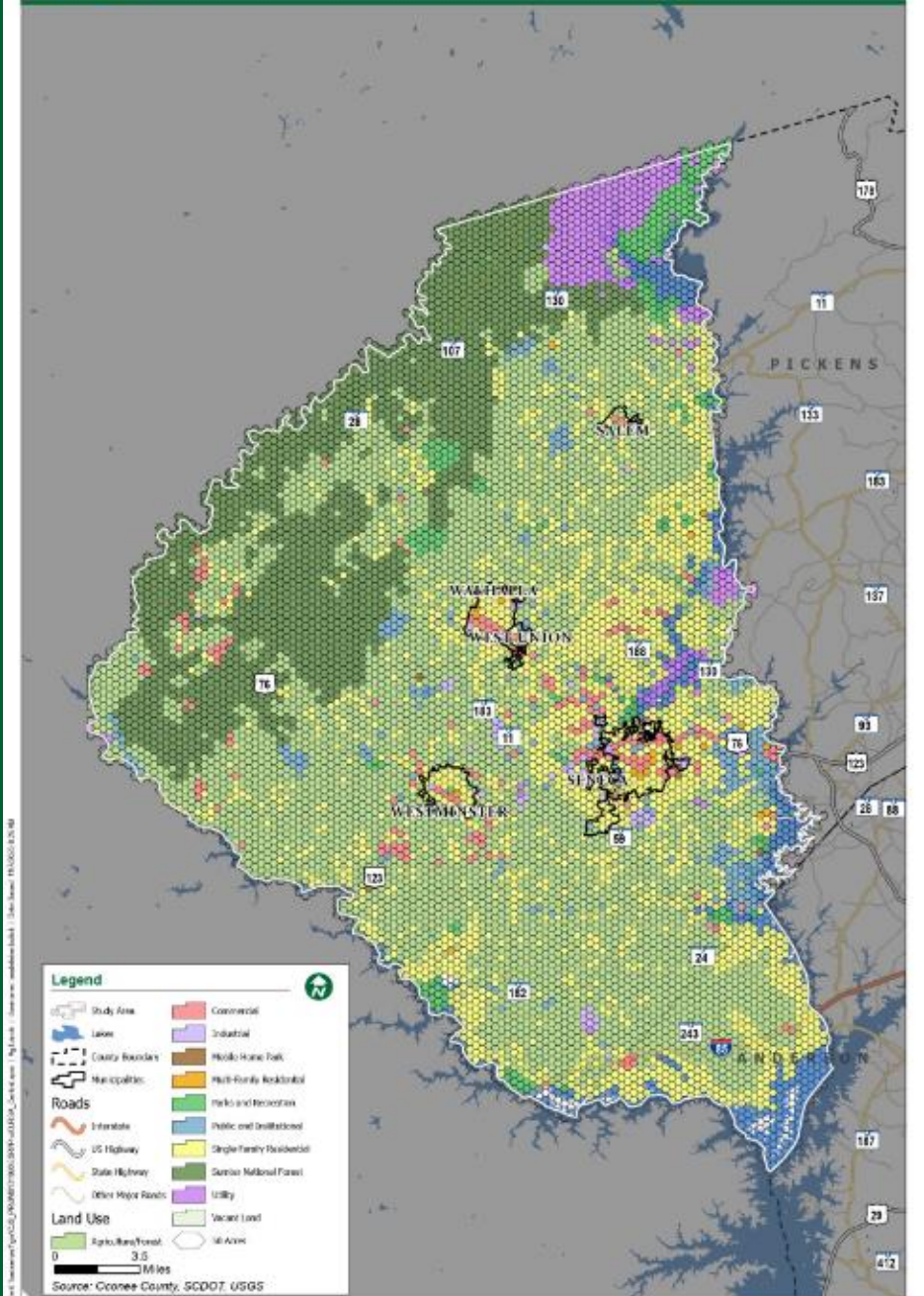
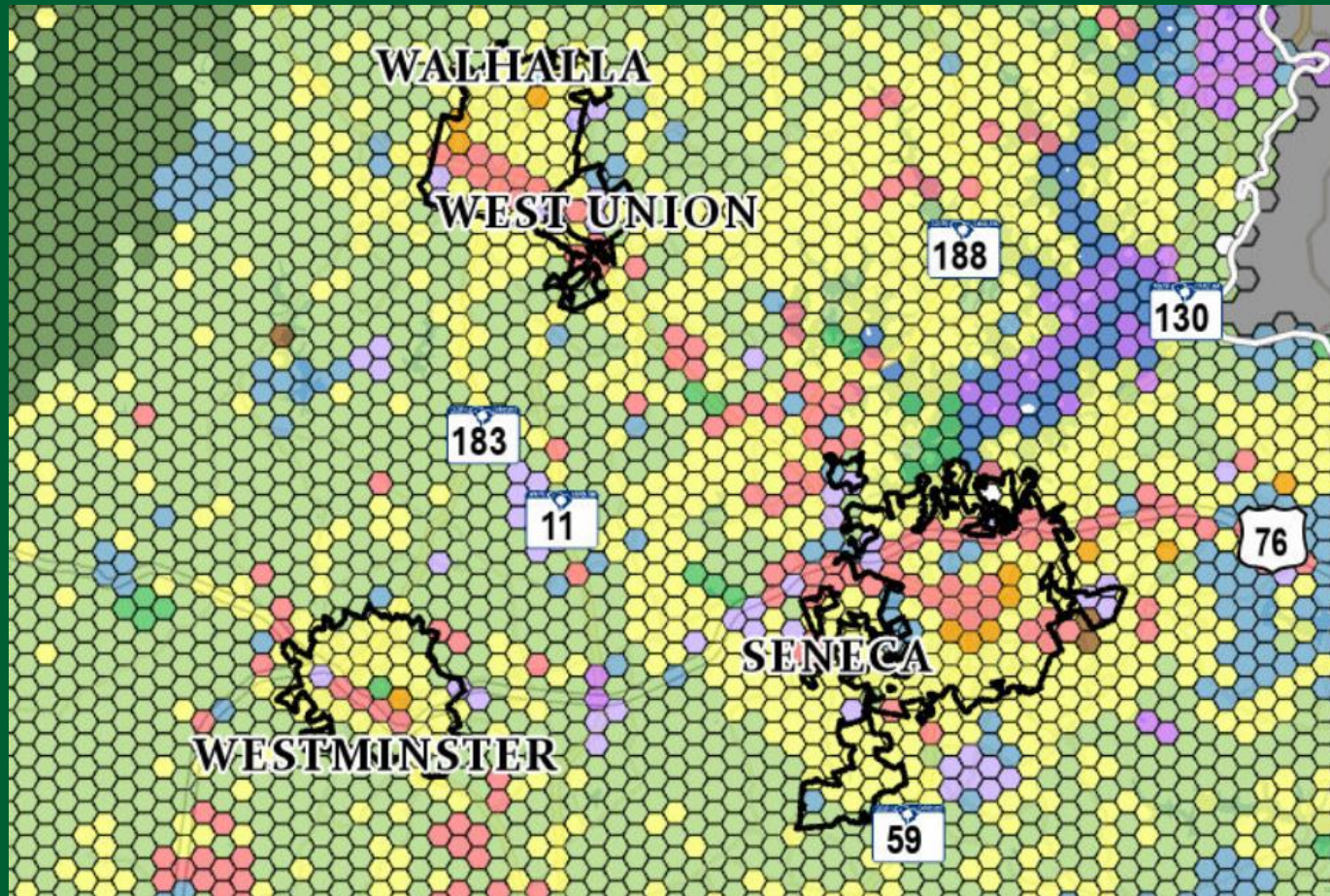
Assumption: 3,522 new residents or 9,157 new people every 5-year period (2.6 people per household) *ambitious

REMINDER – not every “new” build or redevelopment will end up on sewer

An aerial photograph of a wastewater treatment plant. The facility consists of several large circular clarifiers, some containing blue water, and several rectangular aeration tanks. There are various pipes, walkways, and structures throughout the site. The plant is surrounded by a mix of green grass and bare trees, suggesting a late autumn or winter setting. In the foreground, there is a parking lot with several cars and a large industrial building with a white roof. The text "Bringing the pieces together" is overlaid in the center of the image in a white, sans-serif font.

Bringing the pieces together

Land Distribution Analysis & Sewer



An aerial photograph of a wastewater treatment plant. The facility consists of several large circular clarifiers and rectangular aeration tanks. A central building with a blue water tower is visible. The plant is surrounded by a grassy area and a wooded hillside in the background. A parking lot with several cars is in the foreground. The text "Stakeholder Go Around" is overlaid in the center of the image.

Stakeholder Go Around

Questions – Open Commentary

- What is most important to you as we consider sewer growth in Oconee County?
- What is your biggest concern about sewer expansion in Oconee County?
- What opportunities do you envision with sewer planning?
- Where in the County is the highest growth potential? – What type of development?

Stakeholder - Go Around

- **Town of Salem**
- **Town of West Union**
- **City of Seneca**
- **City of Walhalla**
- **City of Westminster**
- **Oconee County**
 - **Oconee County Parks, Recreation, & Tourism**
- **Appalachian Council of Governments**
- **Oconee Economic Alliance**
- **Package Plant Owners/Operators**
- **US Army Corps of Engineers**
- **SC Department of Health and Environmental Control**

Stakeholder - Go Around

- **Utilities**
 - **Pioneer Water**
 - **Duke Energy**
 - **Fort Hill Natural Gas**
 - **Blue Ridge Electric**
- **SC Farm Bureau**
- **Clemson University**
- **School District of Oconee County**

Stakeholder - Go Around

- **Local Organizations**
 - **Upstate Forever**
 - **Lake Hartwell Association**
 - **Lake Hartwell Partners for Clean Water**
 - **Friends of Lake Keowee**
 - **Lake Keowee Source Water Protection Team**
 - **Advocates for Quality Development**

Next Steps

- Reach out to us with any additional feedback and data for consideration by **Dec. 1**
 - **Katherine.Amidon@bolton-menk.com**
- Public Engagement Q1 2024 – multiple times and locations – if you have feedback on where and when based on prior successful public meetings please let me know!
- Finalize assumptions with municipality review and progress with sewer projections

Questions / Comments



THANK YOU.





**Piedmont Municipal Power Agency
121 Village Drive • Greer, SC 29651
Board of Directors Meeting
November 16, 2023
10:00 a.m.**

1. Call to Order; Roll Call for Virtual Attendees, Invocation; Declaration of Quorum
2. Approval of Minutes
 - a. September 21, 2023
 - b. October 25-27, 2023 - Planning Meeting
3. Acceptance of Financial Report
 - a. September 2023
 - b. October 2023 *
4. Reports
 - a. Engineering
 - b. Catawba
 - c. Finance
 - d. Management
5. Action Items
 - a. Consideration of 2024 G&A Budget
 - b. Consideration of Working Capital Policy
6. Executive Session
 - a. Discussion of matters pertaining to settlement of legal claims.
 - b. Discussion of matters related to the position of PMPA involving assertion against the agency.
 - c. Discussion of matters incident to proposed contractual arrangements.
7. Action to be taken based on discussion in Executive Session
8. Participant Discussion and Other Business
9. Adjourn



Blake Stone, Chairman

* to be sent when available

Upcoming Meetings

PMPA Board Meetings
December 19

Catawba Owners Group Meetings

Quarterly
December 14

**Board of Directors Meeting
Piedmont Municipal Power Agency**

**September 21, 2023
Greer, South Carolina**

**VOTING
DIRECTORS
PRESENT:**

| | |
|-----------------|-------------|
| Blake Stone | Abbeville |
| Tom Brooks * | Clinton |
| Andy Sevic | Easley |
| Donnie Hardin | Gaffney |
| Mike Richard | Greer |
| John Young | Laurens |
| Tim Baker | Newberry |
| Jimmy Bagley | Rock Hill |
| Joe Nichols * | Union |
| Kevin Bronson * | Westminster |

OTHERS:

| | |
|------------------|----------------------|
| Tim Hall | Abbeville |
| Ronnie Roth | Clinton |
| Eric Goodwin | Easley |
| Steve Bratton | Gaffney |
| Marc Regier | Greer |
| Keith Wood | Laurens |
| Foster Senn | Newberry |
| David Vehaun * | Rock Hill |
| Lance Davis * | Union |
| Brian Ramey | Westminster |
| Joel Ledbetter | PMPA |
| Tracy Quinn | PMPA |
| Lynn Price | PMPA |
| JulieAnne London | PMPA |
| Scotty Griffin | PMPA |
| Will Blanton | PMPA |
| Kenny Bradley | PMPA |
| Mike Frazier | PMPA |
| Dennis Cameron | PMPA |
| Gary Brunault * | GDS Associates, Inc. |
| Rion Foley | Burr Forman |

* Virtual Attendance

Call to Order

Chairman Stone called the meeting to order, and Mr. Bagley gave the invocation.

Oath of Office

Mrs. Quinn, Office Manager/Executive Secretary, who is also a Notary Public, administered the oath of office to Mr. Eric Goodwin, who has been appointed Alternate Director from Easley, and Mr. Steve Bratton, who has been appointed Alternate Director from Gaffney (copy of resolutions attached).

Approval of Minutes

A motion was made by Mr. Young, seconded by Mr. Hardin, to approve the Minutes of August 24, 2023, as submitted.
Motion approved.

Financial Report

A motion was made by Mr. Sevic, seconded by Mr. Bagley, to accept as submitted the Financial Report for August 2023.

Motion approved.

Reports

Engineering

The standard engineering reports for August were included in the agenda packet. Mr. Frazier reviewed the August reports.

Mr. Frazier advised the Board that the PMPA staff had a kick-off meeting with Sargent & Lundy regarding the Catawba Valuation and would continue to meet every other week.

Mr. Frazier informed the Board that PMPA had twelve junction boxes that would be used for a fiber project that had been terminated. These boxes are no longer needed and are available to the Members on a first-come, first-served basis.

Catawba

The Catawba and McGuire report was included in the agenda packet.

Mr. Cameon advised the Board that Unit 3 at the Vogtle Nuclear Plant in Georgia went into commercial operation on July 31. Unit 4 is expected to be in commercial operation by the end of the year or the end of the first quarter of 2024. When completed, it will be 4,000 MW nuclear on-site, the US's largest clean energy generating facility.

Mr. Cameron also advised the Board about Palisades Nuclear Plant, which was previously owned by Entergy. In 2022 the plant was shut down, and the operating licenses were transferred to Holtec for decommissioning. Due to the climate change debate and the pressures to move away from fossil fuel electric generation, Holtec has decided to re-start and operate the plant. Holtec has signed a long-term purchase power agreement with Wolverine Power to sell 2/3 of the power to them and 1/3 to Hoosier Energy. The State of Michigan is contributing funds to help restart the plant, and Holtec has applied for a loan with the DOE.

Mr. Cameron stated that NCMPPA has completed their agreement with Central Cooperative to sell 150 MW with a long-term purchase power agreement.

Legislative

Mr. Griffin advised the Board of current legislative issues including the Southern States Energy Board and Speaker Murrell Smith's Ad Hoc Committee to focus on utility modernization and economic development. Mr. Griffin and Mr. Ledbetter are scheduled to meet with the Speaker's staff in October to see what the committee plans to propose.

Management

Mr. Ledbetter advised the Board that Mr. Griffin's last day with PMPA would be October 31.

Mr. Ledbetter recognized Mrs. Quinn for celebrating 35 years with PMPA.

Mr. Ledbetter stated that the 2024 G&A Budget discussions with each Member would start the week of October 9.

Mr. Ledbetter also advised the Board that he attended the Southern States Energy Board (SSEB) meeting held in Greenville earlier in the week. He stated that this is a non-profit interstate compact formed in 1960. The main topics were economic development and generation.

Mr. Ledbetter stated there were discussions about Speaker Murrell Smith's Ad Hoc Committee when he attended the SSEB meeting. Various ideas concerning pending legislation were discussed, but there is nothing in writing yet.

Mr. Baker asked that Mr. Griffin share the Speaker's Ad Hoc Committee information with SCAMPS.

Mr. Ledbetter presented a draft of the agenda for the Planning Meeting and asked the Board if any additional items needed to be included.

Mr. Ledbetter reminded the Board that if anyone was interested in a tour of Catawba for their Board or Council, contact him or Mr. Cameron.

Mayor Senn stated that Mr. Ledbetter had been to Newberry and spoke to the City Council about right sizing and spoke to the public during the meeting. He said the Council appreciated seeing representation and learned a lot.

December Board Meeting

A motion was made by Mr. Sevic, seconded by Mr. Young, to change the December meeting from Thursday, December 21, to Tuesday, December 19. Motion approved.

Executive Session

A motion was made by Mr. Bagley, seconded by Mr. Sevic, to enter Executive Session. Motion approved.

A motion was made by Mr. Hardin, seconded by Mr. Bagley, to exit Executive Session. Motion approved.

No action was taken in Executive Session.

Participant Discussion and Other Business

Mr. Baker reminded the Board that Public Power Week is the first week in October.

**Recognition of Scotty
Griffin**

Mr. Stone presented Mr. Griffin with a proclamation for his years of service at PMPA (copy attached).

Adjournment

There being no further business, the meeting was adjourned.

Respectfully submitted,

Joel D. Ledbetter
General Manager
Secretary

***Board of Directors Planning Meeting
Piedmont Municipal Power Agency***

***October 25-27, 2023
Flat Rock, NC***

**VOTING
DIRECTORS
PRESENT:**

| | |
|---------------|-------------|
| Blake Stone | Abbeville |
| Tom Brooks | Clinton |
| Andy Sevic | Easley |
| Donnie Hardin | Gaffney |
| Mike Richard | Greer |
| John Young | Laurens |
| Tim Baker | Newberry |
| Jimmy Bagley | Rock Hill |
| Joe Nichols | Union |
| Kevin Bronson | Westminster |

OTHERS:

| | |
|------------------|----------------------|
| Tim Hall | Abbeville |
| Ronnie Roth | Clinton |
| Eric Goodwin | Easley |
| Steve Bratton | Gaffney |
| Marc Regier | Greer |
| Keith Wood | Laurens |
| Foster Senn | Newberry |
| Lance Davis | Union |
| Brian Ramey | Westminster |
| Joel Ledbetter | PMPA |
| Tracy Quinn | PMPA |
| JulieAnne London | PMPA |
| Mike Frazier | PMPA |
| Dennis Cameron | PMPA |
| Gary Brunault | GDS Associates, Inc. |
| Rion Foley | Burr Forman |

Call to Order

Chairman Stone called the meeting to order, and Mr. Ledbetter gave the invocation.

**Board Management
Software Demo and
Discussions**

Ms. London stated that the PMPA staff had reviewed two Board Management Software Programs and felt that BoardPro would work for PMPA needs.

A representative from BoardPro presented the Board with a demonstration of BoardPro.

**Discussion of Proposed
Working Capital Policy**

Ms. London presented for discussion a Draft Working Capital Policy for PMPA along with supporting data.

Executive Session

A motion was made by Tom Brooks, seconded by John Young, to enter Executive Session.
Motion approved.

A motion was made by John Young, seconded by Tom Brooks, to exit the Executive Session.
Motion approved.

No action was taken in Executive Session.

**Projected Future Power
Costs**

Ms. London presented for discussion the future cost model along with assumptions and other supporting data.

Adjournment

There being no further business, a motion was made by Kevin Bronson to adjourn the meeting, seconded by Tom Brooks. Motion approved.

Respectfully submitted,

Joel D. Ledbetter
General Manager
Secretary

PIEDMONT MUNICIPAL POWER AGENCY

FINANCIAL SUMMARY

AS OF SEPTEMBER 30, 2023

After this month's operations, PMPA had \$69,701,785 in unrestricted cash, which equates to 203 days of cash on hand.

Major deviations from the budget were:

Month-to-Date

- Working Capital increased by \$1.8 million, which was a \$2.2 million improvement over the budgeted decrease.
- Participant Revenues were under budget by \$659 thousand due to the removal of the large Gaffney customer.
- Supplemental Purchases were under budget by \$1.2 million due to lower energy needs and improved pricing compared to budget.
- Capital Additions - Catawba were under budget by \$492 thousand due to the timing of project implementations and payments to suppliers. Duke does expect capital expenditures to finish on budget by year-end. Still, we expect to be under budget for 2023, as spending in the fourth quarter will not be reflected in our financial results until the first quarter of 2024.

Year-to-Date

- Working Capital increased by \$534 thousand, which was an \$11.2 million improvement over the budgeted decrease.
- Participant Revenues were under budget by \$9.4 million due to the removal of the large Gaffney customer and lower energy requirements due to cooler temperatures through June. The unfavorability was partially offset by Surplus Sales being \$1.9 million over budget due to more energy available to sell as surplus this year.
- Interest Income was under budget by \$468 thousand due to underperformance, primarily in our shorter-term investments compared to the budget.
- Catawba Operating Expenses were under budget by \$3.4 million due to the timing of expenses, Duke fuel estimate adjustments in May, and O&M and benefit true-ups Duke made at year-end. Duke does expect operating expenses to finish on budget by year-end. Still, we expect to be under budget for 2023, as spending in the fourth quarter will not be reflected in our financial results until the first quarter of 2024.
- Supplemental Purchases were under budget by \$10.9 million due to lower energy needs and improved pricing compared to budget.
- Non-Operating Expenses were under budget by \$499 thousand due to the settlement agreement reached with Duke in 2021 related to the changes in cost allocation methods used by DEC due to the DEC/DEP merger. These credits began in 2021.
- Capital Additions - Catawba were under budget by \$3.1 million due to the timing of project implementations and payments to suppliers. Duke does expect capital expenditures to finish on budget by year-end. Still, we expect to be under budget for 2023, as spending in the fourth quarter will not be reflected in our financial results until the first quarter of 2024.
- Capital Additions - Transmission were under budget by \$1.1 million due to the timing of capital spending related to the Laurens Transmission Line project.

| (In Millions) | September Variance | | YTD Variances | |
|------------------------------|--------------------|--------|---------------|--------|
| | \$ | % | \$ | % |
| Working Capital | 2.24 | 546.3% | 11.19 | 105.0% |
| Participant Revenues | (0.66) | -3.4% | (9.39) | -5.3% |
| Surplus Sales | 0.22 | 312.6% | 1.95 | 107.6% |
| Miscellaneous Income/Expense | 0.28 | 55.0% | 0.69 | 14.7% |
| Interest Income | (0.00) | 0.0% | (0.47) | -11.0% |
| Catawba Operating Expenses | 0.05 | 1.0% | 3.40 | 6.9% |
| Supplemental Purchases | 1.21 | 21.7% | 10.86 | 23.8% |
| Catawba Capital Additions | 0.49 | 38.4% | 3.09 | 14.4% |
| PMPA Capital Additions | 0.01 | 55.0% | 1.22 | 93.5% |
| Other | 0.64 | 7.7% | (0.15) | -0.2% |

Variance Key

Favorable >2%

Near Budget +/- 2%

Unfavorable < 2%



PIEDMONT MUNICIPAL POWER AGENCY
COMPARATIVE STATEMENT OF NET POSITION
AS OF SEPTEMBER 30, 2023
(DOLLARS IN THOUSANDS)

| | LAST MONTH | INCREASE | DECREASE | THIS MONTH |
|---|--------------------|----------------|--------------|--------------------|
| ASSETS | | | | |
| CAPITAL ASSETS, NET: | | | | |
| Generation | \$342,204 | \$0 | \$737 | \$341,467 |
| Transmission | 4,293 | 0 | 11 | 4,282 |
| LDMS/SCADA | 253 | 0 | 0 | 253 |
| General | 411 | 0 | 4 | 407 |
| Nuclear Fuel - In Stock And Progress | 15,491 | 3,992 | 0 | 19,483 |
| Nuclear Fuel - In Reactor | 23,352 | 0 | 1,168 | 22,184 |
| Construction in Progress | 30,766 | 781 | 0 | 31,547 |
| TOTAL CAPITAL ASSETS, NET | 416,770 | 2,853 | 0 | 419,623 |
| CURRENT UNRESTRICTED ASSETS: | | | | |
| Cash And Marketable Debt Securities (W/C) | 66,778 | 2,923 | 0 | 69,701 |
| Revenue Fund Valuation | (7) | 0 | 1 | (8) |
| Fuel | 5,368 | 0 | 2,824 | 2,544 |
| Participants Accounts Receivable (W/C) | 19,861 | 0 | 2,155 | 17,706 |
| Other Accounts Receivable (W/C) | 179 | 228 | 0 | 407 |
| Materials & Supplies | 19,626 | 31 | 0 | 19,657 |
| TOTAL CURRENT UNRESTRICTED ASSETS | 111,805 | 0 | 1,798 | 110,007 |
| CURRENT RESTRICTED ASSETS: | | | | |
| Debt Service | 46,745 | 7,170 | 0 | 53,915 |
| Debt Service Reserve | 47,671 | 0 | 0 | 47,671 |
| Reserve and Contingency | 4,767 | 0 | 0 | 4,767 |
| Decommissioning | 125,581 | 1,021 | 0 | 126,602 |
| Supplemental Power Reserve | 1,600 | 0 | 0 | 1,600 |
| Restricted Funds Valuation | (8,841) | 0 | 301 | (9,142) |
| TOTAL CURRENT RESTRICTED ASSETS | 217,523 | 7,890 | 0 | 225,413 |
| TOTAL CURRENT ASSETS | 329,328 | 6,092 | 0 | 335,420 |
| NON CURRENT ASSETS: | | | | |
| Net Costs Recoverable From Future Participants Billings | 295,419 | 0 | 3,882 | 291,537 |
| Other | 36 | 0 | 2 | 34 |
| TOTAL NON CURRENT ASSETS | 295,455 | 0 | 3,884 | 291,571 |
| TOTAL ASSETS | \$1,041,553 | \$5,061 | \$0 | \$1,046,614 |
| DEFERRED OUTFLOWS: | | | | |
| Redemption Loss | \$5,203 | \$0 | \$69 | \$5,134 |
| Losses On Advanced Refunding Of Debt, Net | 7,878 | 0 | 284 | 7,594 |
| Postemployment Benefits | 463 | 0 | 0 | 463 |
| TOTAL DEFERRED OUTFLOWS | \$13,544 | \$0 | \$353 | \$13,191 |

PIEDMONT MUNICIPAL POWER AGENCY
COMPARATIVE STATEMENT OF NET POSITION
AS OF SEPTEMBER 30, 2023
(DOLLARS IN THOUSANDS)

| | LAST MONTH | INCREASE | DECREASE | THIS MONTH |
|---|------------------|----------------|------------|------------------|
| LIABILITIES | | | | |
| LONG-TERM LIABILITIES: | | | | |
| Bonds - Including Current Installment | \$452,135 | \$0 | \$0 | \$452,135 |
| Bond Discounts | (99) | 5 | 0 | (94) |
| Bond Premium | 47,978 | 0 | 764 | 47,214 |
| CAB | 86,861 | 0 | 0 | 86,861 |
| Reserve For Decommissioning | 148,868 | 609 | 0 | 149,477 |
| Accrued Expense OPEB | 2,123 | 0 | 0 | 2,123 |
| TOTAL LONG-TERM LIABILITIES | 737,866 | 0 | 150 | 737,716 |
| CURRENT LIABILITIES: | | | | |
| Accounts Payable - General (W/C) | 0 | 0 | 0 | 0 |
| Accounts Payable - Duke (W/C) | 802 | 57 | 0 | 859 |
| Accounts Payable - Other (W/C) | 3,349 | 0 | 1,590 | 1,759 |
| Accrued Expenses - Payroll (W/C) | 0 | 0 | 0 | 0 |
| Accrued Expenses - Vacation (W/C) | 124 | 0 | 0 | 124 |
| Accrued Expenses - Sick (W/C) | 237 | 0 | 0 | 237 |
| Accrued Expenses - Property Taxes (W/C) | 5,606 | 699 | 0 | 6,305 |
| Accrued Interest Payable | 171,988 | 3,012 | 0 | 175,000 |
| TOTAL CURRENT LIABILITIES | 182,106 | 2,178 | 0 | 184,284 |
| TOTAL LIABILITIES | \$919,972 | \$2,028 | \$0 | \$922,000 |
| NET POSITION | | | | |
| Net Investments In Capital Assets | (\$162,227) | \$3,329 | \$0 | (\$158,898) |
| Restricted For Other | 1,600 | 0 | 0 | 1,600 |
| Unrestricted | 295,752 | 0 | 648 | 295,104 |
| TOTAL NET POSITION | \$135,125 | \$2,681 | \$0 | \$137,806 |
| INFORMATIONAL PURPOSES: | | | | |
| Working Capital | \$76,700 | \$1,830 | \$0 | \$78,530 |

PIEDMONT MUNICIPAL POWER AGENCY
STATEMENT OF OPERATIONS
AS OF SEPTEMBER 30, 2023

| | CURRENT MONTH | | |
|--|-----------------------|-----------------------|-----------------------|
| | ACTUAL | BUDGET | OVER(UNDER) |
| | | | % |
| OPERATING REVENUE | | | |
| Participants-Catawba | \$12,673,154.26 | \$13,944,000.00 | (\$1,270,845.74) |
| -Supplemental | 6,175,944.51 | 5,564,000.00 | 611,944.51 |
| Duke-Catawba | 1,039,943.24 | 663,000.00 | 376,943.24 |
| Other-Catawba Surplus | 284,680.56 | 69,000.00 | 215,680.56 |
| TOTAL | 20,173,722.57 | 20,240,000.00 | (66,277.43) |
| OPERATING EXPENSES | | | |
| Operating Expenses-Catawba | 5,588,793.45 | 5,896,000.00 | (307,206.55) |
| -Supplemental | 4,344,311.57 | 5,550,000.00 | (1,205,688.43) |
| Depreciation/Amortization/Accretion | 1,378,101.64 | 1,354,000.00 | 24,101.64 |
| TOTAL | 11,311,206.66 | 12,800,000.00 | (1,488,793.34) |
| OTHER INCOME(EXPENSE) | 8,862,515.91 | 7,440,000.00 | 1,422,515.91 |
| Operating Income | 838,933.62 | 673,000.00 | 165,933.62 |
| Interest Income | (301,750.39) | 0.00 | (301,750.39) |
| Net Increase(Decrease) in FMV Investments | (233,345.12) | (518,000.00) | 284,654.88 |
| Miscellaneous Income(Expense) | (2,605,305.68) | (2,604,000.00) | (1,305.68) |
| Interest Expense & Amortization | (2,301,467.57) | (2,449,000.00) | 147,532.43 |
| TOTAL | 6,561,048.34 | 4,991,000.00 | 1,570,048.34 |
| Net Income(Loss) Before Deferrals | (3,881,176.37) | (3,880,000.00) | (1,176.37) |
| Net Income(Loss) | 2,679,871.97 | 1,111,000.00 | 1,568,871.97 |
| Add back non-cash items: | | | |
| Depreciation/Amortization/Accretion | 1,378,101.64 | 1,354,000.00 | 24,101.64 |
| Net Increase(Decr) in FMV Investments | 301,750.39 | 0.00 | 301,750.39 |
| Interest Expense & Amortization | 2,605,305.68 | 2,604,000.00 | 1,305.68 |
| Net (Credits) Charges recoverable from Futr | 3,881,176.37 | 3,880,000.00 | 1,176.37 |
| Funds Available from Operations | 10,846,206.05 | 8,949,000.00 | 1,897,206.05 |
| Deposits made to: | | | |
| Debt Service-Principal | 4,340,506.16 | 4,340,000.00 | 506.16 |
| -Interest | 2,829,143.74 | 2,829,000.00 | 143.74 |
| Reserve & Contingency | 716,964.99 | 717,000.00 | (35.01) |
| Decommissioning | 1,020,847.97 | 856,000.00 | 164,847.97 |
| Inventory | 31,366.23 | 40,000.00 | (8,633.77) |
| Supplemental Reserve | 7,100.23 | 5,000.00 | 2,100.23 |
| Payments made for: | | | |
| BSF Principal-Refd Bonds | 0.00 | 0.00 | 0.00 |
| Debt Issuance Costs/Defc Trans | 0.00 | 0.00 | 0.00 |
| Capital Additions Generation | 788,238.93 | 1,280,000.00 | (491,761.07) |
| Capital Additions Transmission | 0.00 | 2,000.00 | (2,000.00) |
| Capital Additions LDMSS/SCADA | 6,304.82 | 10,000.00 | (3,695.18) |
| Capital Additions General | 0.00 | 2,000.00 | (2,000.00) |
| Total Deposits and Payments | 9,740,473.07 | 10,081,000.00 | (340,526.93) |
| Transfers(To) From: | | | |
| Bond Proceeds | 0.00 | 0.00 | 0.00 |
| Reserve & Contingency | 716,964.99 | 717,000.00 | (35.01) |
| Construction Account-Capital Additions | 0.00 | 0.00 | 0.00 |
| Supplemental Reserve | 7,100.23 | 5,000.00 | 2,100.23 |
| DSR Release/Special Transfers | 0.00 | 0.00 | 0.00 |
| INCREMENTAL INCR(DEC)R IN WORKING CAP | \$1,829,798.20 | (\$410,000.00) | \$2,239,798.20 |
| | | | (546.3%) |

PIEDMONT MUNICIPAL POWER AGENCY
STATEMENT OF OPERATIONS
AS OF SEPTEMBER 30, 2023

| | YEAR TO DATE | | | |
|---|------------------------|--------------------------|------------------------|-----------------|
| | ACTUAL | BUDGET | OVER(UNDER) | % |
| OPERATING REVENUE | | | | |
| Participants-Catawba | \$132,763,904.02 | \$130,424,000.00 | \$2,339,904.02 | 1.8% |
| -Supplemental | 35,171,143.31 | 46,899,000.00 | (11,727,856.69) | (25.0%) |
| Duke-Catawba | 7,926,334.75 | 9,056,000.00 | (1,129,665.25) | (12.5%) |
| Other-Catawba Surplus | 3,759,563.69 | 1,811,000.00 | 1,948,563.69 | 107.6% |
| TOTAL | 179,620,945.77 | 188,190,000.00 | (8,569,054.23) | (4.6%) |
| OPERATING EXPENSES | | | | |
| Operating Expenses-Catawba | 54,354,520.56 | 58,680,000.00 | (4,325,479.44) | (7.4%) |
| -Supplemental | 34,740,036.82 | 45,597,000.00 | (10,856,963.18) | (23.8%) |
| Depreciation/Amortization/Accretion | 12,657,752.43 | 12,175,000.00 | 482,752.43 | 4.0% |
| TOTAL | 101,752,309.81 | 116,452,000.00 | (14,699,690.19) | (12.6%) |
| Operating Income | 77,868,635.96 | 71,738,000.00 | 6,130,635.96 | 8.5% |
| OTHER INCOME(EXPENSE) | | | | |
| Interest Income | 4,750,154.59 | 5,030,000.00 | (279,845.41) | (5.6%) |
| Net Increase(Decrease) in FMV Investments | 703,616.84 | 0.00 | 703,616.84 | 0.0% |
| Miscellaneous Income(Expense) | (3,975,009.68) | (4,662,000.00) | 686,990.32 | (14.7%) |
| Interest Expense & Amortization | (22,939,147.82) | (22,943,000.00) | 3,852.18 | 0.0% |
| TOTAL | (21,460,386.07) | (22,575,000.00) | 1,114,613.93 | (4.9%) |
| Net Income(Loss) Before Deferrals | 56,408,249.89 | 49,163,000.00 | 7,245,249.89 | 14.7% |
| Net Credits (Charges) recoverable from Future | (35,077,802.15) | (35,125,000.00) | 47,197.85 | (0.1%) |
| Net Income(Loss) | 21,330,447.74 | 14,038,000.00 | 7,292,447.74 | 51.9% |
| Add back non-cash items: | | | | |
| Depreciation/Amortization/Accretion | 12,657,752.43 | 12,175,000.00 | 482,752.43 | 4.0% |
| Net Increase(Decr) in FMV Investments | (703,616.84) | 0.00 | (703,616.84) | 0.0% |
| Interest Expense & Amortization | 22,939,147.82 | 22,943,000.00 | (3,852.18) | 0.0% |
| Net (Credits) Charges recoverable from Futr | 35,077,802.15 | 35,125,000.00 | (47,197.85) | (0.1%) |
| Funds Available from Operations | 91,301,533.30 | 84,281,000.00 | 7,020,533.30 | 8.3% |
| Deposits made to: | | | | |
| Debt Service-Principal | 39,064,555.44 | 39,065,000.00 | (444.56) | 0.0% |
| -Interest | 25,154,714.14 | 25,154,000.00 | 714.14 | 0.0% |
| Reserve & Contingency | 6,452,684.92 | 6,422,000.00 | 30,684.92 | 0.5% |
| Decommissioning | 7,871,613.82 | 7,682,000.00 | 189,613.82 | 2.5% |
| Inventory | 271,796.19 | 326,000.00 | (54,203.81) | (16.6%) |
| Duke Working Fund | 0.00 | 0.00 | 0.00 | 0.0% |
| Supplemental Reserve | 58,514.18 | 45,000.00 | 13,514.18 | 30.0% |
| Payments made for: | | | | |
| BSF Principal-Refd Bonds | 0.00 | 0.00 | 0.00 | 0.0% |
| Debt Issuance Costs/Defc. Trans | 0.00 | 0.00 | 0.00 | 0.0% |
| Capital Additions Generation | 18,319,670.84 | 21,411,000.00 | (3,091,329.16) | (14.4%) |
| Capital Additions Transmission | 33,005.20 | 1,151,000.00 | (1,117,994.80) | (97.1%) |
| Capital Additions LDMSS/SCADA | 6,304.82 | 100,000.00 | (93,695.18) | (93.7%) |
| Capital Additions General | 45,864.45 | 51,000.00 | (5,135.55) | (10.1%) |
| Total Deposits and Payments | 97,278,724.00 | 101,407,000.00 | (4,128,276.00) | (4.1%) |
| Transfers (To) From: | | | | |
| Bond Proceeds | 0.00 | 0.00 | 0.00 | 0.0% |
| Reserve & Contingency | 6,452,684.92 | 6,422,000.00 | 30,684.92 | 0.5% |
| Construction Account- Capital Additions | 0.00 | 0.00 | 0.00 | 0.0% |
| Supplemental Reserve | 58,514.18 | 45,000.00 | 13,514.18 | 30.0% |
| DSR Release/Special Transfers | 0.00 | 0.00 | 0.00 | 0.0% |
| INCREMENTAL INCR(DECR) IN WORKING CAP | \$534,008.40 | (\$10,659,000.00) | \$11,193,008.40 | (105.0%) |

PIEDMONT MUNICIPAL POWER AGENCY
FINANCIAL SUMMARY
AS OF SEPTEMBER 30, 2023

| | CURRENT MONTH | | YEAR TO DATE | |
|-------------------------------|-------------------------|-------------------------|--------------------------|--------------------------|
| | ACTUAL | BUDGET | ACTUAL | BUDGET |
| FUNDS AVAILABLE | | | | |
| Revenue: | | | | |
| Participants | \$ 18,849,098.77 | \$ 19,508,000.00 | \$ 167,935,047.33 | \$ 177,323,000.00 |
| McGuire Exchange | 1,039,943.24 | 663,000.00 | 7,926,334.75 | 9,056,000.00 |
| Surplus Sales | 284,680.56 | 69,000.00 | 3,759,563.69 | 1,811,000.00 |
| Non Operating Income | 4,470.08 | - | 188,076.38 | - |
| Interest Income: | 587,860.82 | 588,000.00 | 3,806,517.22 | 4,275,000.00 |
| Other Available Funds: | | | | |
| Bond Proceeds | - | - | - | - |
| Construction Account | - | - | - | - |
| DSR Release/Special Transfers | - | - | - | - |
| | <u>\$ 20,766,053.47</u> | <u>\$ 20,828,000.00</u> | <u>\$ 183,615,539.37</u> | <u>\$ 192,465,000.00</u> |
| | | | | <u>\$ (8,849,460.63)</u> |

| | CURRENT MONTH | | YEAR TO DATE | |
|---------------------------------|-------------------------|-------------------------|--------------------------|--------------------------|
| | ACTUAL | BUDGET | ACTUAL | BUDGET |
| FUNDS USED | | | | |
| Operating Expense: | | | | |
| Catawba | \$ 4,774,756.72 | \$ 4,825,000.00 | \$ 45,961,035.76 | \$ 49,364,000.00 |
| Supplemental Purchases | 4,344,311.57 | 5,550,000.00 | 34,740,036.82 | 45,597,000.00 |
| McGuire Exchange | 814,036.73 | 1,071,000.00 | 8,393,484.80 | 9,316,000.00 |
| Non Operating Expense: | 237,815.20 | 518,000.00 | 4,163,086.06 | 4,662,000.00 |
| Capital Uses: | | | | |
| Debt Service | 7,169,649.90 | 7,169,000.00 | 64,219,269.58 | 64,219,000.00 |
| Decommissioning Deposits | 769,775.17 | 771,000.00 | 6,927,976.45 | 6,927,000.00 |
| Debt Issuance | - | - | - | - |
| Capital Additions-Catawba | 788,238.93 | 1,280,000.00 | 18,319,670.84 | 21,411,000.00 |
| Capital Additions-Transmission | - | 2,000.00 | 33,005.20 | 1,151,000.00 |
| Capital Additions-LDMSS/SCADA | 6,304.82 | 10,000.00 | 6,304.82 | 100,000.00 |
| Capital Additions-General | - | 2,000.00 | 45,864.45 | 51,000.00 |
| Inventory | 31,366.23 | 40,000.00 | 271,796.19 | 326,000.00 |
| Other Funds - Defeasance Trans. | - | - | - | - |
| PMPA Working Capital | 1,829,798.20 | (410,000.00) | 534,008.40 | (10,659,000.00) |
| | <u>\$ 20,766,053.47</u> | <u>\$ 20,828,000.00</u> | <u>\$ 183,615,539.37</u> | <u>\$ 192,465,000.00</u> |
| | | | | <u>\$ (8,849,460.63)</u> |

Note: Line 5 does not include interest income for the decommissioning fund; this interest is retained in the accounts to be applied for future expenses.

PIEDMONT MUNICIPAL POWER AGENCY
FINANCIAL SUMMARY
AS OF SEPTEMBER 30, 2023

| | YEAR TO DATE | PRIOR YEAR TO DATE | 12 MONTH ENDING SEPTEMBER, 2023 | 12 MONTH ENDING SEPTEMBER, 2022 | OVER/(UNDER) | % |
|---------------------------------|--------------------------|--------------------------|------------------------------------|------------------------------------|----------------------------|---------------|
| FUNDS AVAILABLE | | | | | | |
| Revenue: | | | | | | |
| Participants | \$ 167,935,047.33 | \$ 166,787,116.72 | \$ 218,347,728.49 | \$ 211,776,130.18 | \$ 6,571,598.31 | 3.1% |
| McGuire Exchange | 7,926,334.75 | 8,312,903.48 | 10,588,894.01 | 11,204,754.05 | (615,860.04) | -5.5% |
| Surplus Sales | 3,759,563.69 | 6,721,223.33 | 7,691,677.98 | 10,296,662.37 | (2,604,984.39) | -25.3% |
| Non Operating Income | 188,076.38 | 45,105.87 | 201,441.13 | 323,026.88 | (121,585.75) | -37.6% |
| Interest Income: | 3,806,517.22 | 896,061.41 | 5,007,969.78 | 1,050,078.31 | 3,957,891.47 | 376.9% |
| Other Available Funds: | | | | | | |
| Bond Proceeds | - | - | - | 369,039,681.30 | (369,039,681.30) | -100.0% |
| Construction Account | - | - | - | - | - | 0.0% |
| DSR Release/Special Transfers | - | (169,043.65) | 355,935.80 | 5,601,201.37 | (5,245,265.57) | -93.6% |
| | <u>\$ 183,615,539.37</u> | <u>\$ 182,593,367.16</u> | <u>\$ 242,193,647.19</u> | <u>\$ 609,291,534.46</u> | <u>\$ (367,097,887.27)</u> | <u>-60.2%</u> |
| FUNDS USED | | | | | | |
| Operating Expense: | | | | | | |
| Catawba | \$ 45,961,035.76 | \$ 44,169,737.19 | \$ 62,567,389.69 | \$ 58,603,190.32 | \$ 3,964,199.37 | 6.8% |
| Supplemental Purchases | 34,740,036.82 | 44,257,172.95 | 45,950,498.63 | 53,241,136.12 | (7,290,637.49) | -13.7% |
| McGuire Exchange | 8,393,484.80 | 8,491,565.38 | 11,664,268.83 | 11,695,245.61 | (30,976.78) | -0.3% |
| Non Operating Expense: | 4,163,086.06 | 4,412,730.01 | 6,449,186.61 | 7,936,533.66 | (1,487,347.05) | -18.7% |
| Capital Uses: | | | | | | |
| Debt Service | 64,219,269.58 | 62,781,616.28 | 89,584,642.31 | 84,279,426.85 | 5,305,215.46 | 6.3% |
| Decommissioning Deposits | 6,927,976.45 | 6,489,351.90 | 9,091,101.70 | 8,696,406.92 | 394,694.78 | 4.5% |
| Debt Issuance | - | - | - | 370,920,000.00 | (370,920,000.00) | -100.0% |
| Capital Additions-Catawba | 18,319,670.84 | 9,492,664.83 | 23,649,153.14 | 10,908,984.96 | 12,740,168.18 | 116.8% |
| Capital Additions-Transmission | 33,005.20 | 2,999.62 | 65,424.20 | 3,877.12 | 61,547.08 | 1587.4% |
| Capital Additions-LDMSS/SCADA | 6,304.82 | 20,107.24 | (672,788.14) | 20,107.24 | (692,895.38) | -3446.0% |
| Capital Additions-General | 45,864.45 | 29,579.86 | 45,864.45 | 38,034.20 | 7,830.25 | 20.6% |
| Inventory | 271,796.19 | (25,413.78) | 12,749.90 | 165,037.07 | (152,287.17) | -92.3% |
| Other Funds - Defeasance Trans. | - | - | - | - | - | 0.0% |
| PMPA Working Capital | 534,008.40 | 2,471,255.68 | (6,213,844.13) | 2,783,554.39 | (8,997,398.52) | -323.2% |
| | <u>\$ 183,615,539.37</u> | <u>\$ 182,593,367.16</u> | <u>\$ 242,193,647.19</u> | <u>\$ 609,291,534.46</u> | <u>\$ (367,097,887.27)</u> | <u>-60.2%</u> |

PIEDMONT MUNICIPAL POWER AGENCY
FINANCIAL SUMMARY II
AS OF SEPTEMBER 30, 2023
(DOLLARS IN THOUSANDS)

| | CURRENT MONTH | | YEAR TO DATE | | % |
|---------------------------------------|-----------------|-----------------|------------------|-------------------|-----------------|
| | ACTUAL | BUDGET | ACTUAL | BUDGET | |
| REVENUES | | | | | |
| CATAWBA POWER SALES | | | | | |
| Participant | \$12,673 | \$13,944 | \$132,764 | \$130,424 | 1.8% |
| Duke-Exchange Energy | 1,040 | 663 | 7,926 | 9,056 | (12.5%) |
| Other-Surplus | 285 | 69 | 3,760 | 1,811 | 107.6% |
| MISCELLANEOUS INCOME | 4 | 0 | 188 | 0 | 0.0% |
| SUPPLEMENTAL POWER SALES | | | | | |
| Participants-Supplemental Power | 6,051 | 5,435 | 34,171 | 45,685 | (25.2%) |
| -Leased Facilities | 28 | 29 | 254 | 0 | 0.1% |
| -Other | 97 | 100 | 745 | 960 | (22.4%) |
| INTEREST INCOME | 839 | 673 | 4,750 | 5,030 | (5.6%) |
| TOTAL | \$21,017 | \$20,913 | \$184,559 | \$193,220 | 43.9% |
| EXPENSES | | | | | |
| CATAWBA POWER COSTS | | | | | |
| Operations & Maintenance | \$1,698 | \$1,794 | \$19,963 | \$22,089 | (9.6%) |
| Fuel Amort(Fuel Acct Deposit) | 1,168 | 1,138 | 9,119 | 9,557 | (4.6%) |
| Purch Power-Duke-McGuire Cap | 20 | 20 | 183 | 184 | (0.6%) |
| -McGuire Energy | 794 | 1,051 | 8,211 | 9,132 | (10.1%) |
| Customer Acct and G&A-Duke | 831 | 772 | 6,540 | 6,945 | (5.8%) |
| Customer Acct and G&A-Agency | 287 | 321 | 3,298 | 3,575 | (7.7%) |
| Property Tax Equivalent | 689 | 690 | 6,216 | 6,214 | 0.0% |
| Tax Other-Duke | 102 | 110 | 826 | 984 | (16.1%) |
| CATAWBA ANNUAL DEBT SERVICE DEPOSITS | | | | | |
| Debt Service-Principal | 4,341 | 4,340 | 39,065 | 39,065 | 0.0% |
| -Interest | 2,829 | 2,829 | 25,155 | 25,154 | 0.0% |
| Reserve & Contingency | 717 | 717 | 6,453 | 6,422 | 0.5% |
| Decommissioning | 1,021 | 856 | 7,872 | 7,682 | 2.5% |
| Inventory | 31 | 40 | 272 | 326 | (16.6%) |
| TRANSFERS (TO) FROM | 717 | 717 | 6,453 | 6,422 | 0.5% |
| Reserve & Contingency | | | | | |
| SUPPLEMENTAL POWER COSTS | | | | | |
| Purch Power-Duke/SoCo--Supp Capacity | 805 | 892 | 7,560 | 7,945 | (4.9%) |
| -Supp Energy | 1,076 | 2,212 | 7,312 | 16,828 | (56.5%) |
| Purch Power-Participants | 1,156 | 1,187 | 10,384 | 10,807 | (3.9%) |
| Purch Power-Other | 301 | 297 | 1,871 | 1,964 | (4.7%) |
| Transmission | 858 | 808 | 5,994 | 6,314 | (5.1%) |
| Transmission-Agency | 0 | 4 | 10 | 37 | (74.3%) |
| Leased Facilities-Duke | 38 | 38 | 340 | 340 | 0.0% |
| Meter-Agency | 9 | 1 | 122 | 123 | (1.2%) |
| Customer Acct and G&A-Duke | 0 | 0 | 4 | 4 | 9.4% |
| Customer Acct and G&A-Agency | 92 | 102 | 1,054 | 1,145 | (8.0%) |
| Property Tax Equivalent | 10 | 9 | 89 | 90 | (0.6%) |
| CAPITAL ADDITIONS | | | | | |
| Capital Additions -Generation | 788 | 1,280 | 18,320 | 21,411 | (14.4%) |
| -Transmission | 0 | 2 | 33 | 1,151 | (97.1%) |
| -LDMSS/SCADA | 6 | 10 | 6 | 100 | (93.7%) |
| -General | 0 | 2 | 46 | 51 | (10.1%) |
| MISCELLANEOUS EXPENSE | 238 | 518 | 4,163 | 4,662 | (10.7%) |
| TOTAL | \$19,187 | \$21,323 | \$184,025 | \$203,879 | (444.4%) |
| WORKING CAP INCREASE(DECREASE) | \$1,830 | (\$410) | \$534 | (\$11,193) | 488.3% |

PIEDMONT MUNICIPAL POWER AGENCY
STATEMENT OF G&A EXPENSE
AS OF SEPTEMBER 30, 2023

| | CURRENT MONTH | | YEAR TO DATE | | % ANNUAL | |
|---------------------------------------|------------------|--------------------|--------------------|--------------------|---------------|-------------|
| | ACTUAL | BUDGET OVER(UNDER) | ACTUAL | BUDGET OVER(UNDER) | % | BUDGET |
| G&A-OFFICE EXPENSE | | | | | | |
| Payroll | \$201,317 | (\$12,183) | \$1,344,306 | (\$21,794) | (1.6) | 72.7 |
| Employer's FICA | 14,942 | 542 | 100,635 | (2,065) | (2.0) | 85.3 |
| Medical/Life Insurance | 13,923 | (2,677) | 139,525 | (10,475) | (7.0) | 69.8 |
| 401A Plan | 19,320 | (1,180) | 132,955 | (3,745) | (2.7) | 74.7 |
| Subscriptions | 318 | 118 | 530 | (1,070) | (66.9) | 26.5 |
| Dues & Memberships | 300 | (600) | 308,388 | (11,012) | (3.4) | 86.1 |
| Utilities | 2,034 | (266) | 17,228 | (3,072) | (15.1) | 63.8 |
| Telephone | 4,858 | 258 | 40,571 | (2,229) | (5.2) | 71.2 |
| Office Supplies | 2,378 | 1,578 | 7,275 | (125) | (1.7) | 72.8 |
| Postage | 0 | (200) | 1,271 | (1,029) | (44.7) | 42.4 |
| Printing | 0 | (100) | 213 | (1,487) | (87.5) | 10.7 |
| Board & Staff Expenses | 1,010 | (190) | 35,572 | 20,672 | 138.7 | 154.7 |
| Miscellaneous | 0 | (600) | 4,241 | (3,959) | (48.3) | 42.4 |
| Equipment Rental | 255 | (545) | 4,074 | (2,726) | (40.1) | 45.3 |
| Maintenance-Building | 1,920 | (680) | 39,903 | 2,503 | 6.7 | 86.7 |
| Travel-Conf/Meetings | 10,820 | (6,080) | 130,831 | (109,669) | (45.6) | 46.6 |
| Travel-Training | 1,045 | (355) | 10,772 | (13,328) | (55.3) | 38.5 |
| Travel-Agency | 2,392 | (1,908) | 23,224 | (14,276) | (38.1) | 46.4 |
| Worker's Comp Insurance | 0 | 0 | 6,911 | 911 | 15.2 | 115.2 |
| Property Insurance | 0 | 0 | 10,735 | (1,265) | (10.5) | 89.5 |
| Liability Insurance | 0 | 0 | 143,230 | (86,770) | (37.7) | 62.3 |
| Bank & Rating Agency Fees | 166 | (34) | 102,279 | (3,921) | (3.7) | 95.6 |
| Annual Report | 0 | 0 | 2,948 | (52) | (1.7) | 98.3 |
| Economic Development | 15,083 | 11,183 | 440,220 | 10,920 | 2.5 | 99.8 |
| Telecommunications | 15,602 | (298) | 145,699 | 2,599 | 1.8 | 76.3 |
| Maintenance-Telecom | 108 | (292) | 1,435 | (2,265) | (61.2) | 28.7 |
| Maintenance-Computer | 1,018 | (2,982) | 123,876 | (36,124) | (22.6) | 72.0 |
| TOTAL G&A OFFICE EXPENSE | 308,809 | (17,491) | 3,318,847 | (294,853) | (8.2) | 75.1 |
| G&A-OUTSIDE SERVICES | | | | | | |
| Legal | 32,518 | (29,082) | 552,964 | (2,036) | (0.4) | 74.7 |
| Engineering | 8,417 | (16,583) | 158,193 | (66,807) | (29.7) | 52.7 |
| Accounting | 0 | 0 | 60,850 | 850 | 1.4 | 101.4 |
| Financial | 0 | (1,200) | 114,817 | (21,583) | (15.8) | 43.3 |
| Administrative | 22,000 | 22,000 | 44,814 | 40,814 | 1,020.4 | 1,120.4 |
| Technology | 5,875 | (2,525) | 89,250 | (19,650) | (18.0) | 54.4 |
| TOTAL G&A OUTSIDE SERVICES | 68,810 | (27,390) | 1,020,888 | (68,412) | (6.3) | 66.6 |
| TOTAL OPERATING EXPENSE | \$377,619 | (\$44,881) | \$4,339,735 | (\$363,265) | (7.7) | 72.9 |
| TRANSMISSION EXPENSE-AGENCY | | | | | | |
| Transmission Line Maintenance | \$0 | (\$4,000) | \$9,500 | (\$27,500) | (74.3) | 19.0 |
| Energy Efficiency/DSM | 8,706 | 7,706 | 121,576 | (1,424) | (1.2) | 82.7 |
| TOTAL XMSN EXPENSE | \$8,706 | \$3,706 | \$131,076 | (\$28,924) | (18.1) | 66.5 |

PIEDMONT MUNICIPAL POWER AGENCY
G&A EXPENSE TREND
AS OF SEPTEMBER 30, 2023

| | 12-MONTH ENDING | | | |
|---|----------------------|--------------------|--------------------|----------------|
| | YEAR TO DATE 2023 | 2022 | OVER(UUNDER) | |
| | | | % | |
| <u>G&A-OFFICE EXPENSE</u> | | | | |
| Payroll | \$1,344,306 | \$1,881,971 | (\$45,157) | (2.46%) |
| Employer's FICA | 100,635 | 114,184 | 5,750 | 4.79% |
| Medical/Life Insurance | 139,525 | 171,924 | 12,066 | 6.56% |
| 401A Plan | 132,955 | 172,188 | (1,527) | (0.89%) |
| Subscriptions | 530 | 638 | 584 | 47.79% |
| Dues & Memberships | 308,388 | 324,463 | 12,275 | 3.65% |
| Utilities | 17,228 | 23,841 | (1,040) | (4.56%) |
| Telephone | 40,571 | 52,391 | 1,844 | 3.40% |
| Office Supplies | 7,275 | 7,525 | 839 | 10.03% |
| Postage | 1,271 | 3,156 | (1,346) | (74.36%) |
| Printing | 213 | 1,636 | (1,423) | (668.08%) |
| Board & Staff Expenses | 35,572 | 21,018 | 19,685 | 48.36% |
| Miscellaneous | 4,241 | 4,443 | 236 | 5.04% |
| Equipment Rental | 4,074 | 6,306 | (366) | (6.16%) |
| Maintenance-Building | 39,903 | 30,636 | 17,616 | 36.51% |
| Travel-Conf/Meetings | 130,831 | 149,450 | (12,180) | (8.87%) |
| Travel-Training | 10,772 | 8,150 | 8,878 | 52.14% |
| Travel-Agency | 23,224 | 54,073 | (20,218) | (59.72%) |
| Worker's Comp Insurance | 6,911 | 5,176 | 1,735 | 25.10% |
| Property Insurance | 10,735 | 9,857 | 878 | 8.18% |
| Liability Insurance | 143,230 | 228,491 | (85,261) | (59.53%) |
| Bank & Rating Agency Fees | 102,279 | 178,586 | (76,359) | (74.70%) |
| Annual Report | 2,948 | 2,842 | 106 | 3.60% |
| Economic Development | 440,220 | 527,399 | (87,254) | (19.82%) |
| Telecommunications | 145,699 | 193,699 | (7,591) | (4.08%) |
| Maintenance-Telecom | 1,435 | 51,012 | (7,264) | (16.60%) |
| Maintenance-Computer | 123,876 | 202,958 | (38,266) | (23.23%) |
| TOTAL G&A OFFICE EXPENSE | 3,318,847 | 4,428,013 | (302,760) | (7.34%) |
| <u>G&A-OUTSIDE SERVICES</u> | | | | |
| Legal | 552,964 | 698,099 | 30,371 | 4.17% |
| Engineering | 158,193 | 313,930 | (20,202) | (6.88%) |
| Accounting | 60,850 | 56,120 | 4,730 | 7.77% |
| Financial | 114,817 | 318,732 | (62,768) | (24.52%) |
| Administrative | 44,814 | 21,000 | 23,814 | 53.14% |
| Technology | 89,250 | 111,492 | (7,937) | (7.66%) |
| TOTAL G&A OUTSIDE SERVICES | 1,020,888 | 1,519,373 | (31,992) | (2.15%) |
| TOTAL OPERATING EXPENSE | \$4,339,735 | \$5,947,386 | (\$334,752) | (5.95%) |
| <u>TRANSMISSION EXPENSE-AGENCY</u> | | | | |
| Transmission Line Maintenance | \$9,500 | \$25,837 | \$8,597 | 24.97% |
| Energy Efficiency/DSM | 121,576 | 138,434 | 8,582 | 5.84% |
| TOTAL XMSN EXPENSE | \$131,076 | \$164,271 | \$17,179 | 9.47% |

PIEDMONT MUNICIPAL POWER AGENCY
CAPITAL SPENDING TREND
AS OF SEPTEMBER 30, 2023

| | 12 MONTH ENDING SEPTEMBER 30, 2023 | 12 MONTH ENDING SEPTEMBER 30, 2022 | OVER(UNDER) | % |
|-------------------------------|---------------------------------------|---------------------------------------|------------------|----------------|
| CAPITAL SPENDING | | | | |
| Structures & Improvements | \$ - | \$ 15,779 | (15,779) | 0.00% |
| Computer Hard/Software | 45,864 | 22,255 | 23,609 | 51.48% |
| Furniture & Fixtures | - | - | - | 0.00% |
| Communication Equipment | - | - | - | 0.00% |
| Transmission/Substation | 65,425 | 3,877 | 61,547 | 94.07% |
| SCADA/DSM | (672,788) | 20,107 | (692,895) | 102.99% |
| TOTAL CAPITAL SPENDING | \$ (561,499) | \$ 62,018 | (623,517) | 111.05% |



PMPA Load-Side Generation Report

To: Board of Directors and Alternates
From: Mike Frazier *MTF*
Date: October 18, 2023

Santee Cooper called upon PMPA to run the Load-Side Generators on one day in September due to system conditions.

Load-Side Generation Operation during the month of September:

6 Sep – 5:00 p.m. to 9:15 p.m. – 4.25 hrs.

TOTAL – 4.25 Hrs.

TOTAL YTD – 4.25 Hrs.

Load-side generation is called for during times of energy deficiency, adverse system conditions, or high economic energy prices.

Current Load-Side Generators are owned by the City of Clinton, Easley Combined Utilities, Gaffney Board of Public Works, Greer Commission of Public Works, and the City of Rock Hill.



PMPA Demand Response System Report

To: Board of Directors and Alternates
 From: Mike Frazier *MTF*
 Date: October 18, 2023

6 Sep – 3:00 PM to 6:00 PM - 3.00 hrs

TOTAL 3.00 hours

TOTAL YTD – 27.00 Hrs.

PMPA Monthly Peak¹: 515.7 MW @ Hour Ending 5:00 p.m. on Sep 6th

- DOES coincide with the Duke Transmission Peak on Sep 6th @ Hour Ending 5:00 p.m.
- Monthly Maximum GSP Airport Temperature – 95° F on Sep 6th ²

PMPA Total Participant Load ³: 551.3 MW @ Hour Ending 5:00 p.m. on Sep 6th

PMPA Ratchet Quantity: 513.3 MW – based on Aug 14, 2023 @ HE 5:00 p.m.

All loads are reflected at the transmission level, which includes 2.01% losses as of June 1, 2023.

¹ PMPA Monthly Peak – Used by Santee Cooper to determine PMPA’s capacity charge. This peak includes the load served by nine Participants (does not include Union) and generation (added back to the load) produced by the load-side generators. It also does not include Greer CPW’s load served from the leased Laurens EMC delivery points.

² September started out hot, but started cooling off after the seventh of the month. The temperature on the sixth day contributed to the peak hour in September. This month was a typical last days of summer and the beginnings of fall.

³ PMPA Total Participant Load – includes load served by all ten Participants including the Greer CPW’s load served from leased Laurens EMC delivery points and generation produced by the load-side generators.

| <u>Month</u> | <u>CDD</u> | <u>% of Normal</u> |
|--------------|------------|--------------------|
| Sep 2023 | 244 | 102 |
| Normal | 239 | |
| Sep 2022 | 211 | 88 |

ENERGY REPORT*

Piedmont Municipal Power Agency

SEPTEMBER, 2023

| | | |
|--|------------|-----------------|
| Surplus Energy Sold By The Energy Authority | 0 | MWh |
| | 7,800 | MWh - YTD |
| Gross Revenues From Sales | 0 | \$ |
| | 300,222 | \$ - YTD |
| | N/A | \$ / MWh |
| | 38.49 | \$ / MWh - YTD |

| | | |
|---|----------------|-----------------|
| Surplus Energy Sold To Duke Energy | 6,050 | MWh |
| | 136,276 | MWh-YTD |
| Gross Revenues From Sales | 129,565 | \$ |
| | 2,988,266 | \$-YTD |
| | 21.42 | \$ / MWh |
| | 21.93 | \$ / MWh - YTD |

| | | |
|---|----------------|-----------------|
| Surplus Energy Sold To Santee Cooper | 5,136 | MWh |
| | 21,362 | MWh-YTD |
| Gross Revenues From Sales | 146,479 | \$ |
| | 632,900 | \$-YTD |
| | 28.52 | \$ / MWh |
| | 29.63 | \$ / MWh - YTD |

| | | |
|--|----------------|-----------|
| Total Surplus Sales Revenue | 276,044 | \$ |
| | 3,921,388 | \$ - YTD |

| | | |
|---|--------------|-----------|
| Generation Imbalance Charge | (335) | \$ |
| | (497) | \$ - YTD |
| Deviation Band 1 -- up to +/- 1.5% | (335) | \$ |
| Deviation Band 2 -- +/- 1.5% to 7.5% | 0 | \$ |
| Deviation Band 3 -- +/- Greater Than 7.5% | 0 | \$ |

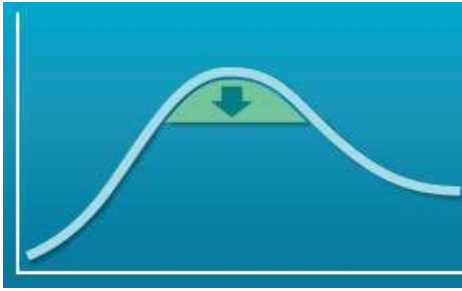
| | | |
|---|---------------|-----------|
| Energy Imbalance Charge | 49,212 | \$ |
| | 257,211 | \$ - YTD |
| Deviation Band 1 -- up to +/- 1.5% | 3,451 | \$ |
| Deviation Band 2 -- +/- 1.5% to 7.5% | 12,316 | \$ |
| Deviation Band 3 -- +/- Greater Than 7.5% | 33,445 | \$ |

Supplemental Energy Purchased

| Santee Cooper | TEA Backstand ^{&} | Total | |
|---------------|--------------------------------|------------------|-----------------|
| 14,959 | 10,195 | 25,154 | MWh |
| 122,863 | 36,481 | 159,344 | MWh - YTD |
| 669,552 | 369,349 | 1,038,901 | \$ |
| 5,895,489 | 1,304,253 | 7,199,741 | \$ - YTD |
| 44.76 | 36.23 | 41.30 | \$ / MWh |
| 47.98 | 35.75 | 45.18 | \$ / MWh - YTD |

* All MWh are measured at the bus bar (generation level)

& Includes energy and transmission costs



PMPA Demand Response System Report

To: Board of Directors and Alternates
 From: Mike Frazier *MTF*
 Date: November 8, 2023

PMPA did not call for any Demand Response events during October.

PMPA Monthly Peak¹: 368.3 MW @ Hour Ending 5:00 p.m. on Oct 3rd

- Does NOT coincide with the Duke Transmission Peak on Oct 2nd @ Hour Ending 6:00 p.m.
- Monthly Maximum GSP Airport Temperature – 85° F on Oct 6th & Oct 30th ²

PMPA Total Participant Load ³: 392.8 MW @ Hour Ending 5:00 p.m. on Oct 3rd

PMPA Ratchet Quantity: 513.3 MW – based on Aug 14, 2023 @ HE 5:00 p.m.

All loads are reflected at the transmission level, which includes 2.01% losses as of June 1, 2023.

¹ PMPA Monthly Peak – Used by Santee Cooper to determine PMPA’s capacity charge. This peak includes the load served by nine Participants (does not include Union) and generation (added back to the load) produced by the load-side generators. It also does not include Greer CPW’s load served from the leased Laurens EMC delivery points.

² Temperatures in October started warm and finished warm. In between, temperatures were a typical cool fall month. PMPA’s peak hour occurred in the early part of the month when high temperatures were in the lower eighties and low temperatures were still close to sixty degrees.

³ PMPA Total Participant Load – includes load served by all ten Participants including the Greer CPW’s load served from leased Laurens EMC delivery points and generation produced by the load-side generators.

| <u>Month</u> | <u>HDD</u> | <u>% of Normal</u> |
|--------------|------------|--------------------|
| Oct 2023 | 128 | 85 |
| Normal | 150 | |
| Oct 2022 | 206 | 137 |

| <u>Month</u> | <u>CDD</u> | <u>% of Normal</u> |
|--------------|------------|--------------------|
| Oct 2023 | 55 | 112 |
| Normal | 49 | |
| Oct 2022 | 8 | 16 |

ENERGY REPORT ^{*}

Piedmont Municipal Power Agency

OCTOBER, 2023

The Energy Authority (Surplus Energy Sold and Gross Revenue)

| | | | | | |
|------------|------------|---------------|-----------|--------------|-----------------|
| 547 | MWh | 17,184 | \$ | 31.41 | \$ / MWh |
| 8,347 | MWh - YTD | 317,406 | \$ - YTD | 38.03 | \$ / MWh - YTD |

Duke Energy (Surplus Energy Sold and Gross Revenue)

| | | | | | |
|--------------|------------|----------------|-----------|--------------|-----------------|
| 9,683 | MWh | 230,367 | \$ | 23.79 | \$ / MWh |
| 145,959 | MWh-YTD | 3,218,633 | \$-YTD | 22.05 | \$ / MWh - YTD |

Santee Cooper (Surplus Energy Sold and Gross Revenue)

| | | | | | |
|--------------|------------|----------------|-----------|--------------|-----------------|
| 7,501 | MWh | 178,143 | \$ | 23.75 | \$ / MWh |
| 28,863 | MWh-YTD | 812,579 | \$-YTD | 28.15 | \$ / MWh - YTD |

Total Surplus Sales Revenue

| | | |
|---------------|-----------|----------------------|
| 17,731 | \$ | |
| 183,169 | \$ - YTD | 183,169 MWh-YTD |

Generation Imbalance Charge

| | |
|--------------|-----------|
| 1,335 | \$ |
| 838 | \$ - YTD |

Deviation Band 1 - +/- 1.5%
\$439

Deviation Band 2 - Between +/-1.5% & 7.5%
\$896

Deviation Band 3 - Greater than +/- 7.5%
\$0

Energy Imbalance Charge

| | |
|---------------|-----------|
| 31,401 | \$ |
| 288,613 | \$ - YTD |

Deviation Band 1 - +/- 1.5%
\$1,613

Deviation Band 2 - Between +/-1.5% & 7.5%
\$6,895

Deviation Band 3 - Greater than +/- 7.5%
\$22,894

Supplemental Energy Purchased

| Santee Cooper | TEA Backstand & | Total | |
|---------------|-----------------|----------------|-----------------|
| 1,325 | 7,946 | 9,271 | MWh |
| 124,188 | 44,427 | 168,615 | MWh - YTD |
| 43,330 | 338,653 | 381,984 | \$ |
| 5,269,267 | 1,642,906 | 6,912,173 | \$ - YTD |
| 32.71 | 42.62 | 41.20 | \$ / MWh |
| 42.43 | 36.98 | 40.99 | \$ / MWh - YTD |

* All MWh are measured at the bus bar (generation level)

& Includes energy and transmission costs

Catawba and McGuire Report

Since the last Board meeting, Catawba 1, Catawba Unit 2, and McGuire Unit 2 have operated continuously without any concerns.

| August 2023 | Capacity Factor | Generation (MWhs) | PMPA’s Entitlement (MWhs) |
|-------------|-----------------|-------------------|---------------------------|
| Catawba 1 | 101.14% | 872,873 | 54,555 |
| Catawba 2 | 101.03% | 864,390 | 54,024 |
| McGuire 1 | 18.16% | 156,478 | 9,490 |
| McGuire 2 | 101.24% | 872,244 | 52,902 |

McGuire Unit 1 began a 44-day refueling outage on September 16. Duke completed the refueling outage in 39 days and returned the unit to service on October 25. During this refueling outage, Duke completed the Reactor Vessel Head peening. McGuire Unit 1 was the last of the McGuire and Catawba units to complete the Reactor Vessel Head peening. McGuire Unit 1 is currently operating at 100 percent power with no concerns.

On October 2, the World Association of Nuclear Operators (WANO) performed on-site two-week observation and overall evaluation of Catawba’s performance. On November 30, WANO will hold an exit meeting to present their findings of Catawba’s Strengths and Areas for Improvement.

Catawba’s NRC Regulatory Performance Indicators are Green with no regulatory issues.

2024 Planned Refueling Outages

| | | |
|-----------|-----------|---------|
| Catawba 2 | March 16 | 25 Days |
| McGuire 2 | August 31 | 25 Days |
| Catawba 1 | October 5 | 25 Days |

2024 G&A/Capital Uses/Transmission/Energy Efficiency Budget Modifications from Initial Presentation

| | |
|--|---------------|
| Initial Budget | \$10,091,000 |
| StormWinds IT Training – Remove in both 2023 projections and 2024 as IT decided not to renew | (\$6,000) |
| Great Blue Survey – Reduction for cities not planning to participate | (\$43,000) |
| Public Relations Firm – Removed from budget | (\$60,000) |
| Board iPads and Board Pro – Removed board iPads and reduced cost of Board Pro | (\$19,000) |
| Laurens Transmission Line – Adjusted timing to include 40% of cost 66% of cost in 2024 | (\$1,212,000) |
| Updated Budget | \$8,751,000 |

**Piedmont Municipal Power Agency
2024 Proposed General & Administrative Budget**

Executive Summary

| | 2023 Budget | 2024 Budget | Incr(Decr) Amount | % |
|--------------------------------|------------------------|------------------------|------------------------------|--------------|
| General & Administrative | \$5,980,000 | \$6,156,000 | \$176,000 | 2.94% |
| Capital Expenditures | \$1,910,000 | \$2,411,000 | \$501,000 | 26.23% |
| Transmission/Energy Efficiency | \$197,000 | \$184,000 | (\$13,000) | (6.60%) |
| Total | \$8,087,000 | \$8,751,000 | \$664,000 | 8.21% |

Explanation of Significant Changes

General & Administrative

Incr/(Decr)

- Sales Expense – increase in SCADA Maintenance Fee based on upgraded system. \$36,000
- Dues & Memberships - increase due to addition of caucus memberships. \$35,000
- Telephone – decrease due to implementation of new phone system. (\$44,000)
- Board and Staff Expense – increase as a result of adding back the Annual Planning Meeting and Board/Staff Christmas Dinner. \$33,000
- Liability Insurance - decrease due to reduction in Cybersecurity Insurance premiums. (\$52,000)
- Economic Development – increase resulting from truing up the Industrial Site Certification budget to \$50k and increasing Power Conference costs. \$55,000
- Telecommunications – decrease resulting from continued focus on reducing circuit costs. (\$79,000)

- Outside Services – Legal – increased projected 2024 legal expenses. \$100,000
- Outside Services – Administration – primarily driven by addition of Great Blue Survey, which is completed once every 3 years. \$38,000
- Outside Services – Technology – increase resulting from PMPA’s decision to utilize consultants rather than backfill a position that opened in 2023. \$32,000

Capital Expenditures

Incr/(Decr)

- Computer Hardware/Software - increase due to storage replacement project. \$180,000
- Transmission/Substation - increase due to updated vendor estimate for cost of implementation, partially offset by delays in timing. \$121,000
- SCADA - increase resulting from decision to upgrade the 2005 SCADA system. \$290,000
- AMI/DSM/MDMS - decrease resulting from decision to no longer purchase DSM equipment. (\$105,000)

**Piedmont Municipal Power Agency
2024 Proposed General and Administrative Budget**

